

## Call for Group on Educational Affairs (GEA) National Grant Committee Members

The GEA National Grant Committee includes a Chair and team leaders representing each of the GEA regions. **The Committee is currently recruiting members from the *Northeast* and *Central* regions.** This role requires a commitment to oversee the selection of proposals for the national GEA grant initiative, which is renewed annually based on funding from the AAMC.

Please click on the links below to learn more about the GEA National Grant Committee's work:

- [GEA National Grant Call](#)
- [MESRE Bylaws](#)

As a national grant committee member, you will be the team leader for a group of proposal reviewers. Please note that this position requires a two-year commitment, with the possibility for reappointment for one additional term. Terms may be longer if one takes on the role of Chair.

### **Responsibilities:**

Major responsibilities of members (team leaders) include:

1. participate in conference calls (kickoff, after pre-proposal review, after full grant reviews);
2. recruit reviewers of pre-proposals such that all receive 3 reviews;
3. summarize reviewer feedback;
4. suggest pre-proposals that should move forward for full grant development; and
5. review full proposal(s) assigned to team.

If you are interested in nominating yourself or someone else, please email the following materials to [educationalaffairs@aamc.org](mailto:educationalaffairs@aamc.org):

- Candidate's curriculum vitae, including name, degrees, and institutional affiliation.
- A short (less than one page) letter addressing the candidate's qualifications and how they meet the criteria for the GEA National Grant Committee Member position. Given the responsibilities of the position, the letter should include, at minimum:
  - Demonstrated research expertise in medical and health professions education and/or experience as a reviewer or editor for scientific journals or grants programs.
  - A description of a network from which to recruit reviewers for medical or health professions grants.
  - Assurance of the capacity to do the work of the committee, including a two-year commitment.

The diversity of the candidates will also be considered; by diversity, we mean the term in its broadest sense, including, but not limited to, race/ethnicity, gender, background, subject matter expertise, and institution.

**The submission deadline is November 18, 11:59pm PT.**

If you have any questions, contact [educationalaffairs@aamc.org](mailto:educationalaffairs@aamc.org)