
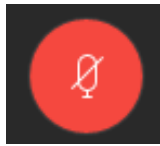


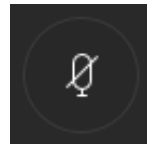
COSR Community Call Logistics

Audio:

- To connect to the audio, click “Audio”  on the top left task bar, choose the option that is best for you (“call me”, “I will call in”, or “use computer for audio”)
- Once you join the call, your line will automatically be muted. Click on the microphone icon next to your name to *unmute* your phone when you wish to speak.

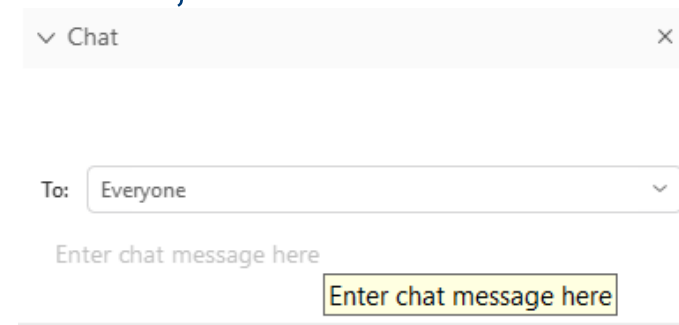


= You are muted



= Your mic is live, unmuted

- The chat panel located on the lower right side of your screen is available to submit your questions. Please send to “*Everyone*”.



- If you experience technical or audio issues, please send a chat box message directly to Christin Probst or email .



Tomorrow's Doctors, Tomorrow's Cures®

AAMC Group on Student Affairs

Learn

Serve

Lead

Student Records Community Call

October 14th, 2021
1:00PM – 2:00PM ET



Association of
American Medical Colleges

Chair's Welcome



Alisha Corsi, MEd
COSR Chair
Registrar
UCF College of Medicine
Health Sciences Campus at Lake Nona

Agenda Overview

- **Agenda Review and Committee Introductions**
- **Regional Updates**
- **VSLO Updates**
- **COSR Updates**
 - Emergency Guidelines
 - LCME Guide
 - Guidelines for Maintaining Active and Permanent Student Records
 - VSWG
 - Joint regional holiday parties with Financial Aid community
- **Staffing Survey**
- **2022 Health Professions Financial Aid and Student Records Administrators Joint Meeting**
- **Open discussion time: MSPE – 4th Year Evaluations; Addenda**

GSA Committee on Student Records (COSR)



**Alisha Corsi, MED
Chair, 2020 - 2023**

Registrar
UCF College of Medicine
Health Sciences Campus at
Lake Nona



**Matthew Edwards, M.Ed.
CGSA, 2020 - 2023**

Registrar
University of Iowa
Carver College of Medicine



**Annalise Ellis, MHA
NEGSA, 2018- 2021**

Director, Faculty Affair/Student Records
Donald and Barbara Zucker School of
Medicine at Hofstra/Northwell



**Carol Jacqueline Archaga, MSED
SGSA, 2020 - 2023**

Director, Student Affairs
University of Miami Miller School of
Medicine



**Celeste Fowles Nguyen, EdD
WGSA, 2020 - 2023**

Registrar
Educ. Programs and Services
Stanford School of Medicine



**Christina Grabowski, PhD
GSA EC Liaison, 2020 - 2021**

Associate Dean for Admissions and
Enrollment Management
University of Alabama at Birmingham
School of Medicine



**Wendy Clark
COSFA Liaison to COSR
2020 - 2021**

Financial Aid Administrator
University of Utah School of
Medicine



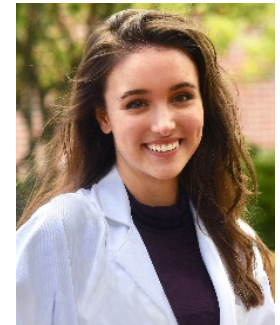
**Kris Slaney, MBA
COSR Liaison to COSFA,
2020 - 2021**

Director of Student
Records/Registrar
University of Arizona College of
Medicine, Tucson, Arizona



**Sandra Mingo
COSDA Liaison, 2018 - 2021**

COM & Visiting Student Coordinator
AOA Administrator
State University of New York Downstate
Medical Center College of Medicine



**Lior Levy
OSR Liaison, 2020 - 2021**

MD Candidate, Class of 2023
New York Medical College

Regional Representatives and Liaison Updates

- **Central Region** – Matthew Edwards, MEd
- **Southern Region** – Carol Archaga, MS ED
- **Northeast Region** - Annalise Ellis, MHA
- **Western Region** – Celeste Nguyen, EdD
- **COSDA** - Sandra Mingo
- **Organization of Student Representatives (OSR)** - Lior Levy
- **GSA SC** – Christina Grabowski, MD
- **COSFA/COSR Liaisons**— Kris Slaney, MBA, and Wendy Clark

VSLO Updates



Robin Carle
Senior Director, VSLO
AAMC



Ken Self
Director, Technical
Operations, VSLO
AAMC

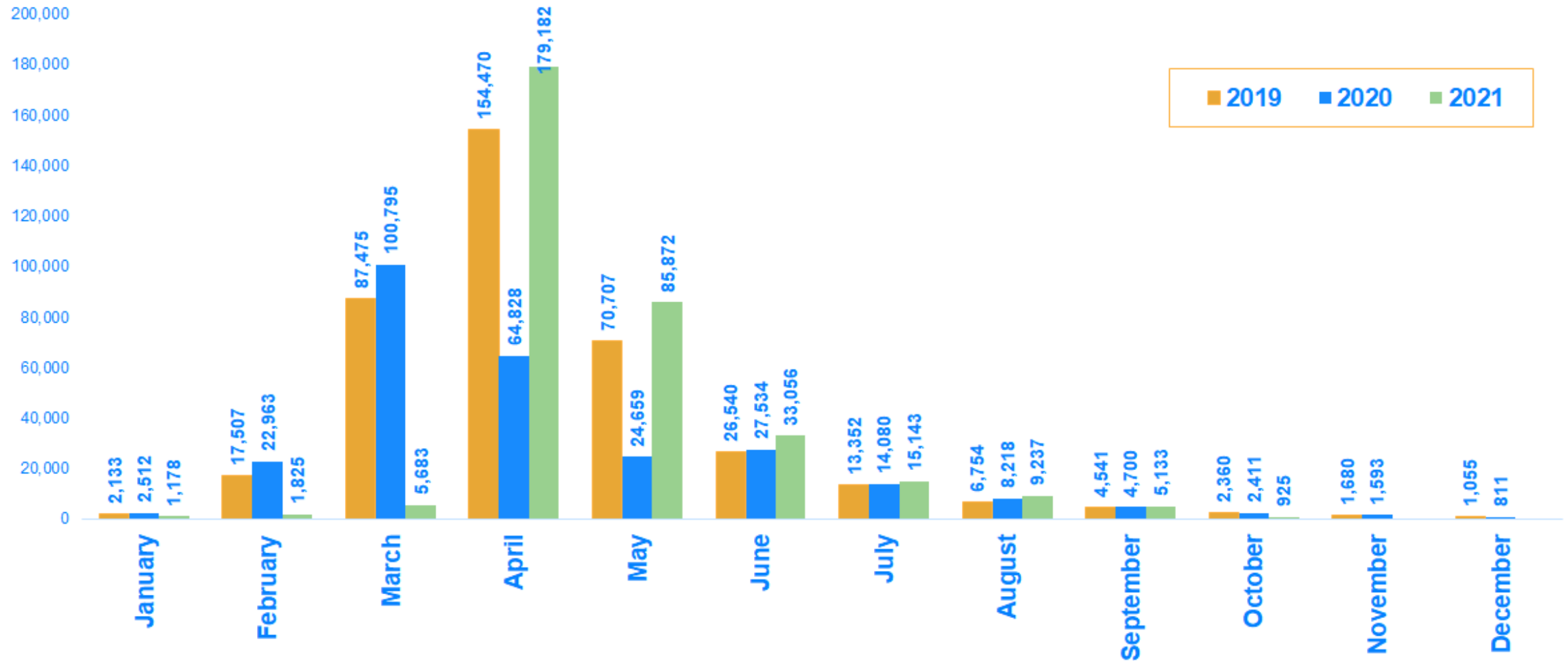
VSLO® Program Update

October 14, 2021

Robin Carle, VSLO Sr. Director

Ken Self, Director of Technical Operations

Total Applications Submitted CY (as of October 9, 2021)



Total Applications Submitted January 1, 2021 to October 9, 2021

Total Applications Submitted	337,164*
Pending at Host Institution	44,634
Pending at Home Institution	2,534
Received a Host Decision	185,827
Accepted by Students	20,794

* MD Students: 133,186 (40%)
DO Students: 200,048 (59%)
International Students: 3,930 (1%)

Advisory Committee Update

- Invitation for candidates shared through the GSA listserv. Accepting nominations until October 29th
- First Meeting of the new committee will be in February 2022
- Initial areas of focus will be associated with plans for modernizing the VSLO software and expanding the numbers and types of rotation opportunities.

Engagement Activity Update

- New focus for VSLO
- The engagement specialist for your region will be contacting you in the next weeks.
 - Shanaz Sulejmanovic – Northeast
 - Mohammad Amir –Midwest
 - Rennee Hubb – South
 - Adriane Lopez – West/International Institutions

VSLO URiM Opportunities Database

- 123 opportunities as of 10/12/21
- Regional representation from institutions that submitted opportunities:
 - Northeast: 33
 - Central: 30
 - Southern: 29
 - Western :31
- Specialties
 - 37 opportunities: 3 or more specialties listed (or "All")
 - Emergency Medicine: 31 opportunities
- [VSLO URiM Opportunities Database](#)

Upcoming Meetings

- **Advisor Webinars**
 - For MD advisors: Thursday, October 21 at 3 p.m. ET.
[Register Now.](#)
 - For DO advisors: Tuesday, October 26 at 3 p.m. ET.
[Register Now.](#)
- **LSL Board Room:** Monday, Nov 8 – 5:15-5:45 p.m.
- **CiM Hot Topics:** November 17th 11:30-1pm
(EST) Applying and Preparing for Away
Rotations

System Update

- ***Angular Upgrade (Projected December 2021)***
 - Happening across AAMC—toward organization-wide Modernization
 - No changes to VSLO process or flows
 - Aesthetic changes only (Video to show changes will be release soon)

- ***AWS Migration (Projected December 2021)***
 - Happening across AAMC
 - Adds Capacity, Future Flexibility and Maintains Security,

VSLO® Program Update

October 14, 2021

Questions?

COSR Updates – New and Updated Resources

STORE HELP CONTACT US SIGN IN



SEARCH

STUDENTS & RESIDENTS

NEWS & INSIGHTS >

DATA & REPORTS

ADVOCACY & POLICY >

PROFESSIONAL DEVELOPMENT >

SERVICES >

WHO WE ARE >

WHAT WE DO >

PROFESSIONAL DEVELOPMENT

GSA Committee on Student Records (COSR)

Initially created as the ad hoc GSA Committee on Medical Licensure in 1996, the renamed Committee on Student Records (COSR) was elevated to a regular standing committee of the GSA in 1998.

- [Committee Charge](#)
- [Message from the Chair](#)
- [Member Resources](#)
- [Other Resources](#)
- [COSR Committee Roster](#)

Committee Charge

GSA-COSR seeks to:

- Discuss matters of national interest brought forward from GSA constituents or AAMC staff;

<https://www.aamc.org/professional-development/affinity-groups/gsa/cosr>

COSR Updates – New and Updated Resources



SEARCH

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Member Resources

(Sign In Required for Some Resources)

- [Guide for Medical School Student Records Administrators on the LCME Accreditation Process \(PDF\)](#) *(Sign In required)*
- [Emergency Guidelines for Records Officers \(PDF\)](#) *(Sign In required)*
- [COSR Visiting Student Status Document](#) *(Sign In required)*
- COSR presentations at 2019 GSA Regional Meetings
 - [Developing Effective Policies on Good Standing](#)
 - [Leadership and Relationship Development for the Medical School Registrar](#)
 - [Medical School Registrar and Financial Aid Administrators - Shared Issues, Best Practices, and Discussion](#)
 - [FERPA: What the Registrar Needs You to Know](#)
- [Effective Practices for Developing Policies on Good Standing \(PDF\)](#)
- [The Guidelines for Medical Schools Regarding Academic Transcripts \(PDF\)](#)
- [Guidelines for Maintaining Active and Permanent Student Records \(PDF\)](#)
- [Post Graduation Name Changes Best Practices \(PDF\)](#)
- [Student Records Resources](#)
- [Visiting Student Learning Opportunities™ Program: Training and Resources for Participating Institutions](#)

<https://www.aamc.org/professional-development/affinity-groups/gsa/cosr>



Visiting Student Workgroup

Final Report

Visiting Student Guidelines – “Traffic Rules”

- Public Comment
- Special Meeting - November

Regional Networking

- ❖ Join your Financial Aid and Student Records colleagues for a joint Holiday Happy Hour in December
- ❖ Western Region – December 9th at 11:00 PST
- ❖ Northeastern Region – December 7th at 4:30 pm EST
- ❖ Southern Region - December 7th at 6:00 pm EST
- ❖ Central Region – December 3rd at 3:00pm CST



Registrar Staffing Survey Preview Summary



Matthew Edwards, M.Ed.
CGSA COSR Rep
Registrar
University of Iowa
Carver College of Medicine

Background

COSR developed and circulated a *Registrar's Staffing Survey* in June of 2020 to learn more about the structure of and functions provided by the AAMC member institution medical school Registrar's office.

This brief survey asked questions about the scope of work and number of staff associated with registrar related functions (e.g., student records, registration, class scheduling, etc.).

Scope

Survey was sent to 137 institutions

- 60 complete responses were received
- 19 additional partial completions

14 Questions

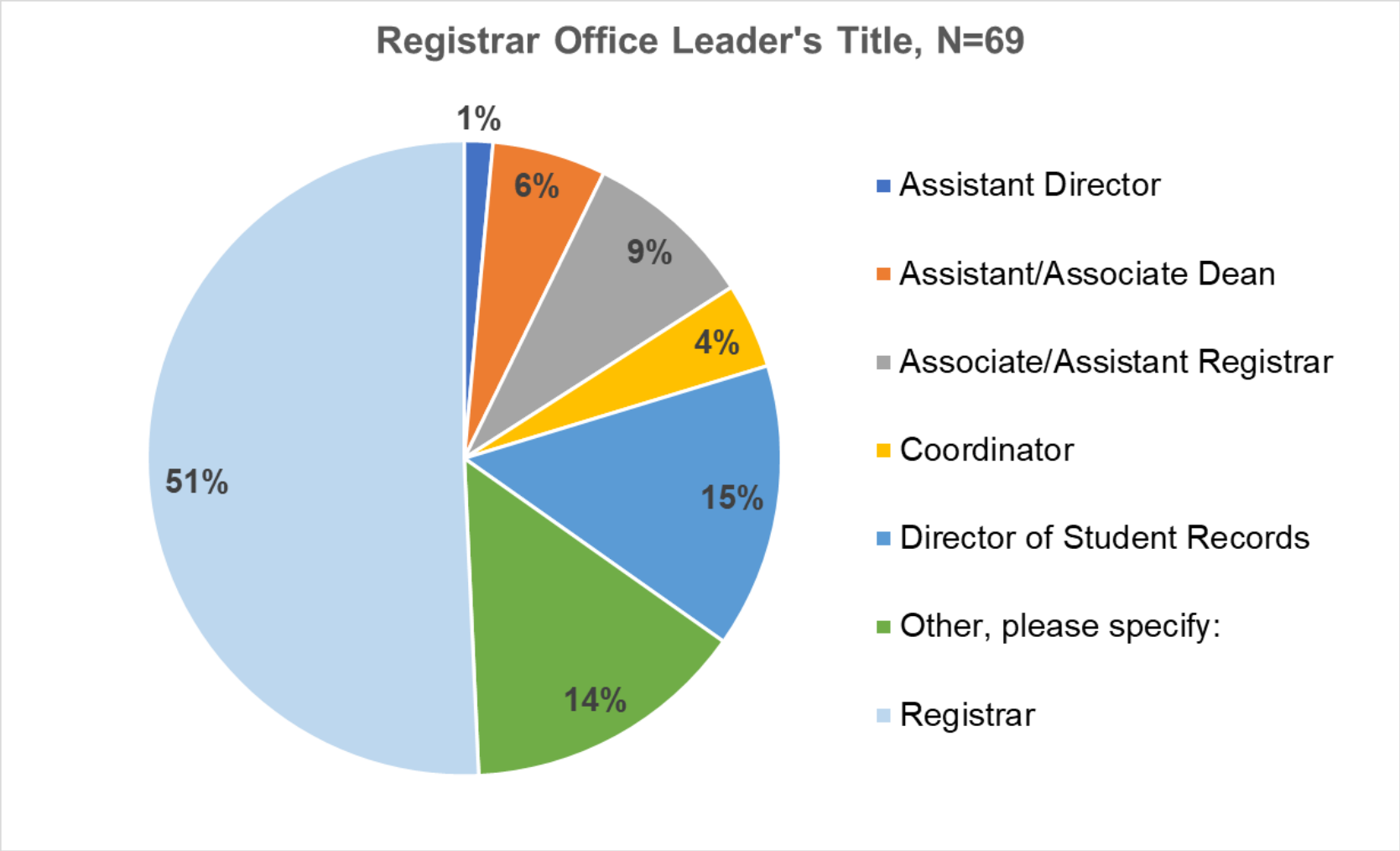
Data Summary Highlights

64% of respondents were from public institutions, with 36% at private institutions

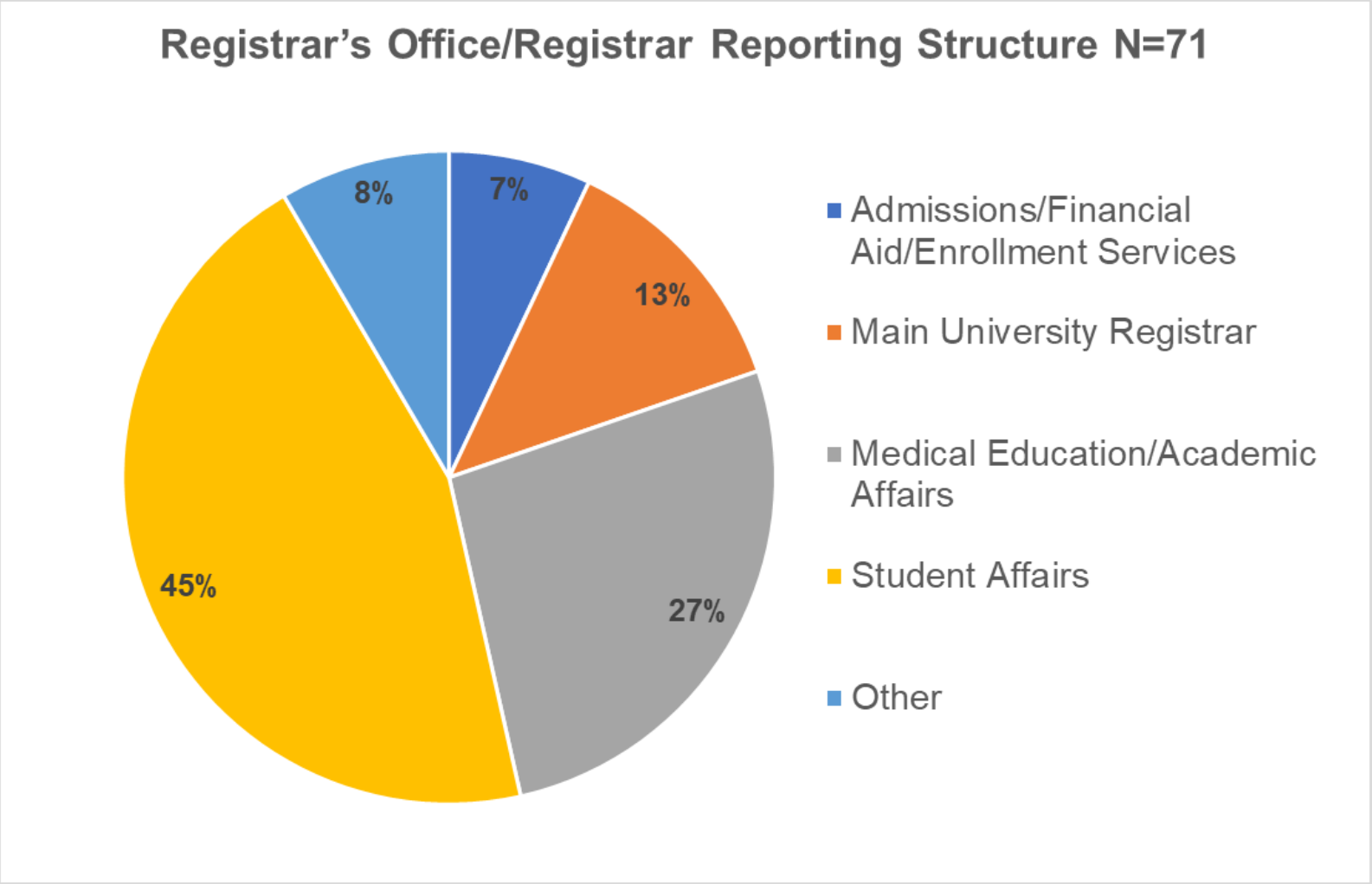
A slight majority (52%) report having an independent medical school Registrar's office, while 17% indicated being part of the parent university Registrar's office

51% reported the lead title of the medical school Registrar's office as "Registrar," while 15% utilize "Director of Student Records," and 9% - "Associate/Assistant Registrar"

Data Summary Highlights



Data Summary Highlights



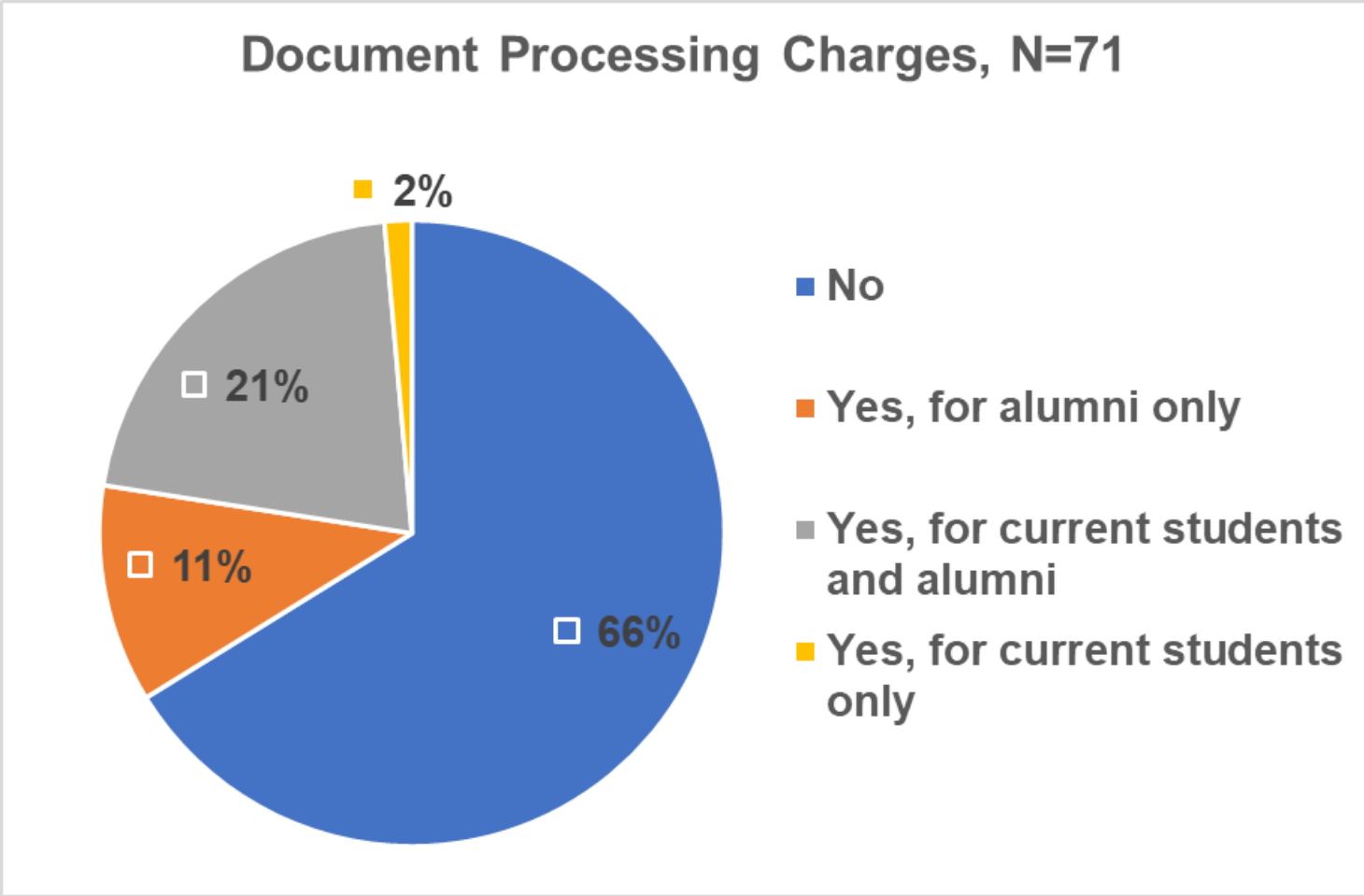
Data Summary Highlights

56% report the Registrar's office does not maintain an independent operating budget

Document processing fees were reported to be charged by 28% of respondents

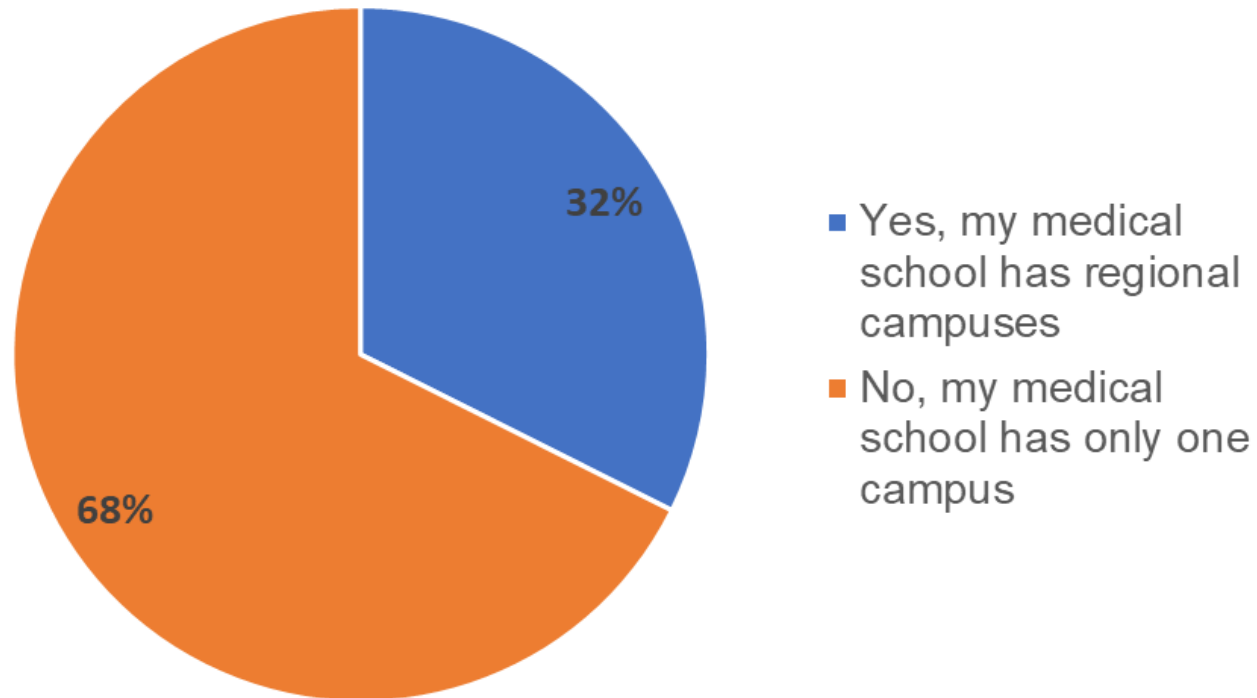
- 63% reported keeping the document processing fees at the Registrar's office, at least partially

Data Summary Highlights



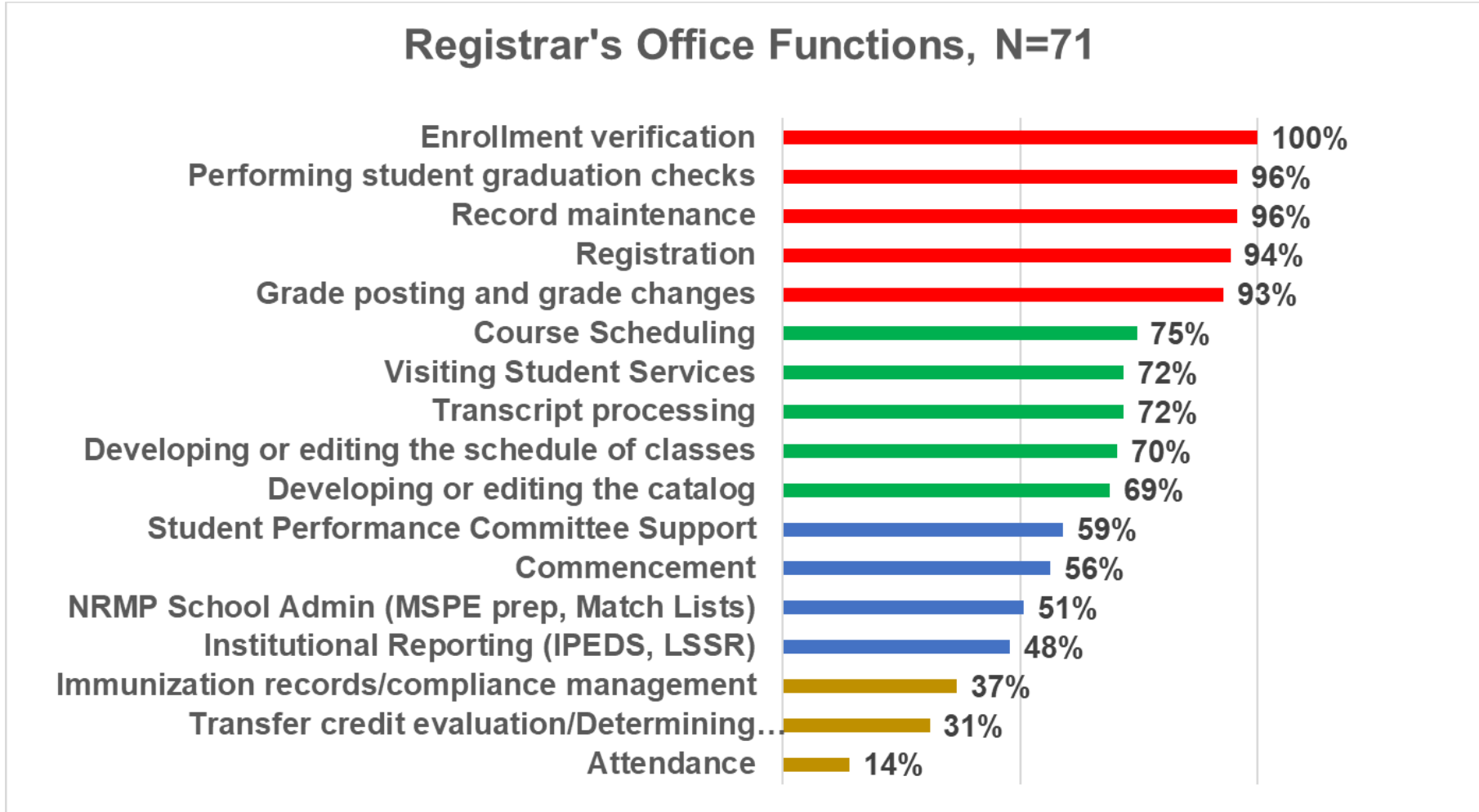
Data Summary Highlights

Schools with Regional Campuses, N=71

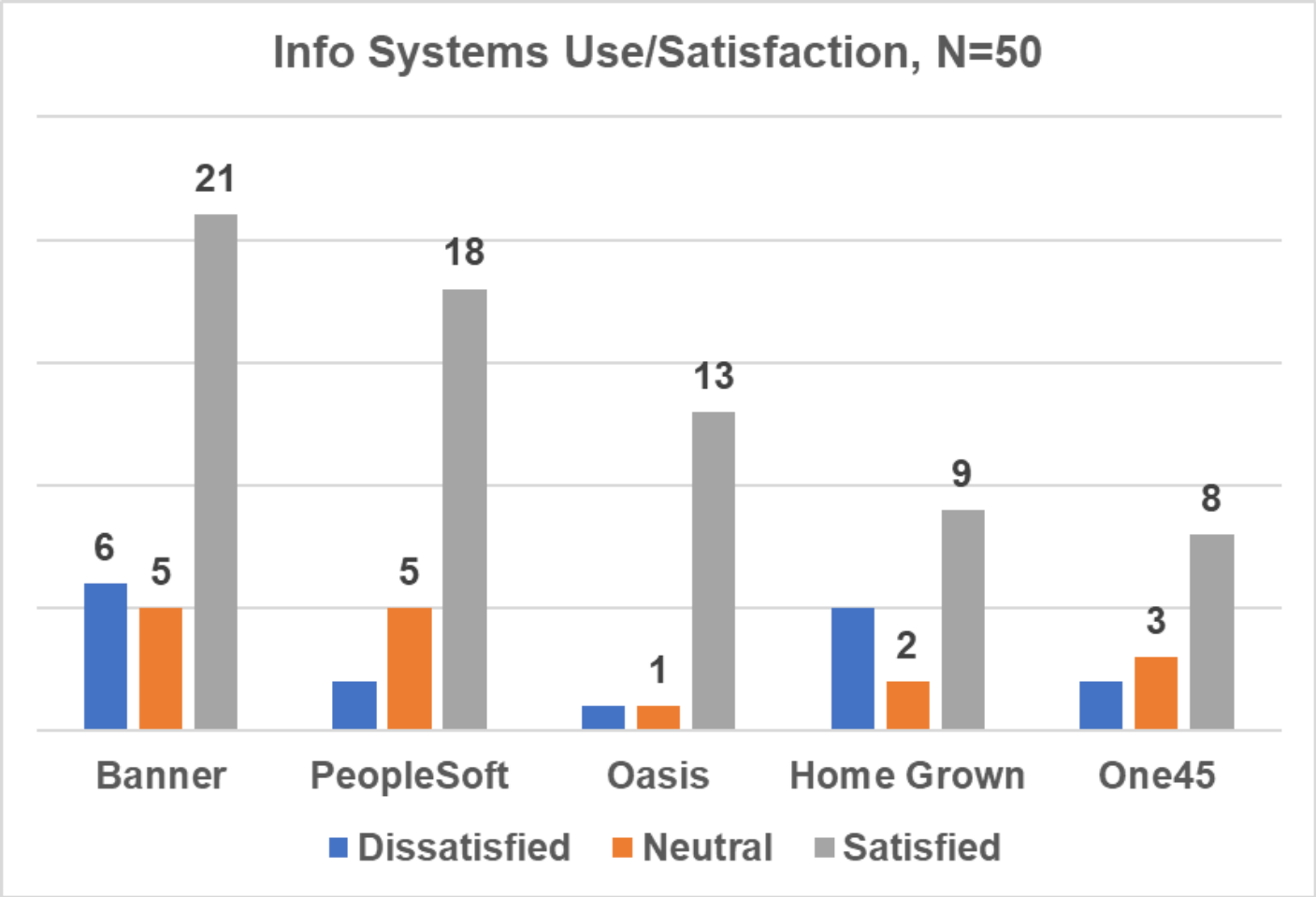


- **Of those answering “Yes”, 80% have the Registrar’s office only at the main campus, with 5% indicating a Registrar on the branch campus that still reports through the main medical campus**

Data Summary Highlights



Data Summary Highlights



Data Summary – Additional Comments

Common themes/feedback/future requests:

Salary info

Other degrees/programs that MD Registrar supports/maintains

Records retention processes – paper vs. electronic

Professional development opportunities – which meetings do Registrars attend

A policy repository to easily reference steps taken by other school on how they manage "interesting" problems

Class size comparison to FTE staff

2022 AAMC Health Professions Financial Aid and Student Records Administrators Joint Meeting



Irena Tartakovsky, MD, MS
Director, Constituent Engagement
AAMC

2022

Health Professions Financial Aid and
Student Records Administrators Joint Meeting
VIRTUAL EXPERIENCE

Call for Proposals Now Open



General Information & Features

- Taking place virtually February 23 – 25, 2022
- Three half days of live conversations on key topics including debt management, financial literacy, and more.
- Focus on student aid and records management, including strategies for reaching and supporting both students and the community.
- Multiple concurrent session options that will be recorded (where permissible) and available to registered attendees for post conference viewing.
- Virtual exhibit hall and unique networking and engagement opportunities.

2022

Health Professions Financial Aid and Student Records Administrators Joint Meeting *VIRTUAL EXPERIENCE*

Call for Proposals Now Open



Engage with your financial aid and records partners and consider submitting the session

Topics to consider:

Holistic enrollment management	Away electives management
Data governance & security, including FERPA adherence	Role of financial aid and records offices in LCME accreditation
Information sharing within, and outside of, student affairs	Continued impact of COVID-19 on student aid & records policies & practices
Navigating academic delays and leave of absences	Students with academic difficulties – impact on academic progression/advancement
Academic calendar terms ongoing challenges	Technology innovations
Technology Innovations for Registrars – peer-to-peer learning	Project management/collaboration framework between FA and records offices – effective practices

2022

Health Professions Financial Aid and
Student Records Administrators Joint Meeting
VIRTUAL EXPERIENCE

Call for Proposals Now Open



- To submit your proposal, you will need: a title, description, session learning objectives, and speaker(s) information.

Submission deadline: Friday, October 15th, 11:59 p.m. ET

Acceptance decisions: November 2021

- **Interested in serving on the program committee?** Contact your regional representative to express interest in getting involved in meeting program development.

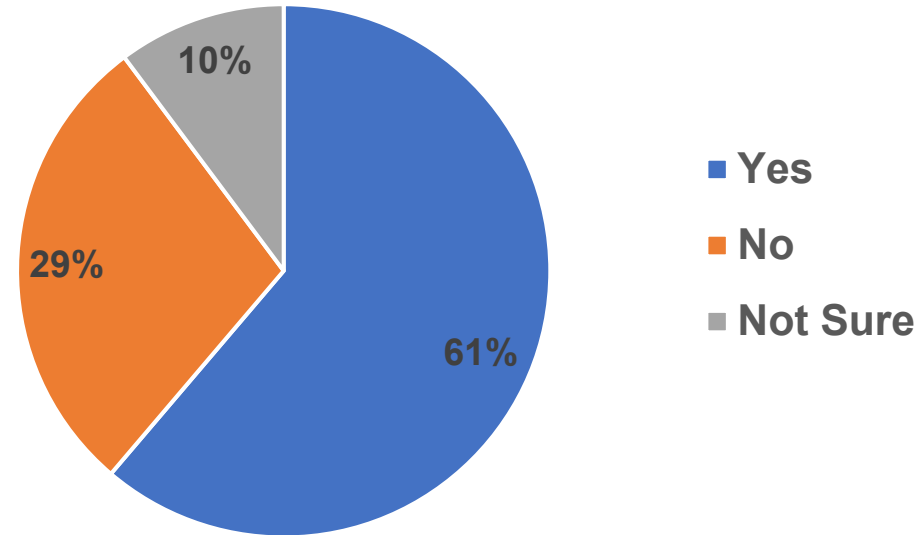
2021 MSPE Cycle - Community Discussion



Alisha Corsi, MEd
COSR Chair
Registrar
UCF College of Medicine
Health Sciences Campus at Lake Nona

MSPE Pre-Meeting Questions

School includes 4th year rotations in the MSPE,
N=49



9 schools reported having Accelerated Curriculum, and only 6 of them include 4th year rotations in the MSPE

Poll One

Do you write an addendum for every student returning to the Match?

- Yes
- No



Questions and Open Discussion

Poll Two

After the completion of each clerkship, when are your final evaluations due?

- 2 weeks
- 4 weeks
- 6 weeks

Poll Three

After the completion of each elective rotation, when are your final evaluations due?

- 2 weeks
- 4 weeks
- 6 weeks