



## **View All Applicants**

1. Navigate to the <u>ERAS® Program Director's WorkStation (PDWS)</u> and enter your AAMC username and password.

Sign In	
Username	
Enter Username	
▲ Username is Required	
Password	
Enter Password	
SIGN IN	
FORGOT YOUR USERNAME?	
FORGOT YOUR PASSWORD?	
NEED HELP?	

2. To view All applicants, click on **Applications**, then **Filters**.

Dashboard	Applications 🖍	Scheduler 🗸	Rankings	Reports	Archives	Setup	Program Messages
	Filters			Univ	ersity of Alaba	ama Hospit	al   Emergency Medicine
2	Current Results						
	Applicant Details Exports	cation Act	ivity				Ð

- 3. Scroll to the bottom to **System-Defined Filters** and open the selection by clicking on the icon on the right.
- 4. Select the filter **All Applicants**.

lter Applicants		ADD FILTE
Favorites (2)		^
🛨 All Applicants	★ Applicants Assigned	
User-Defined Filters (44)		~
System-Defined Filters (57)		1
🟠 2 LoRs and COMLEX-USA Transcript	☆ 2 LoRs and USMLE Transcript	^
3 LoRs and COMLEX-USA Transcript	3 LoRs and USMLE Transcript	
🟠 3 LoRs Missing	3 LoRs Received	
3 LoRs, MSPE, COMLEX-USA Transcript	3 LoRs, MSPE, USMLE Transcript	
🛠 Active Applicants	\star All Applicants 👩	
	★ Applicants Assigned	
Applicant Applied Date	Applicants Assigned	
☆ Applicant Applied Date ☆ Applicants Not Reviewed	★ Applicants Assigned ★ Applicants Reviewed and Not Selected to Interview	