# Research Nurse l– Position Description

## Position Purpose

Conduct clinical research studies and implement research protocol. Provide and document research observations and perform precise collection of specimens.

## Duties and Responsibilities

 • Coordinate, evaluate and follow patient participation in clinical research. This includes, but is not limited to identifying, enrolling and consenting patients, organizing study visits and follow-ups, responding to patient telephone calls.

 • Assist in the collection and evaluation of data.

 • Under physician direction, perform protocol-specific clinical tasks including patient assessment, screening, ordering tests, collecting specimens, and monitoring responses. May administer medication or types of protocol specific intervention.

 • Provide patient and family education. May provide staff education concerning research protocols as required.

 • Complete all forms required for proper protocol documentation. Maintain patient records. Enter patient data into database and other programs. Maintain confidentiality of all patient-related records including written and verbal communications.

 • Identify problems or obstacles in the system/procedures related to implementation of the research protocols and communicate to the study investigators. Notify appropriate personnel of any complications or untoward effects of research studies.

 • Assist with the writing and submission of IRB protocols, grant applications, and consent forms. Assure compliance with all relevant IRB and other regulatory agency requirements.

 • Distribute and mail samples as specified.

## Knowledge, Skills and Abilities

Knowledge of biology, chemistry, mathematics, documentation, and records management.

Data utilization, complex problem solving, critical thinking, resource management, and writing skills.

## Position Requirements

Education: Associates degree

Certification: RN

Experience: 2 years

FLSA: Exempt