Report for extracting aggregated applicant and application data

1 **About this Section**
Export tool for extracting aggregate data. When selections are made, the table shows the unique count of applicants. Applicants may appear in multiple categories but will only be counted once in subtotals and grand totals.

How to Use
This dashboard allows you to create custom exports in Excel or CSV formats. Use the blue buttons to select the fields required for export. The Clear All button resets the selections. This dashboard is limited to a maximum of 4 columns and/or 4 rows. Use the Export to CSV button to extract your data. Please make sure you select the sheet that corresponds with your Display Totals selection.

Applicant Data

Season	Applicant Status	Gender	Race & Ethnicity	Race & Ethnicity Sub Cat	Geographic Preference	Experiences Entered	Experience Types	Publication Types	Impactful Experience	Most Meaningful Experience

2

Clear All

Application Data

Full Program Name	Program Name	Program Specialty	Program Accreditation ID	Track Name	Track Type	Program Signal

Applicant Data

Season

Applicant Status

Gender

Race & Ethnicity

Race & Ethnicity Sub Cat

Geographic Preference

Application Data

Full Program Name

Program Name

Program Specialty

Program Accreditation ID

Track Name

Track Type

Program Signal

Dynamic Table Selection **3**

4 Season (All) ▼   Display Totals None ▼   **Export to CSV**

Custom Exports Area

1 **About This Dashboard**

Use this report to view aggregated applicant and application data and export to Excel or CSV.

2 **Fields to Export**

There are a number of applicant and application fields that can be selected to generate results. A maximum of four rows and four columns can be selected at a time. Click a button once to select it and again to deselect it. Use the Clear All button to remove all selected fields from the view.

3 **Export Table**

As applicant and application fields are selected from the row and column buttons, the table will populate with the number of unique students that meet the selected criteria for each selection.

4 **Filters**

Use the season filter to select which seasons are available in the export results window. Use the Display Totals dropdown to choose to include subtotals, grand totals, both subtotals and grand totals, or no totals.

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Applicant Data

| Season | Applicant Status | Gender | Race & Ethnicity | Race & Ethnicity Sub Cat | Geographic Preference | Experiences Entered | Experience Types | Publication Types | Impactful Experience | Most Meaningful Experience |

Application Data

| Full Program Name | Program Name | Program Specialty | Program Accreditation ID | Track Name | Track Type | Program Signal |

Clear All

Applicant Data
- Season
- Applicant Status
- Gender
- Race & Ethnicity
- Race & Ethnicity Sub Cat
- Geographic Preference

Application Data
- Full Program Name
- Program Name
- Program Specialty
- Program Accreditation ID
- Track Name
- Track Type
- Program Signal

Dynamic Table Selection

Season (All) Display Totals None **Export to CSV** ⑤

Custom Exports Area

⑤ **Export to CSV Button**

Select the download icon to bring up a menu to select the Export Results sheet for download with a format of either Excel or CSV.

Please note, when viewing the dashboard in the current season, the visuals may appear blank until more data points become available throughout the season.