

AAMC Awards Call for Nominations

Tips for Preparing a Compelling Nomination



- Share this call with a broad array of leaders from across your institution to identify individuals who have made significant contributions within the scope of the award.
- Understand the nomination process and timeline.
- Carefully identify individuals to submit letters of support, if applicable.
- Engage multiple individuals who know the nominee to assist in preparing the nomination package.
- Ask the nominee or another colleague to review the package to clarify and strengthen it.
- Follow the nomination submission instructions.
- Seek out resources in your institution to support your nomination. Some institutions have individuals dedicated to nominating faculty and staff for such awards.
- Contact the appropriate AAMC staff with any questions.
- Prepare a concise and complete nomination package.
- Confirm receipt of the materials.