2023 Regional Medical Campus Conference

Call for Proposals

Andaz Savannah Hotel
Savannah, GA

Deadline for Submissions is 11:59 PM PT February 6, 2023

The Group on Regional Medical Campuses invites proposals for sessions, innovation presentations, and posters for the 2023 Regional Medical Campus Conference. Proposals may represent original research or work related to regional medical campuses or distributed medical education.

Submissions will be selected for presentation following peer review by the Program Planning Committee.

Proposals incorporating a collaborative focus (between campuses at the same or different institutions or between a regional campus and main campus) or that include students and/or residents are highly encouraged and will be afforded special consideration.

All abstracts must be submitted online no later than **11:59 PM PT on February 6, 2023.**

The submission form may be found at www.aamc.org/grmc or by contacting grmc@aamc.org.

We recommend that you prepare your proposal in a word processing application and then paste each component into the corresponding online section.

An abstract submission is considered a commitment to attend the meeting and present if accepted. Abstract decisions will be sent to the first author in February 2023.

Proposal Types

Proposals will be accepted for the following formats: Session/Workshop, Innovation Presentation, and Poster (Innovation or Research).

Session/Workshop Proposals

Purpose: Sessions and Workshops represent an opportunity to examine broad topics from a variety of perspectives, engender discussion, and engage diverse voices. Sessions may consist of multiple presentations on a single theme, or a single facilitated activity. The submission format requires a detailed plan for the session including learning objectives, speakers, and description of the session. Proposals should describe in detail how the session will generate dialogue across multiple perspectives.

Time/Format: 45- or 60-minute in-depth presentation or workshop on a specific topic. The Program Planning Committee will determine the length of each session selected.

Session/Workshop proposals must include (note that each item has a 1,500 character, including spaces, limit):

1. Topic: Introduce the issue to be discussed and why it is a timely and important topic to the broader regional medical campus community
2. Learning objectives: What participants will know or be able to do because of this session (please be as specific to the content as possible).
3. Session Plan: Describe the session timing and structure in detail with specific attention to how the audience will be engaged.

Additional Required Items:

1. Title
2. Author(s) and affiliated institutions
3. References

Optional Items:

1. Shareable Resources: Please include any resources that would be helpful to share with your audience. Resources may be uploaded into the system or printed and brought to the session.

Session/Workshop proposals will be reviewed using the following criteria:

1. Topic timeliness/Interest potential
2. Learning objectives are clear, focused, attendee-centered, and easily achievable in the time allotted
3. Clarity of content – including method of delivery
4. Creativity and originality of work
5. Adaptability – the idea(s) should have the potential to be adapted to other institutions

Innovation Presentation Proposal

Purpose: Innovation Presentations describe unique and forward-thinking programs, policies, projects, or practices that further the educational missions of regional medical campuses within 20 minutes. Emphasis on transferability or adaptability of the innovation to other campuses.

Time/Format: Innovation Presentations are 20-minute presentations (sessions are typically 15 minutes of presentation plus 5 minutes of Q&A).

Innovation Presentation proposals must include (note that each item has a 1,500 character, including spaces, limit):

1. Topic: Introduce the issue to be discussed and why it is a timely and important topic to the broader regional medical campus community
2. Background and purpose of the program, policy, project, or practice.
3. Gap the innovation fills.

4. Learning objectives: What participants will know or be able to do because of this session
5. How can the innovation be implemented elsewhere (Adaptability)?
6. Challenges/barriers
7. Lessons learned and next steps.

Additional Required Items:

1. Title
2. Author(s) and affiliated institutions
3. References

Optional Items:

1. Shareable Resources: Please include any resources that would be helpful to share with your audience. Resources may be uploaded into the system or printed and brought to the session. Full resources or citations are both welcome.

Innovation Presentation proposals will be reviewed using the following criteria:

1. Topic timeliness/Interest potential
2. Clarity of content
3. Creativity and originality of work
4. Adaptability – the idea(s) should have the potential to be adapted to other institutions

Posters

Innovation Poster Abstract

Purpose: Innovation posters describe innovative programs, policies, projects, or practices that further the educational missions on regional medical campuses.

In addition to presenting a physical poster at the Poster Reception, presenters will also be asked to briefly summarize their poster in 3-5 minutes to the audience at the Poster Quickshots session.

Innovation Poster proposals must include (note that each item has a 1,500 character, including spaces, limit):

1. Background and purpose of the program, policy, project, or practice
2. Learning objectives: What participants will know or be able to do because of this poster?
3. How can it be implemented elsewhere (Adaptability)?
4. Lessons learned and next steps

Additional Required Items:

1. Title
2. Author(s) and affiliated institutions
3. References

Innovation Poster proposals will be reviewed using the following criteria:

1. Topic timeliness/Interest potential
2. Clarity of content
3. Creativity and originality of work

4. Adaptability – the idea(s) should have the potential to be adapted to other institutions

Research Poster Abstract

Purpose: Research posters promote dissemination and discussion of completed or in progress research either conducted on or describing regional medical campuses.

In addition to presenting a physical poster at the Poster Reception, presenters will also be asked to briefly summarize their poster in 3-5 minutes to the audience at the Poster Quickshots session.

Research Poster proposals must include (note that each item has a 1,500 character, including spaces, limit):

1. Background including purpose and significance of the study
2. Short description
3. Learning objectives: What participants will know or be able to do because of this poster
4. Methods
5. Results
6. Conclusions

Additional Required Items:

1. Title
2. Author(s) and affiliated institutions
3. References

Research Poster proposals will be reviewed using the following criteria:

1. Topic Timeliness/Interest Potential
2. Clarity of Content
3. Significance of Results
4. Soundness of Conclusions

Review and Selection Process

Submissions will be selected for presentation following peer review by the Program Planning Committee. Proposals incorporating a collaborative focus (between campuses at the same or different institutions or between a regional campus and main campus) or that include students and/or residents will be afforded special consideration.

Rating scale for each proposal criteria:
1=Poor
2=Below Average
3=Average
4=Above Average
5=Excellent

The Program Planning Committee reserves the right to adjust proposal requirements and the selection process as it deems necessary.

Deadline
Submissions should be submitted 11:59 pm PT February 6, 2023.

Questions
Questions regarding presentation submissions or about the conference should be directed to grmc@aamc.org.

Notifications
Notification of acceptance will be sent in February, 2023. All accepted presenters are expected to register for the 2023 Regional Medical Campus Conference and assume responsibility for travel expenses and meeting registration.