

Constructing an Equitable, Inclusive and Anti-racist Learning Environment

Detailed Submission Instructions

Submissions will require a brief description of the freely available educational resource. Before signing into the submission system, prepare to share the following information:

- All authors/developers of the resource including name, degree, title, institution, and email address.
- Brief description of the resource (500 words)
- Brief description of requirements needed for an institution to use the resource (500 words)
 - Resources necessary for implementation (e.g., material, technological, and infrastructure)
 - In-house staffing requirement including number of staff and expertise required
- Information about the nature of the resource* including:
 - Estimate of time to prepare the resource for implementation
 - Description of the type of resource (e.g., workshop, checklist)
 - Area of the educational continuum covered (e.g., UME, GME)
 - The domain of the resource, curriculum, assessment, or faculty development
 - The intended audience of the resource
 - The typical number of sessions needed
 - The format of the resource (e.g., virtual, in-person)
 - The time commitment for learners
 - The level of learners (i.e., novice, intermediate, expert)
 - The [AAMC DEI competency subdomain](#) that is most connected to the resource.
 - The sphere of anti-racist, anti-bias lens the resource aims to address (i.e., national, institutional, inter-professional, internal)
 - Topic key words
 - Resource key words
 - Resource accessibility
 - Copyright of materials
 - HIPAA compliance
 - Cost of the resource

*While responses are required to all questions, most questions include a not applicable option

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Submitted resources will be reviewed by the AAMC's Constructing an Equitable, Inclusive, and Anti-racist Learning Environment Working Group (WG). Accepted resources will be included in a compendium of resources freely available to medical educators and other interested users who aim to address inequity, bias, and racism present in their institutional curriculum and assessment programs as well as preparing faculty to be competent in these areas.

The WG will use the following criteria when reviewing resources:

- **Accessibility**
effort and resources required to access resource
- **Usability**
effort to use resource and ease of implementation
- **Adaptability**
generalizability of resource, can it be adopted at diverse sites
- **Learning objectives**
shared and appropriate (when applicable)
- **Use of anti-racist language and concepts**
appropriate and up to date
- **References**
shared when appropriate
- **Resource evaluation**
shared when appropriate

Please contact equitablelearningenvironment@aamc.org with questions about the Call for Resources.