1. **Call to Order**

The meeting was called to order by the Chairman, Kevin Soden, at 3:30 p.m.

2. **Roll Call**

**PRESENT:**
- Chairman - Kevin Soden
- Secretary - Jan Weber
- Regional Representatives: Robert Amrhein (Northeast), Patrick Connell (Western), H. Jay Hassell (Southern), Daniel Pearson (Central)

**ABSENT:** Chairman-Elect - Alvin Strelnick

3. **Information Transfer**

Concern was expressed about the apparent lack of knowledge of OSR and AAMC functions on the part of new OSR representatives at the Miami Beach meeting. Each outgoing OSR representative should be encouraged to pass on the data and materials he has accumulated regarding these organizations to the new representative from his school when he or she is chosen. Representatives are further encouraged to discuss the OSR at length with their successors.

4. **Position of Chairman-Elect Challenged**

The pros and cons of the present system of selecting an OSR Chairman-Elect who automatically becomes its Chairman the following year were discussed. Considerations were:

- If the position were to be eliminated, it would be advantageous to create a new position on the Administrative Board (e.g., add one Representative-at-Large) to maintain OSR's 10 voting seats in the AAMC Assembly.

- If the position were to be eliminated, it might be advantageous to find some other way to assure that a Chairman has some experience in OSR prior to his selection.

- Elimination of the position would allow for a greater variety of leadership, which has both advantages and disadvantages.

A copy of proposals dealing with this matter will follow for consideration at the regional meetings.
5. **Annual Meeting in Washington, D.C.**

The next Annual Meeting of the AAMC will be held in Washington, D.C., November 4-9 (Sunday through Thursday). The OSR will, however, begin its meetings on Saturday, November 3, in an attempt to (a) complete its business early enough to influence other AAMC groups, and (b) allow for more complete involvement of OSR members with their respective AAMC committees. Plans also tentatively include a social function for all OSR members.

6. **Relationship to COD**

The relationship of OSR to the AAMC Council of Deans was discussed. Some Administrative Board members questioned the necessity for COD approval of all OSR actions. Although there has been no antagonism between OSR and COD, the Board would appreciate an explanation of the rationale for this procedural arrangement. Kevin Soden will be meeting with the COD in March and will raise this question at that time.

7. **New Representatives**

OSR Representatives should be reminded that it is desirable for their successors to be chosen before the spring regional meetings, with the hope that both current and future members could then participate in these meetings.

8. **NIRMP**

With regard to the NIRMP resolution passed by the OSR in Miami Beach, the following actions were discussed and met general agreement:

   a) Letters will be sent to all OSR representatives (or the senior class president at schools not having a representative) explaining the reasons for the proposed investigative procedure.

   b) A standardized form for reporting violations will be drawn up and distributed to these persons.

   c) Reports of violations are to be sent to the Representatives-at-Large of the Administrative Board of the OSR.

   d) A list of violations will be compiled and forwarded to the NIRMP.

9. **Committee Appointments**

The following appointments to AAMC committees were recommended by the Administrative Board:

   Borden Award - Ron Kracke
   Flexner Award - Robert Kohn
   Data Systems Development Liaison - Jay Hassell
   Health Services Advisory Committee - Dan Pearson
   International Relations in Medical Education - Kevin Soden
   Journal of Medical Education Editorial Board - Jan Weber
   Resolutions - George Woods
10. Additional Information

OSR members desiring information on any aspect of AAMC activities may write to Dr. August G. Swanson, Director, Department of Academic Affairs, who has agreed to refer such questions to the appropriate sources.

11. Adjournment

The meeting was adjourned at 5:30 p.m.

Respectfully submitted,

Jan R. Weber
Secretary

NOTE: A summary of the discussions with the AAMC Staff that occurred prior to the Administrative Board meeting will be distributed in the near future.
TO: OSR Administrative Board  
FROM: August G. Swanson, Director, Department of Academic Affairs  
SUBJECT: Missions for the OSR

The programs listed below are those with which the AAMC will be chiefly concerned during the coming year. Because they are directed toward the stability and development of the total academic mission, they are all of importance and their furtherance is of concern to all components of the Association. Which of these programs can the OSR particularly promote and assist? How?

**Biomedical Research**

1. Maintenance of opportunities for support of investigator-initiated research.
2. Maintenance of support for essential research training programs.
3. Assistance in the development of management skills for directors of large research programs.

**Education**

1. Promoting the participation of faculty in accrediting medical schools.
2. Dealing with the problem of rapidly increasing applicant admission pressures.
3. Promoting increased flexibility in medical curricula.
4. Developing multimedia teaching systems and inter-institutional educational networking.
5. Promoting the acceptance of responsibility for graduate medical education by the academic medical center.
6. Developing effective continuing medical education.
7. Educating the health-care team together.
8. Improving the recruitment and retention of disadvantaged (minority) students.
9. Promoting the development and retention of medical school faculty.
Health Services

1. Promoting the development of new models for providing primary care.

2. Resolving the problems of specialty and geographic maldistribution of physicians.

3. Improving the function and educational effectiveness of ambulatory care in the academic institutions.

4. Promoting the development of mechanisms to satisfy requirements for assuring the quality of health care.

5. Ensuring that any future national health insurance programs provide for support of the education of health professionals.

I look forward to learning your thoughts about missions for the OSR on December 18.

cc: Dr. Johnson
    Dr. Jarecky
    Mrs. Dulcan