

## Spencer Foreman Award for Outstanding Community Engagement

This form includes the information fields required to submit a nomination for the Spencer Foreman Award for Outstanding Community Engagement.

Any additional questions should be directed to Sandra Gordon at [sgordon@aamc.org](mailto:sgordon@aamc.org).

### **NOMINATION (Opens September 2024 – Closes April 4, 2025)**

#### **Full Name of the Institution being Nominated.**

*Please note, the nominee must be an AAMC-member medical school, teaching hospital, or health system.*

#### **Section 1. Contact Information**

##### **Primary Contact**

Name  
Phone  
Number  
Email  
Mailing  
Address  
Professional  
TitleInstitution  
Degrees

##### **Secondary Contact**

Name  
Phone  
Number  
Email  
Mailing  
Address  
Professional  
TitleInstitution  
Degrees

#### **Section 2. [Description of How the Institution Exemplifies Outstanding Community Engagement](#)**

- A. All AAMC awardees and honorees are expected to meet the AAMC's standards of professional ethics and scientific integrity articulated in our policies. (**Standards of Professional Ethics and Scientific Integrity**). Leaders of a professional community must embody the professional ethics expected of that community, including through demonstrating respect for the people they work with and serve, deliberate efforts to improve the value and rigor of their work through inclusion

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of diverse teams and perspectives, and unwavering discipline regarding the quality, integrity, and trustworthiness of their professional achievements. Breaches of professional ethics and scientific integrity include but are not limited to: A) Sexual harassment. B) Discrimination on the basis of sex, race, color, national origin, religion, age, ability, sexual orientation, gender identity, or any other characteristic protected by law or institutional policy, against students, residents, research assistants, employees, colleagues, research subjects, or patients, in all professional settings. C) Research misconduct, including fabrication, falsification, or plagiarism in proposing, performing, or reviewing research, or in reporting research results. D) Any action that results in the loss of a professional license to practice.)

**Do you have any concerns of which AAMC should be aware regarding the AAMC satisfying this expectation? (Yes/No)**

B. Community Engagement and Education

Describe how local community members are involved in the development, implementation, and evaluation of medical education at the institution (2,500-character limit, including spaces). Strong examples may include:

- Coursework around community engagement and advocacy methods and practice (UME, GME, or CME).
- Service learning.
- UME tracks.
- Pathway programs in the community.
- Mini-Medical School programs offered to the community.
- Faculty professional development or training.
- Recruitment of students and faculty.
- Other programs not listed above.

C. Community Engagement and Research

Describe how local community members are involved in the development, implementation, and evaluation of how community engagement is reflected through research at the institution (2,500-character limit, including spaces). Strong examples may include:

- Patient-engaged science, patient-centered outcomes research.
- Health care equity-focused health services research, quality improvement science.
- Community-based participatory research and other community-partnered research.
- Population health research.
- Other programs not listed above.

D. Community Engagement and Clinical Care

Describe how local community members are involved in the development, implementation, and evaluation of clinical care at the institution (2,500-character limit, including spaces). Strong examples may include:

- Student-run clinics.
- Health fairs, mobile clinics, etc.

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- Clinical learning environment for health care equity (e.g., Accreditation Council for Graduate Medical Education's Clinical Learning Environment Review).
- Clinical data collection, health-related social needs screening and referral.
- Population health management and health care equity.
- Other programs not listed above.

### E. Community Engagement and Administration

Describe how community engagement is reflected at the administrative and organizational level of the institution (2,500-character limit, including spaces). Strong examples may include:

- Mission.
- Organizational equity, diversity, and inclusion efforts (e.g., employee resource groups).
- Anchor institution commitments.
- Grant-making to community groups/partners.
- Policy and advocacy.
- Community Health Needs Assessment and community benefit.
- Staff and administrator community service opportunities.
- Faculty promotion and tenure/recognition.
- Financing and sustainability of programs.

### F. Crosscutting Themes

Provide a description or example of how your institution engages the following categories (2,500-character limit, including spaces):

- Shared governance of programs, including use of community advisory boards.
- Interprofessional and multisector partnerships.

G. Describe how community engagement efforts are coordinated across your institution (1,500-character limit, including spaces).

### **Section 3. Institutional Letter of Support - A two-page letter signed by the INSTITUTIONAL LEADER making the nomination. The letter must address the following:**

- Define and describe your community/communities and the history of your relationship.
- Include your institutional definition of community engagement.
- Describe how community engagement has been structured and shaped on your campus(es)/within your school, teaching hospital, or health system.
- Describe how community engagement has been impacted or influenced by history and current national and global events.
- Include geographic context.

### **Section 4. Current Student or Resident Letter of Support - A one-page letter of support from a CURRENT STUDENT OR RESIDENT answering the following question:**

- How would you articulate your institution's commitment to community engagement?

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\*Please provide an email address for the current student or resident.

**Section 5. Community Partner Letter of Support** - A one-page letter of support from a COMMUNITY PARTNER addressing the following:

- History of the relationship to the institution.
- An example of collaboration and shared leadership.
- Description of a specific project, how it was evaluated, and its impact.

\*Please provide an email address for the community partner.

\*Note: If your institution is selected as a finalist, your recommenders will receive a link to a short survey with additional questions.