

# Medical School Checklist:

## ERAS® Tasks for Supplemental Offer and Acceptance Program® (SOAP®)

### Pre-SOAP Tasks

- Update and upload MSPEs and medical school transcripts, if necessary.
- If you or your staff wish to be available to communicate with programs, please tell your students to list your school and contact information in their personal statements in the MyERAS® system.

Remind students about the NRMP® eligibility criteria for SOAP® participation:

- Registered for the Main Residency Match®.
- Eligible to enter Graduate Medical Education (GME) on July 1, 2024 as verified by medical school or Educational Commission for Foreign Medical Graduates (ECFMG).
- Unmatched or partially unmatched on **Monday, March 11**.

Optional tasks:

- Certify and submit their MyERAS application if they have not already done so during the regular application season.
- Keep Personal Information (e.g., NRMP ID) updated in MyERAS system.
- Upload new letters of recommendation.
- Update or add a new personal statement(s).

### Monday, March 11

**7:30 a.m.-10:59 a.m. ET** — MyERAS system is closed

- **10 a.m. ET** — SOAP begins. Students learn from the NRMP (by email and R3 system) whether they're fully matched, SOAP-eligible unmatched, or partially matched.

**11 a.m. ET** — SOAP applicants can start preparing applications in the MyERAS system

- **11 a.m. ET** — Students begin applying to programs. Please note, the 45-application maximum begins on **Monday, March 11 at 11 a.m. ET** and ends on **Thursday, March 14 at 9 p.m. ET**.
- Assign supporting documents, including Board transcripts.

#### **REMEMBER:**

- Students may reapply to programs they applied to during the 2024 ERAS season as well as apply to new programs. Please note, the program must be participating in SOAP and have unfilled positions that students are eligible for.
- Students are not required to apply to the full 45 programs allowed during SOAP; however, any remaining applications will not carry over after SOAP ends.

#### **ERAS Fees During SOAP:**

SOAP 2024: Monday, March 11 – Thursday, March 14

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- Students who applied to at least one residency program by **Monday, March 11 at 7:30 a.m. ET** will not pay any application fees during SOAP.
- Students who did not apply to at least one residency program through the ERAS system by **Monday, March 11 at 7:30 a.m. ET** and they're SOAP-eligible, must pay the ERAS base fee of \$99. If they have not sent their USMLE or COMLEX-USA transcripts, a fee of \$80 per transcript type will apply.

## Tuesday, March 12

**8 a.m. ET** — Programs participating in SOAP that did not fill in the Main Residency Match can begin reviewing applications and contact applicants once their applications are received.

### **REMEMBER:**

- During SOAP, students may not contact programs unless the program initiates contact.

The NRMP stipulates that programs must initiate communication with students.

## Wednesday, March 13

**All Day** — SOAP applicants continue to apply to programs, and programs participating in SOAP continue to review applications.

## Thursday, March 14

**9-11 a.m. ET** — SOAP Round 1 (Applicants are unable to apply to programs during round.)

**11:05-11:55 p.m. ET** — (Applicants can apply to programs.)

- Students apply to remaining programs within 45-application maximum.

**12-2 p.m. ET** — SOAP Round 2 (Applicants are unable to apply to programs during round.)

**2:05-2:55 p.m. ET** — (Applicants can apply to programs.)

- Students apply to remaining programs within 45-application maximum.

**3-5 p.m. ET** — SOAP Round 3 (Applicants are unable to apply to programs during this round.)

**5:05-5:55 p.m. ET** — (Applicants can apply to programs.)

- Students apply to remaining programs within 45-application maximum.

**6-9 p.m. ET** — SOAP Round 4 (Applicants can apply to programs during this round.)

### **REMEMBER:**

- Students can apply to remaining programs within 45-application maximum.

**9 p.m. ET** — SOAP ends.