

## How to Authorize Data to Thalamus

The AAMC - Thalamus application program interface (API) streamlines transfer of program/applicant data between ERAS PDWS and Thalamus products. To send data to both Thalamus Core and Cortex, separate additional authorization requests are required and may be completed upon submission of the prior request. Once authorized, data transfer will occur in the background, and ERAS PDWS and Thalamus products may continue to be used during that time. The speed of data transfer is dependent on the amount of data requested to be transferred and the number of data requests currently being processed by other programs.

**Note:** The authorize and export process can be completed multiple times to accommodate additional/new applications and no data will be duplicated and/or deleted. Data can also be managed and/or deleted through Thalamus products.

Only users with institution super user (ISU), alternate institution super user (AISU), program super user (PSU), alternate program super user (APSU), and program coordinator (PC) roles in the PDWS have access to authorize data to Thalamus.

After reviewing the applicant's application, it is recommended that programs select the Selected to Interview status to keep track of applicants who are selected to interview. After the status is selected, programs can then filter for the mentioned status to pull the applicants who were selected to interview. Selecting the mentioned status is not mandatory and therefore programs can select custom statuses or filter for additional criteria.

### Bulk Authorize Data to Thalamus

After designating a status to an applicant(s) or building a filter; follow the steps below to transfer data directly to Thalamus in bulk:

1. Navigate to [ERAS® Program Director's WorkStation \(PDWS\)](#) and enter your AAMC username and password.

#### Sign In

Username

▲ Username is Required

Password

SIGN IN

[FORGOT YOUR USERNAME?](#)

[FORGOT YOUR PASSWORD?](#)

[NEED HELP?](#)

2. Select the system defined filter: Selected to Interview or create a new filter with the necessary information.

- ☆ Previous Residency Training Experience
- ☆ **Selected to Interview**
- ☆ US D.O. Graduates
- ☆ US M.D. and D.O. Graduates and Canadian Graduates

3. After your filter has been applied; select multiple applicants or select the checkbox next to Applicant Name to select all applicants.
  - a. Select the Actions drop-down menu.
  - b. Click Authorize Data to Thalamus.

<input checked="" type="checkbox"/>	Applicant Name ↕	AAMC ID ↕	Most Recent Medical School ↕	Email ↕
<input checked="" type="checkbox"/>	Applicant, Test	21478713	Memorial University of Newfoundland Faculty of Medicine	
<input checked="" type="checkbox"/>	Applicantaneesh, Test	21478714	Université Badji Mokhtar d'Annaba Faculté de Médecine	
<input checked="" type="checkbox"/>	Applicantmasood, Test	21478715	tets	
<input checked="" type="checkbox"/>	Carthan, Alarin	21310391	Oakland University William Beaumont School of Medicine	
<input checked="" type="checkbox"/>	Simmons, Flora	21196691	Oakland University William Beaumont School of Medicine	

Total Items: 5

- Add Note
- Assign Applicants
- Bulk Messages
- CSV Export
- Update Attributes
- Update Status
- View/Print Application
- View/Print Reports
- Authorize Data to Thalamus**

4. A pop-up window will appear with additional information about Thalamus Core and Thalamus Cortex.

Overview

Thalamus Core

Thalamus Core is the premier, cloud-based interview management for graduate medical education (GME) training programs. Thalamus facilitates applicant interview scheduling in real-time. Integrated surveys, itineraries, scoring and rank list features are also available. **Thalamus Core is offered complimentary for all ERAS-participating programs as part of the AAMC-Thalamus Collaboration. Please only select this option if you have opted-in via ERAS Program Management (EPM) and have an enabled Thalamus Core subscription/account.**

Thalamus Cortex

Thalamus Cortex provides technology-assisted application review by aggregating academic metrics, keywords and other important data through natural language processing (NLP), optical character recognition (OCR), and other technologies. The software streamlines and facilitates holistic application review. **For ERAS 2025, Thalamus Cortex is being offered complimentary specialty-wide to Orthopaedic Surgery, Urology and Physical Medicine and Rehabilitation residency programs as part of a study with AAMC. Thalamus Cortex is otherwise offered for an additional fee to programs/institutions. Please only select this option if you have an enabled Cortex subscription/account. To learn more about Cortex and/or enable access, please contact [customer@thalamusgme.com](mailto:customer@thalamusgme.com).**

5. Choose one of the following options:
  - a. I authorize to send this selected applicant(s) to Thalamus Core.
    - i. Thalamus Core and Cortex are offered complimentary for all ERAS-participating programs as part of the AAMC-Thalamus Collaboration.
  - b. I authorize to send this selected applicant(s) to Thalamus Cortex.
6. Click Submit.

Please select either option below to authorize transfer of selected applicant data to the corresponding Thalamus product. Please ensure your program has been onboarded and has a confirmed active season for Thalamus Core and Cortex. For questions about Thalamus, please complete the [Thalamus Support Form](#).

- ☒ I authorize to send the selected applicant(s) to Thalamus Cortex.
- ☐ I authorize to send the selected applicant(s) to Thalamus Core.

Authorized data should be available in Thalamus within 5 minutes on average, but it may take longer in some cases. You may continue to use ERAS PDWS or Thalamus as this is occurring.

CANCEL

SUBMIT

## To Authorize Data for a Single Applicant:

1. Navigate to [ERAS® Program Director's WorkStation \(PDWS\)](#) and enter your AAMC username and password. Select the Actions drop-down menu.

### Sign In

Username

Enter Username

▲ Username is Required

Password

Enter Password

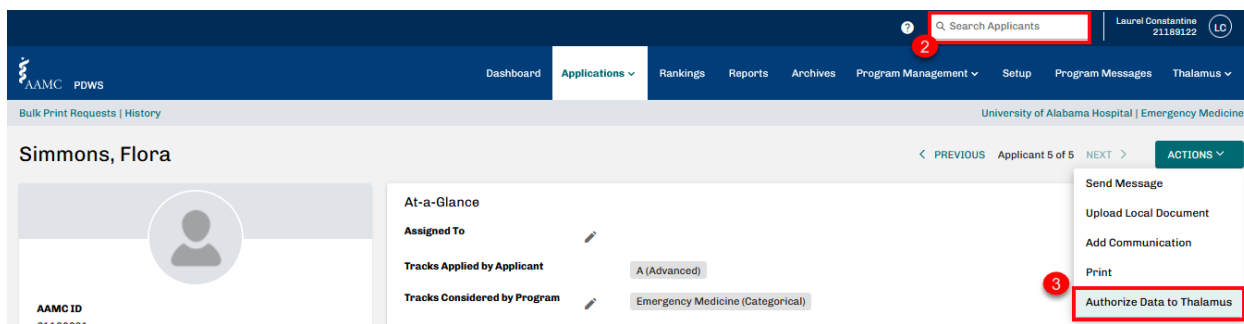
SIGN IN

[FORGOT YOUR USERNAME?](#)

[FORGOT YOUR PASSWORD?](#)

[NEED HELP?](#)

2. Search or use a filter to find the applicant whose data you wish to send to Thalamus.
3. Click the Actions drop-down and select Authorize Data to Thalamus.



The screenshot shows the ERAS PDWS interface. At the top, there is a search bar labeled 'Search Applicants' with a red circle '2' next to it. Below the search bar is a navigation menu with tabs: Dashboard, Applications (selected), Rankings, Reports, Archives, Program Management, Setup, Program Messages, and Thalamus. The main content area displays the profile for 'Simmons, Flora'. On the right side of the profile, there is an 'ACTIONS' dropdown menu with a red circle '3' next to it. The dropdown menu is open, showing options: Send Message, Upload Local Document, Add Communication, Print, and Authorize Data to Thalamus (which is highlighted with a red box).

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SUBMIT