

The AAMC Group on Educational Affairs Merrell Flair Award in Medical Education:

Guidelines for letters of Nomination

The GEA recognizes an outstanding medical educator annually with the Merrell Flair Award. The purpose of this award is: *to honor an individual who has made a major contribution over a significant time period to the process or administration or transmission of information regarding medical education in North America.*

All GEA members are eligible for nomination. For a full list of GEA membership categories [click here](#) (See Article IV: Membership)

As part of the nomination process, each nominee requires a letter of support. Please include the following information in the letter:

- **Institutional Affiliation:** Include information about the nominee's current appointment including rank and institutional affiliation. Also note prior institutional appointments.
- **Leadership:** Describe the nominee's leadership role in the field of medical education, being sure to describe the key areas of medical education where the nominee is recognized as well as nominee's scholarly contributions to the field.
- **Impact on Others:** Describe mentoring (formal or informal) provided by the individual that has allowed others to advance in medical education. How have others benefited from working with the nominee or from materials created by the nominee?
- **GEA Involvement:** How has the nominee contributed to the GEA? This may be through leadership at the regional or national level or through active involvement in projects (e.g., MERC, LEAD) that are supported by the GEA.
 - **NOTE:** Current involvement in GEA activities is not essential to be considered for the award, though will be considered as a positive factor. Previous participation is essential.

Nomination Deadline: September 12, 2024

Please address the letter to Group on Educational Affairs Steering Committee. Letters should be no more than two pages, 12-point font with one-inch margins.

Please email a signed copy of the letter to the GEA mailbox (gea@aamc.org)

Include "Merrell Flair Nomination Letter" in the subject line of the email.