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Organization of Student Representatives
1988 Annual Meeting Program
November 11-13, 1988

Chicago Marriott Hotel
Chicago, IL

Friday, November 11

		<u>Room</u>
3:30 - 5:00 p.m.	OSR Opening Session	Salon II
	Overview of National Issues	
Presiding:	Kimberly Dunn OSR Chair	
Presentations:	Robert L. Beran, Ph.D. Assistant Vice President for Student and Educational Programs, AAMC	
	Vicki C. Darrow, M.D. OSR Immediate Past-Chair	
	Robert G. Petersdorf, M.D. President, AAMC	
5:00 - 5:30 p.m.	Orientation: Getting the Most Out of OSR	Salon II
	Andy Spooner, M.D. OSR Representative-at-Large	
	Sarah Garlan Johansen OSR Representative-at-Large	
<p>This brief time will be spent discussing how OSR works and tips on becoming a more effective representative. New and old reps are encouraged to bring questions.</p>		
7:00 - 7:30 p.m.	OSR Business Meeting I	Salon A/B/C
	Nominations for Chair-elect and At-Large Members, and Overview of the Program	

At this first business meeting, voting OSR members are asked to sit toward the front of the room and take a folder containing quorum forms and ballots. The

one official OSR representative from each school should complete quorum form #1 (white). At the conclusion of the program, the floor will be opened for nominations for OSR Chair-Elect and OSR Representatives-at-Large (five).

7:30 - 9:30 p.m.

OSR Regional Meetings

Northeast	Iowa
Southern	Michigan
Western	MichiganState
Central	Northwestern
Residents' Meeting	Indiana

10:00 p.m. -

OSR Party at Northwestern

Saturday, November 12

8:30 - 11:15 a.m.

OSR Plenary Session

Salon D

**Society and Ethics, Public
Health and Science: Focus
on Health Policy**

Moderator:

Kimberly Dunn
OSR Chair

Speakers:

Roger Bulger, M.D.
President
Association of Academic
Health Centers

Alfred Gellhorn, M.D.
Chairman
Commission of Graduate Medical
Education
New York State

Roger Jelliffe, M.D.
Professor of Medicine
University of Southern California

George Pickett, M.D., M.P.H.
Professor, School of Public
Health
The University of Michigan

Physicians, once the sole controllers of medicine's role in society, are now sharing the decision-making with representatives of many other segments of society. The culture of medicine -- everything from its educational structure

of student indebtedness and its effects on specialty choice and geographic maldistribution of physicians; the issue of GSL/SLS deferments during residency; and the upcoming reauthorization of Title VII.

M.D. Activity in the Health
Policy Arena

Superior

Moderators:

Jeralyn Bernier, M.D.
OSR Northeast Region Chair
Pediatrics Resident
Yale, New Haven

Bill Obremskey, M.D.
OSR Representative-at-Large
General Surgery Resident
Methodist Hospital, Indianapolis

Discussant:

James Stout, M.D.
Robert Wood Johnson Fellow
University of Illinois Dept. of Public Health
Pediatrics Resident
University of Washington, Seattle

Bernard J. Turnock, M.D.
Director
Illinois Department of Health

You have already strayed from the standard curriculum by becoming a member of OSR and attending this meeting. Do you intend to continue your involvement in issues surrounding health care and education? Are you satisfied to practice in and remain subject to a system you had no hand in developing? Where would you like some improvement or change? Are you a "doer" or a "complainer"?

This small group session is designed to stimulate ideas and options for the future participants' careers in health care. Discussants will review the history behind the Flexner report and its impact on medical training and practice. Also conclusions following the recent dialogue at Wickenburg, including educational and financial shortcomings of the Flexner model, and the need for a new vision will be discussed.

Clearly, one can mold his/her own blend of practice/policy-making/academics/administration to suit his/her own career vision. We will present several approaches to a combined career in clinical practice and "health care delivery", as well as present the variety of subtopics comprising the terms "health policy" or "public health". COME EXPLORE YOUR OPTIONS WITH US!

**AIDS and the Medical Student:
Responsibilities and
Opportunities**

Miami

Moderator: Julie K. Drier
OSR Central Region Chair
University of Minnesota, Minneapolis

Speakers: D'Andrienne BeCoat
Medical Student
Rush Medical College

Kevin Flanigan
Medical Student
Rush Medical College

Steven Miles, M.D.
Associate Director
Center for Clinical Medical
Ethics
University of Chicago Hospital

Greg Thompson
Medical Student
Rush Medical College

During this session, Dr. Steven Miles will discuss ethical issues of responsibility involved in the care of HIV-infected patients, and provide an historical perspective regarding the rights and responsibilities of the medical profession with respect to community health. Kevin Flanigan will summarize recent discussions and activities of the AAMC Committee on AIDS and the Academic Medical Center. He will briefly discuss the Statement on Professional Responsibility and a recent report of the committee. D'Andrienne (De De) Becoat will describe the Rush Against AIDS (RAIDS) program as an example of an opportunity for medical student initiative and involvement in the prevention of AIDS. Greg Thompson will describe additional opportunities for medical student involvement.

A question and answer period will follow. It is hoped that session participants will freely share their perspective and/or ideas with the group. (p.15)

3:00 - 4:30 p.m.

Discussion Groups (pick one)

**International Health:
Inspiration and Information**

O'Hare

Moderator: Bill Obrebsky, M.D.
OSR Representative-at-Large

Discussant: Gabriel Smilkstein, M.D.
William Ray Moore, Professor
Department of Family Practice
University of Louisville
School of Medicine

Panelists: Carol DeCosta
SUNY Buffalo

Ashleigh Head
U of Washington

Carolyn Langolier
Cornell University

Cindy Knudsen
U of Colorado

Dr. Smilkstein has extensive knowledge and experience in developing preventive and primary health care systems in third world countries. He will discuss his views on the future of international health and how some of these principles may be applied to the care of our own indigent population. Dr. Smilkstein and students will also present what an actual international health experience is like, and information on contacts for planning and funding your own international health experience will be provided. (pp. 16-21)

**Computers: Tools for Medical
Education in the 1990s**

Ontario

Moderator: Andy Spooner, M.D.
OSR Representative-at-Large
Pediatrics Resident
University of Tennessee, Memphis

Speaker: Michael McCoy, M.D.
Assistant Dean
Instructional Computing
UCLA School of Medicine

Should computers be used in medical education? If so, how? This session discusses the possible applications of computers in medical education, either

as general information management tools, as substitutes for laboratory activities, as tools for medical research, as information sources, as instruments for student evaluation, or as adjuncts to communication. Come share how computers are being used at your school and gather ideas about how other institutions are making use of these information management tools today and in the future. (pp. 22-35)

Clinical Teaching at Bedside

Superior

Moderator: Cynthia Carlson
OSR Western Region Chair
University of Washington

Discussants: Jan Hirschman, M.D.
Associate Professor of Internal
Medicine
Department of Medicine
Seattle VA Hospital

Paul Ramsey, M.D.
Associate Professor of
Internal Medicine
Department of Medicine
University of Washington
School of Medicine

Each of us will spend at least two years in clinical medicine learning to combine the art of patient care with the science of health and illness. This complex process is often highly fragmented with patients and science being two different entities. Dr. Hirschman will present a method of clinical teaching that allows students, working with attendings, to synthesize patient management. Discussion is open for improving clinical education. (pp. 36-37)

Medical Language and the
Changing Social Climate

Miami

Moderator: Dan Shapiro, M.D.
OSR Southern Region Chair
Obstetrics/Gynecology Resident
The Pennsylvania Hospital

Discussant: John H. Stone, III, M.D.
Associate Dean and
Director of Admissions
Emory University
School of Medicine

Dr. John Stone of Emory University, Cardiologist and honored Poet, explores the relationship between medicine and language. Poets and physicians are both inspired by the human condition, but physicians often use language to separate

themselves from their patients. How, as society demands more from its physicians, can we overcome the barriers created by medical language? How, as physicians, can we survive without our own jargon? (pp. 38-40)

4:30 - 7:00 p.m. Residents meet for Dinner see Vicki Darrow

7:30 - 9:00 p.m. OSR Evening Program

The Demographics of Health Care and Education: Are We Investing for a Brighter Future? Salon H

Moderator: Maribel Garcia-Soto
OSR Representative-at-Large
University of California,
San Francisco

Speaker: David E. Hayes-Bautista, Ph.D.
Professor
UCLA School of Medicine
Curriculum Director,
HISMET Program

Dr. Hayes-Bautista has been active for over 10 years in researching the health care needs of those who are poorly served by the health care system. He has explored the issues of race, culture, and class both in urban and rural population, and has examined the changing demographics of American society and the implications of these changes on health policy and education.

(pp.41-48)

9:00 - 11:00 p.m. Open Forum Salon F

The purpose of this session is to allow students who may be unfamiliar with computers to see some ways in which these machines may be useful to medical education. Handouts will be provided. Students who desire a demonstration of on-line information systems may arrange this at this meeting. Additionally, a slide projector will be available for an informal show of students' international health experiences.

Sunday, November 13

7:00 a.m. OSR Run
Organizer: Carolyn Sachs meet in
Northwestern Marriott
lobby

8:00 - 10:00 a.m.

OSR Regional Meetings

Northeast

Southern

Western

Central

Residents' Meeting

Purdue

Ohio State

Northwestern

Wisconsin

Minnesota

10:30 - Noon

OSR Workshops

**The Future Evaluation of
Medical Students**

Northwestern

Moderator:

Clayton Ballantine

OSR Chair-Elect

University of Louisville

Speakers:

Parker A. Small, Jr., M.D.

Professor of Immunology

and Medical Microbiology

Professor of Pediatrics

University of Florida

School of Medicine

Robert L. Volle, Ph.D.

President

National Board of Medical Examiners

The exams and methods used to evaluate medical students exert a dominant influence over the shape of the medical education system. Dr. Volle's position gives him a unique perspective on the future directions the National Board exams will take including new exam formats, the pass/fail reporting of Board scores, and the effects of Board exam content on medical school curriculum.

Dr. Small is working to develop different approaches to evaluation including having students evaluate each other. After presentations of their views, there will be an open question and discussion session. (pp.49-54)

**The AAMC Student Surveys:
Using the Results at Your
Institution**

Ohio State

Moderator:

Maribel Garcia-Soto

OSR Representative-at-Large

University of California,

San Francisco

Speakers:

Diane W. Lindley
Research Associate
AAMC

Wendy L. Luke
Research Assistant
AAMC

Each year thousands of medical students complete questionnaires administered by the AAMC. The three questionnaires are the Pre-medical Questionnaire, administered as part of the MCAT registration process; the Matriculating Student Questionnaire, given to first-year medical students; and the Graduation Questionnaire, completed by final year medical students. The resulting data are used by medical schools and the AAMC in a number of ways. This session will 1) present information from the questionnaires related to issues of concern to students, and 2) solicit suggestions about topics you would like to see covered in the future on the questionnaires.

OSR Administrative Board
Issues Forum

Purdue

Discussants:

Kimberly Dunn
OSR Chair
University of Texas, Houston

Kathleen Huff
OSR Southern Region Chair-Elect
University of South Florida

Joan Lingen
OSR Central Region Chair-Elect
Chicago Medical School

Beth Malko
OSR Northeast Region Chair-Elect
University of Connecticut

Sheila Rege
OSR Western Region Chair-Elect
University of California,
Los Angeles

OSR representatives consistently ask for additional opportunities to work with and provide input to the OSR Administrative Board. The purpose of this session is an open forum for you to let the Ad Board know what issues you are concerned with, what you feel the Ad Board should be focusing on the coming year, and what project areas you, as an OSR rep, would like to become involved with.

Women in Medicine: Personal
and Professional Problems
Experienced by Women in All
Phases of Their Medical Careers

Wisconsin

Moderator: Sarah Garland Johansen
OSR Representative-at-Large
Dartmouth Medical School

Speakers: Lynn Eckhert, M.D., Ph.D.
Pediatrician
Chair, Dept. of Family and
Community Medicine
University of Massachusetts
Medical School

Judy Frank, M.D.
Pediatrician
Associate Professor of Maternal and
Child Health/Neonatology
Dartmouth Medical School

Ann Reynolds
Medical College of Georgia

Kim McKay Ringer
University of Kansas Medical Center

Utilizing a videotape with the above title developed by the American Academy of Family Physicians, participants will review a series of vignettes illustrating some of the common issues of concern for women in medicine. Discussion will also focus on what topics women students would like to see the OSR pursue in the coming year.

1:00 - 3:30 p.m.

OSR Business Meeting II

Salon F/G

A packet of curriculum vitae for those OSR members who are running for office, and ballots, will be distributed at 12:45 p.m. Official OSR representatives who did not complete a white quorum form on Friday must submit quorum form #2 (yellow) prior to receiving their school's packet.

Other programs of special interest to OSR members:

Sunday, November 13

2:00 - 3:30 p.m.

Women in Medicine Plenary

Women's Health: The Emerging Social Agenda

Emily Friedman
Health Policy Analyst

Susan Rudd Wynn, M.D.
Chairperson, American Medical Association's
Women in Medicine Project

2:30 - 4:30 p.m.

Innovations in Medical Education Exhibits

Palmer
House

3:30 - 6:00 p.m.

AAMC Plenary

Presiding: D. Kay Clawson, M.D.
Executive Dean
University of Kansas School of Medicine
AAMC Chairman-Elect

Chairman's Address:
John W. Colloton
Director and Assistant to the President for
Statewide Health Services
University of Iowa Hospitals and Clinics

President's Address:
Robert G. Petersdorf, M.D.

AIDS and the Academic Medical Center

Anthony S. Fauci, M.D.
Director, National Institute of Allergy &
Infectious Diseases

C. Everett Koop, M.D.
Surgeon General, Public Health Service

Monday, November 14

7:30 - 9:00 a.m.

Women in Medicine Breakfast Program
(\$11.25 charge to be paid in advance)

Topics:

Mentoring
Role Conflicts and Stress

Concerns of the Single Woman in Medicine
Dual Career Families
Finding Time to be a Parent

9:00 - 11:30 a.m.

AAMC Plenary

Presiding: John W. Colloton
AAMC Chairman

**Putting America's Economic House in Order: Impact on
Society's Allocation of Resources**

**The Unserved, Underserved, and the Underinsured: What
is Society's Obligation?**

Honorable Henry G. Cisneros
Mayor of San Antonio

**National Science Policy: The Essentiality of Enlightened
Government Leadership**

Jerome B. Wiesner, Ph.D.
President Emeritus, MIT

**The Role of Health Services Research in Shaping the
Future of the Health System**

Robert H. Brook, M.D.
Deputy Health Program Director,
RAND Corporation

12:30 - 1:15 p.m.

Women in Medicine Plenary Session

Professional Development: Helping Each Other

B. Lyn Behrens, M.B., B.S., Dean
Loma Linda University School of Medicine

Marjorie A. Bowman, M.D., Chair
Department of Family and Community Medicine
Bowman Gray University School of Medicine

1:00 - 2:30 p.m.

Group on Student Affairs Plenary

**The Changing Patterns of Student Needs:
Problems and Solutions**

1:00 - 4:00 p.m.

Innovations in Medical Education Exhibits

Palmer
House

Tuesday, November 15

9:00 - 11:00 a.m.

International Medical Scholars Program

Strategies for Developing International Programs

10:30 - 12:00 p.m.

GSA/GME Plenary

**The Educational Experience and Working Conditions of
Housestaff: Implications for Medical Student Education**

David Axelrod, M.D.
Health Commissioner
State of New York

12:00 - 1:30 p.m.

Women in Medicine Luncheon

(tickets purchased on annual meeting registration form)

Mentoring and the Image of Medicine

Perri Klass, M.D.
Resident in Pediatrics
Children's Hospital of Boston

2:30 - 4:00 p.m.

Innovations in Medical Education Exhibits

Palmer
House



**Organization of Student Representatives
Business Meeting Agenda
and
Written Information Items**

Friday, November 11 - 7:00 p.m.

- I. Call to Order
- II. Reports
 - A. Kimberly Dunn, OSR Chair
 - B. Robert L. Beran, Ph.D., Assistant Vice President
for Student and Educational Programs, AAMC
 - C. Vicki C. Darrow, M.D., OSR Immediate Past Chair
- III. Determination of Quorum
- IV. Action Items
 - A. Approval of minutes of 1987 Business Meeting.....1
 - B. Nomination of candidates for Chair-Elect and Representatives-at-Large
- V. Recess
- VI. Recall to Order - Sunday, November 13 - 1:00 p.m.
- VII. Determination of Quorum
- VIII. Action Items
 - A. Election of Chair-Elect
 - B. Election of Representatives-at-Large
- IX. Remarks
 - A. Reports from Sunday morning strategy sessions
 - B. Reports from student representatives to AAMC committees
- X. Old Business
- XI. New Business
- XII. Adjournment

WRITTEN INFORMATION ITEMS

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Annual Business Meeting Minutes
Association of American Medical Colleges
Organization of Student Representatives

November 6 and 8, 1987
Washington Hilton and Towers
Washington, D.C.

I. Remarks from OSR Chair

Dr. Vicki Darrow called the meeting to order at 4:40 p.m. and welcomed everyone to the meeting. She reviewed the agenda for this half of the business meeting, then introduced Dr. Robert G. Petersdorf, AAMC President.

II. Remarks from AAMC President

Dr. Petersdorf greeted the OSR and presented a detailed overview of the structure and current initiatives of the AAMC membership and staff.

III. Remarks from Assistant Vice President for Student and Educational Programs

Dr. Robert Beran also greeted the group and noted that his section of the AAMC staffs the OSR. He updated the group on the progress of the transition report, including the November 1 release date for dean's letters. He also announced a new component to the AAMC MEDLOANS program whereby students can, for no charge, refinance ALAS and SLS loans currently fixed at a 12% or 14% interest rate to a variable interest rate SLS loan with a 12% cap. He encouraged students to ask questions of staff on any issues of concern to them.

IV. Nominations for OSR Offices

The following OSR members were nominated:

Chair-elect: Clayton Ballantine, Louisville
Sarah Johansen, Dartmouth

Representative-at-Large: Michael Stuntz, Arizona
Andy Spooner, Tennessee
Susan Toth, Miami

V. Remarks from Immediate Past Chair

Dr. Rick Peters urged students to always remember why they are going into medicine. He spoke of residents who have forgotten why and are now driven by other agendas. He shared his feeling that being in medicine is a choice that each person makes. Therefore, although we do make sacrifices, we need to remember that we chose to do this, rather than expecting that we deserve some undefined extra reward because we went through it. He expressed the belief that if students always remember what idealism led them to the field, they will be able to find what they were looking for.

VI. More remarks from the OSR Chair

Dr. Vicki Darrow reviewed the accomplishments of the Ad Board, and therefore of the OSR, over the past year. She then introduced the Ad Board, as well as the new regional chairs: Jeralyn Bernier, Brown; Julie Drier, U of Minnesota-Minneapolis; Cynthia Carlson, U of Washington; Dan Shapiro, Emory.

Dr. Darrow pointed out the new OSR publication Progress Notes, and asked for feedback on it from the group. She also noted that a new question has been added to the 1988 Graduation Questionnaire which will gather data about potentially discriminatory questions which may be being asked during residency interviews.

VII. CONFER Computer Network

Andy Spooner, OSR Representative-at-Large, introduced the group to his computer and to the CONFERencing computer network. He encouraged students to attend demonstrations of the system throughout the weekend and to GET INVOLVED.

VIII. Synthesis and Initiation

Dr. Tom Sherman, Northeast Region Chair, introduced the concept of synthesis and initiation. He asked students to listen and to be active during the meeting. He requested that they "store" questions and ideas about how to relate what they learned over this weekend to their own school and program.

Students were invited to attend the session entitled, "Synthesis and Initiation," on Sunday morning to process and exchange this material/information.

IX. The meeting recessed at 5:30 p.m.

X. Dr. Vicki Darrow recalled the meeting to order at 1:45 p.m. on Sunday, November 8, and re-opened nominations for national officers.

XI. Additional Nominations

Chair-elect:	Michael Gonzalez-Campoy, Mayo
Representative-at-Large:	Deborah Capko, UMDNJ-New Jersey Medical Kevin Flanigan, Rush Maribel Garcia-Soto, UCSF Sandra Groeber, Penn State Laleh Koochek, UNC Brian McGrory, Columbia Richey Newman, Med Coll of PA Bill Obremskey, Duke Caroline Reich, Emory

Michael Rush, Kentucky
Debbie Weiner, U So California

XII. Elections

The OSR elected Clayton Ballantine to the officer of Chair-elect.

The following additional nominations were made for Representative-at-Large:

Michael Gonzalez-Campoy
Sarah Johansen

The OSR elected the following persons to the office of Representative-at-Large:

Maribel Garcia-Soto
Sarah Johansen
Bill Obremskey
Michael Rush
Andy Spooner

XIII. NBME Pass/Fail

Dr. Darrow reviewed what had happened to the initiative to have NBME scores reported Pass/Fail only during the past year. She concluded the review by reading a statement which she and Kim Dunn had read to the AAMC Executive Council reiterating OSR's stand on this issue. Students asked what might be done at this point to keep the issue from being buried. Suggestions from the floor included: a) talk with your medical school faculty -- as they are currently using the scores for curriculum development and evaluation; b) write to the AMA and the AAMC to express your concerns, c) refuse to provide your scores to program directors in interviews.

XIV. Stanford Health Policy Forum

David Zucker, OSR rep from Stanford, announced this year's forum, "How Changing Health Care Policy Will Affect People," focusing on topics such as AIDS, Health Manpower and Indigent Care. The forum will be held January 29-30, 1988 at Stanford.

XV. Task Force on AIDS

Kevin Flanigan, Rush, reviewed the first meeting of the AAMC Task Force on AIDS where he serves as the student representative. He requested that students send him any information/policy statements on what is happening at their schools. He is currently developing a survey and, when it is completed, will send a copy to all OSR representatives.

XVI. Transition Forum

Joanne Fruth, M.D., OSR Representative-at-Large, reported on the Forum for Transition Issues which was held earlier that afternoon. She reported that, despite problems this initial year, participants had agreed to

continue with a November 1 release date for dean's letters in 1988. She asked that OSR reps review the Universal Application Form in the Agenda and forward any suggestions for improvement to Wendy Pechacek at the AAMC.

Dr. Fruth also distributed a summary of the OSR-ATPM Survey of Excellence in courses in health promotion and disease prevention which she worked on over the past year.

XVII. Remarks from Leaders of Other Medical Student Groups

- A. Jeffrey Henderson, Association of Native American Medical Students, introduced his group and its purpose. He answered several questions from the floor regarding the Indian Health Service.
- B. Howard Pomeranz, AMA-Medical Student Section, described that group and their current initiatives.
- C. Tien-Bao Chao, American Medical Women's Association also introduced herself and AMWA's charge.

XVIII. Closing Remarks

Kimberly Dunn, OSR Chair, thanked Vicki Darrow, M.D., and Wendy Pechacek, OSR Staff Director, for their work during the past year and presented them with tokens of appreciation. She then urged the OSR to keep up their enthusiasm over the coming year for positive change in medical education. Kim Dunn adjourned the meeting at 4:45 p.m.

OSR MEMBER RESPONSIBILITIES*

Each OSR representative is the link between his or her school and the OSR and AAMC, and, as such, is responsible for disseminating to other students the information received. While the Administrative Board of the OSR does much of the work, each Representative must also assume an active role in improving OSR's quality, both locally and nationally. In addition to administrative responsibilities, Representatives have the opportunity to build their leadership capabilities and to expand their participation in their own institution, in national issues and in the AAMC.

Each Representative's role will be individually and institutionally shaped, but certain duties come with the position, as outlined below:

A. General Administrative

1. Distributing Progress Notes to all students (help from the student affairs office may be sought).
2. Sharing information and publications which the official representative receives (e.g., President's Weekly Report), with junior OSR members, other student leaders, and faculty and deans, as appropriate. Common avenues for sharing information with the whole student body include a central bulletin board or an OSR file in the library.
3. Working to achieve continuity of representation and revisions in the OSR member selection process, as needed. Following are examples from three schools.

B. Meetings

1. The Representative will maintain the necessary contact with the student council or dean's office so that both spring regional and fall national meetings can be attended. Representatives are encouraged to also seek funding for junior members and successors.
2. Following meetings, representatives should submit a report to the student affairs dean and student council president summarizing highlights of special relevance to the school.

C. Legislative Affairs

1. The Representative should contact Congressmen as requested via memos from the AAMC President and should respond in a timely manner when asked by the AAMC to conduct a student letter-writing campaign.

*Developed and approved by OSR Administrative Board

EXAMPLES OF OSR MEMBER SELECTION METHODS RECOMMENDED BY STUDENTS

University of Southern California

The OSR representative is elected from the first-year class at the end of the year to serve the next two years. As a sophomore and OSR alternate, the OSR representative's responsibility is to chair five meetings/year of a coordinating committee composed of all students serving on any curriculum committee and of other interested students. (Students involved in political, ethical and service-oriented clubs are strongly urged to attend.) The role of the OSR alternate is to facilitate program development by coordinating medical student efforts. AS a junior, the student serves as the official OSR representative, whose responsibilities are: a) maintain contact with other OSR members on a regional and national level; b) assist the OSR alternate with the coordination committee and act as the student voice to faculty and deans regarding issues of student concern. This arrangement helps make the OSR a productive organization at the school, helps keep students informed regarding national issues, and maintains continuity from year to year.

University of Colorado

The goal at Colorado is to have one person representing the clinical years and another representing the basic science years. When he or she becomes a junior, the current OSR representative contacts the first-year students about OSR and the issues that OSR deals with on a national level. The students who express interest are then given more details and asked to write a speech and present it to the medical student council. A discussion then follows, and the council decides who the representatives will be. OSR members are expected to remain active until graduation.

University of Texas-Houston

Each medical school class selects one person to represent that class until graduation. The freshman is selected in time to attend the OSR Spring regional meeting. The process is as follows: 1) First-year students mailboxes are stuffed with description of the OSR position; 2) Interested freshmen meet with current OSR representatives and class officers; 3) Class officers interview students and select one. Therefore, there are three OSR representatives who attend both regional and national meetings: in the Spring - MSI, II, III; National - MSII, III, IV. Who votes is left for the individual OSR representatives to decide among themselves.

OPENINGS ON COMMITTEES FOR STUDENTS

An important way in which student perspectives are brought to bear on issues facing medical educators is through participation on national committees. The committees described below are among those for which the OSR Administrative Board will be making nominations during 1988-89. One does not need to be an OSR member to apply for these positions. Please encourage all students who are interested at your school to apply.

Interested students should either complete the attached self-descriptive sheet or submit a curriculum vitae to Wendy Pechacek by **December 1 for the GSA-Minority Affairs Section Coordinating Committee and the Flexner Award Committee**, and by **March 30 for the GSA Committee on Admissions, the GSA Committee on Student Affairs, the Women in Medicine Coordinating Committee, and the Liaison Committee on Medical Education opening.** A reminder will go out next spring for those committees with openings in May 1989.

GSA Committee on Student Financial Assistance (COSFA): This committee is composed of student financial aid administrators who monitor legislation affecting provision of financial assistance to medical students. They also develop publications and programs to assist other financial aid officers in their work. COSFA meets in Washington, DC, usually in spring, summer, and in conjunction with the annual meeting in the fall. The AAMC covers expenses to the spring and summer meetings. Term ends with student's graduation from medical school. Current rep: Michael Stuntz, U of Arizona, 1404 East Edison, Tucson, AZ 85719, term ends 5/90.

GSA-Minority Affairs Section Coordinating Committee: The activities of the GSA-Minority Affairs Section are coordinated by this committee which meets in February and June in Washington, DC. See COSFA above for description of terms. Current rep: Anita Lewis, Medical College of Ohio, 1618 Fernwood, Toledo, OH 43607, term ends 11/88.

GSA Committee on Admissions: Makes recommendations to the GSA Steering Committee in the area of medical school admissions including decreasing the amount of acceptance activity in the summer preceding matriculation, simplifying medical school prerequisites, and reaffirming affirmative action goals. See COSFA above for description of terms. Current rep: Deborah Capko, UMDNJ-New Jersey Medical, 7 Aspen Road, West Orange, NJ 07052, term ends 5/89.

GSA Committee on Student Affairs: Makes recommendations to the GSA Steering Committee regarding issues such as: transition from medical school to residency, student advising, student health, and the problem student. See COSFA above for description of terms. Current rep: Sheila Rege, UCLA, 1567 Barrington Avenue, #9, Los Angeles, CA 90025, term ends 5/89.

Women in Medicine Coordinating Committee: This group meets once each spring in Washington, DC, to plan the Women in Medicine program at the annual meeting. Each medical school has a Women's Liaison Officer who deals with issues pertinent to women physicians in academic medicine and students. The coordinating committee consists of seven Women's Liaison Officers, one student, and the AAMC Staff Coordinator. In addition to the program at the annual meeting there is a career development seminar in late spring for women in academic medicine.

Current issues of interest to the committee are salary equity, sexual harrassment, leadership, tenure, mentoring, role conflicts, stress, parenting, and day care. The Women in Medicine Update is published quarterly and distributed to Women's Liaison Officers and women department chairs, section chiefs, and deans. This is a two year appointment. Current rep: Ann Reynolds, Medical College of Georgia, MCG Box 1431, Augusta, GA 30912, term ends 5/89.

Liaison Committee on Medical Education: This joint committee of the AMA and AAMC has responsibility for certifying the quality of American medical schools. It has established the following criteria for the appointment: a student a) who has commenced the clinical phase of study by July of the year of appointment, b) in good academic standing, c) whose performance warrants the judgement that the responsibilities of the LCME would be capably executed, and d) whose academic standing will not be jeopardized by his or her responsibilities on the Committee. The term of the student member expires on July 1 of each year. The student is expected to attend each of four LCME meetings. At these meetings there will be an opportunity to observe and take part in discussions involving the accreditation of member medical schools.

The representative represents the student point of view to the committee. It is therefore necessary to read the reports sent to the representative and give thought to student concerns so that they may be adequately conveyed. Although there is ample opportunity to participate in many facets of the accreditation process, the student is not a voting member in any of the accreditations. Current rep: Tom Ptak, 47 Scotland Avenue, Box 307, Albany, NY 12208, term ends 5/89.

Flexner Award Committee: This committee nominates to the AAMC Executive Council an individual selected for "extraordinary contributions to medical schools and to the medical education community as a whole." Committee members are mailed information on nominees and the Committee meets via a conference call in early summer. This is a one year term. Current rep: Andrew Edelstein, University of Miami, 1500 NW 12th Avenue, Apt 1202, Miami, FL 33136, term ends 11/88.

Association of Teachers of Preventive Medicine (ATPM): This liaison representative for this group serves as the primary link between ATPM and the organization he or she is named to represent (OSR in this case), and will serve as advisor to the Board of Directors in its development of policies. The spring meeting is held in Atlanta and the fall meeting is in conjunction with the American Public Health Association annual meeting. ATPM will fund travel to one meeting. Term extends to student's graduation. Current rep: Dan O'Connell, UMASS, Box 250 UMASS Medical School, 55 Lake Avenue North, Worcester, MA 06105, term ends 5/90.

National Residency Matching Program (NRMP): This Board consists of seventeen persons representing ten organizations and meets once a year in Chicago. The person selected attends his or her first meeting in the spring. The official term then extends for three years. Applicants must be juniors during the year of application, and should have demonstrated interest in career and specialty choice concerns of medical students. Current rep: Jeffrey Honeycutt, Eastern Virginia, 1002 Langley Road, Apt. 4, Norfolk, VA 23507, term ends 5/92.

**SCHOOLS WITH LCME SITE VISITS
SCHEDULED FOR 1989-90 ACADEMIC YEAR**

University of South Florida, Tampa
Northwestern University, Chicago
U. of Massachusetts, Worcester
University of Michigan, Ann Arbor
U. of Minnesota, Minneapolis
U. of Mississippi, Jackson
Creighton University, Omaha
UMDNJ - NJ Medical School, Newark
East Carolina University, Greenville
U. of North Carolina, Chapel Hill
U. of Cincinnati, Cincinnati
Medical College of Ohio, Toledo
Ponce School of Medicine, Ponce
Meharry Medical College, Nashville
U. of Texas, Houston
U. of Vermont, Burlington

A copy of "The Role of Students in the Accreditation of U.S. Medical Education Programs" will be distributed at the annual OSR business meeting; if your school is listed here, be sure to obtain this booklet. The earlier that planning can occur for student participation in the accreditation process, the better. Please call the AAMC Section for Accreditation at 202/828-0670 with questions.

Taking a leadership role in this process is an OSR member responsibility.

**ACRONYMS USED FREQUENTLY IN
AND AROUND THE AAMC**

Internal AAMC

CAS - Council of Academic Societies
COD - Council of Deans
COTH - Council of Teaching Hospitals
OSR - Organization of Student Representatives

GBA - Group on Business Affairs
GFP - Group on Faculty Practice
GIP - Group on Institutional Planning
GME - Group on Medical Education
GPA - Group on Public Affairs
GSA - Group on Student Affairs

AMCAS - American Medical College Application Service
MCAT - Medical College Admission Test

CFMA and the "Liaison Committees"

CFMA - Council for Medical Affairs: AAMC is one of five members along with the American Medical Association (AMA), American Hospital Association (AHA), American Board of Medical Specialties (ABMS), and Council of Medical Specialty Societies (CMSS). CFMA serves as a forum for discussion on all aspects of medical education.

LCME - Liaison Committee on Medical Education: There are two parent organizations-- AAMC and AMA; Secretariat and Chairmanship rotate annually. Responsible for accreditation of undergraduate medical schools.

ACGME - Accreditation Council for Graduate Medical Education: Same five parents as CFMA. Chairmanship rotates annually. Staffing services provided by AMA. Responsible for accreditation of graduate medical education.

Educational organizations with whom the AAMC interacts

Representatives are asked to AAMC Executive Council meetings; various reciprocal arrangements exist.

AAHC - Association of Academic Health Centers: Organization members are Vice Presidents for Health Affairs at academic medical centers.

ACE - American Council on Education: Members are some 1,200+ institutions of higher education and 165 national and regional associations and organizations.

AAU - Association of American Universities: Approximately 50 of the preeminent public and private institutions of higher education.

NASULGC - National Association of State Universities and Land-grant Colleges: Membership is approximately 150 major public universities and colleges.

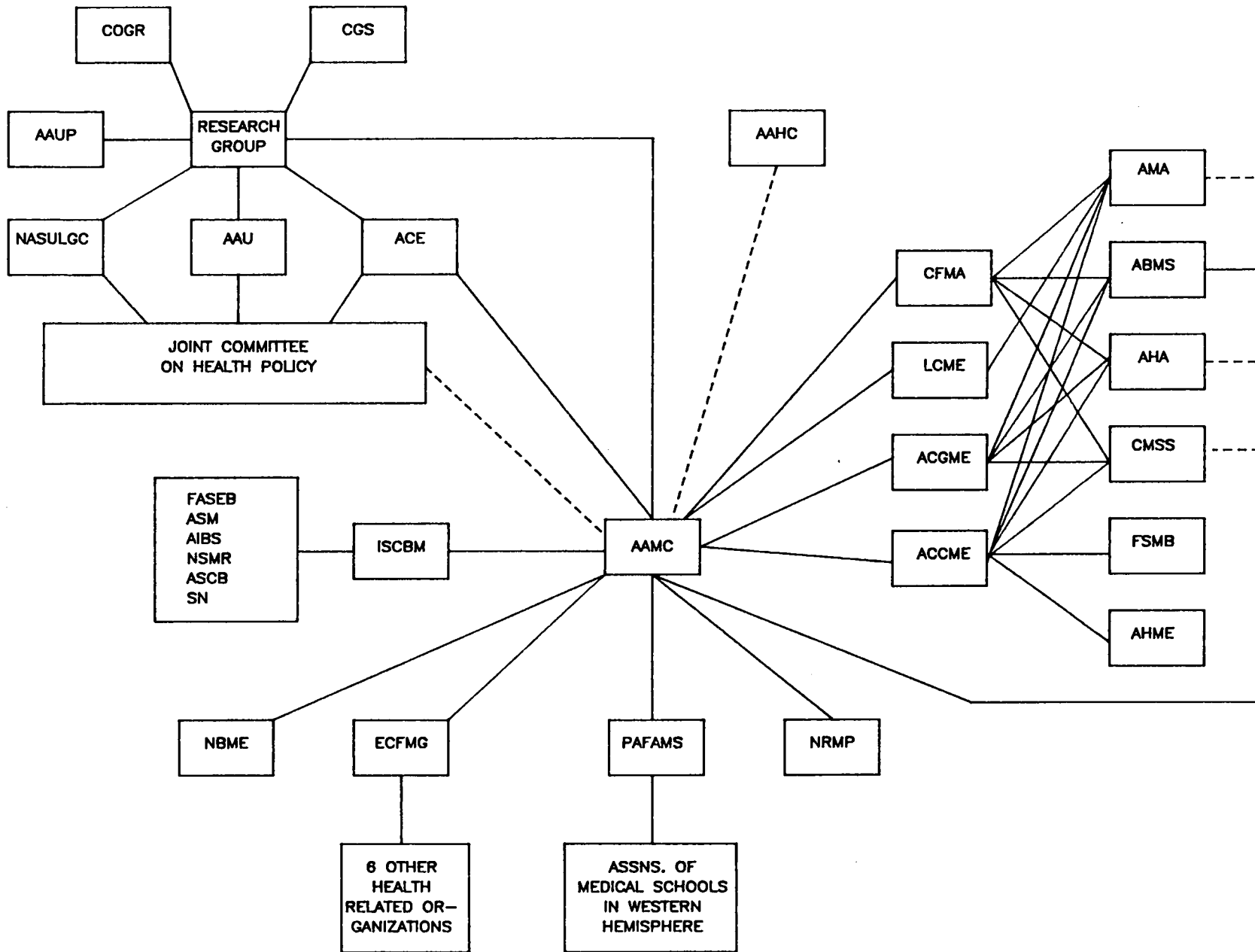
Health organizations with whom the AAMC interacts

NBME - National Board of Medical Examiners: AAMC is a member organization and appoints two members to the Board. NBME is responsible for the three part examination that leads to licensure of physicians.

ECFMG - Educational Commission for Foreign Medical Graduates: AAMC is a member organization and appoints two members to the Commission. ECFMG is responsible for evaluating the qualifications of foreign medical graduates seeking admission to the U.S. for graduate medical education.

PAFAMS - Panamerican Federation of Associations of Medical Schools: AAMC was a founding organization. All organizations similar to AAMC throughout the Western Hemisphere belong to PAFAMS.

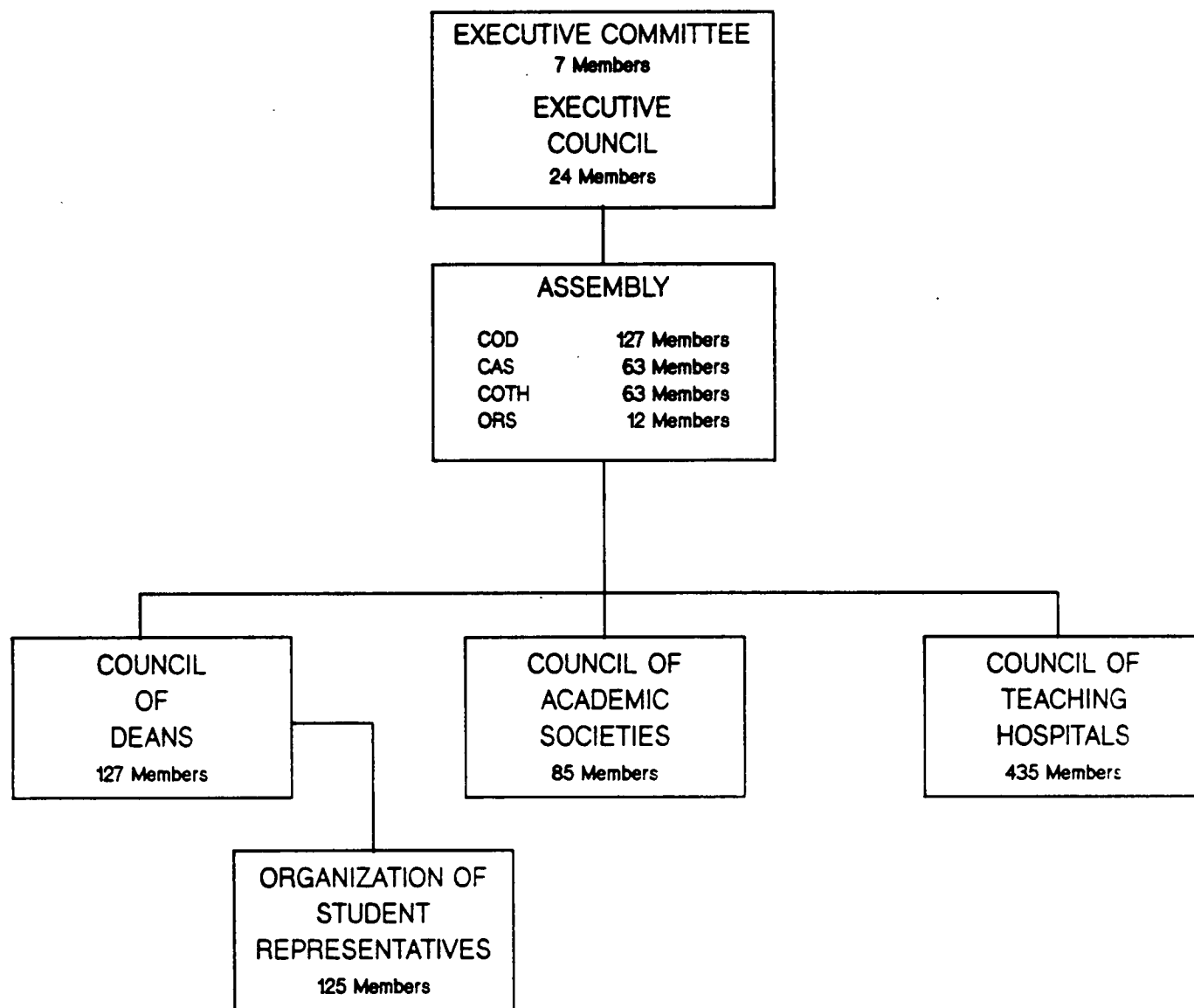
ISCBM - Intersociety Council for Biology and Medicine: Composed of AAMC, American Society for Microbiology, American Institute for Biological Science, National Society for Medical Research, and Federation of American Societies for Experimental Biology.



———— MEMBERSHIP
----- STRUCTURED BUT "INFORMAL" RELATIONSHIP

Association of American Medical Colleges

Governing Structure



Executive Committee:

Chairman: *John W. Colleton, University of Iowa Hospitals and Clinics*
 Chairman-Elect: *B. Kay Clawson, M.D., University of Kansas School of Medicine*
 Immediate Past Chairman: *Edward J. Stemmler, M.D., University of Pennsylvania School of Medicine*
 Chairman, COD: *William F. Butler, M.D., Baylor College of Medicine*
 Chairman, CAS: *Douglas E. Kelly, Ph.D., University of Southern California School of Medicine*
 Chairman, COTH: *J. Robert Buchanan, M.D., Massachusetts General Hospital*
 President: *Robert D. Petersdorf, M.D.*

VOTING PROCEDURES

1. Students add last minute nominees to bottom of pre-printed ballots
2. Students (one official representative per school) circle their top five choices for at-large representatives and their top one choice for chair-elect
3. Students fold their ballot in half and write their school name on the back of the ballot
4. Ballots are collected by designated Ad Board members and brought to outside table for counting by AAMC staff
5. Immediate past chair of OSR assists AAMC staff in determining runoff candidates
6. Any runner with over 50% of vote is automatically elected. Of remainder, top third (e.g. 5 of 15) are forwarded for second round. If only one vote separates someone from being in top third their name is forwarded as well.

2nd runoff:

7. Using a second ballot sheet of a different color in the packet (announced by chair) students write the number of nominees equal to the number of at-large positions remaining
8. Students fold their ballots in half and write the name of their school on the back of their ballot
9. Go to number 4 and repeat until all five at-large positions are filled.

RULES AND REGULATIONS OF THE
ORGANIZATION OF STUDENT REPRESENTATIVES

THE ASSOCIATION OF AMERICAN MEDICAL COLLEGES
ADOPTED BY THE ORGANIZATION OF STUDENT REPRESENTATIVES
October 28, 1971

APPROVED BY THE COUNCIL OF DEANS
October 29, 1971

The Organization of Student Representatives was established with the adoption of the Association of American Medical Colleges Bylaw Revisions of February 13, 1971.

Section 1. Name

The name of the organization shall be the Organization of Student Representatives of the Association of American Medical Colleges.

Section 2. Purpose

The purpose of this organization shall be 1.) to provide a means by which medical student views on matters of concern to the Association may find expression; 2.) to provide a mechanism for medical student participation in the governance of the affairs of the Association; 3.) to provide a mechanism for the interchange of ideas and perceptions among medical students and between them and others concerned with medical education; and 4.) to provide a vehicle for the student members' action on issues and ideas that affect the multi-faceted aspects of health care.

Section 3. Membership

A. Members of the Organization of Student Representatives shall be representatives designated in accordance with the AAMC Bylaws by each institutional member that is a member of the Council of Deans, selected from the student body of each such member by a process appropriate to the governance of that institution. The selection should facilitate representative student input. Each such member must be certified by the dean of the institution to the Chairman of the Council of Deans.

B. Each member of the Organization of Student Representatives shall be entitled to cast one vote at meetings of the Organization.

C. Each school shall choose the terms of office of its Organization of Student Representatives member in its own manner.

D. Each institution having a member of the Organization of Student Representatives may select one or more alternate members, who may attend meetings of the Organization of Student Representatives but may not vote. The selection of an alternate member should facilitate representative student input.

Section 4. Officers and Administrative Board

A. The officers of the Organization of Student Representatives shall be as follows:

1. The Chairperson, whose duties it shall be to (a) preside at all meetings of the Organization; (b) coordinate the affairs of the Organization, in cooperation with staff of the Association; (c) serve as ex officio member of all committees of the Organization; (d) communicate all actions and recommendations adopted by the Organization of Student Representatives to the Chairman of the Council of Deans; and (e) represent the Organization on the Executive Council of the Association.

2. The Chairperson-Elect, whose duties it shall be to preside or otherwise serve in the absence of the Chairperson.

3. Four regional chairpersons, one from each of the four regions, which shall be congruent with the regions of the Council of Deans.

4. Representatives at large elected by the membership in a number sufficient to bring the number of members on the Administrative Board to ten or to a total equal to ten percent of the Organization of Student Representatives memberships, whichever is greater.

B. Officers other than the Chairperson shall be elected at each annual meeting of the Organization and shall assume office at the conclusion of the annual meeting of the Association. The Chairperson shall assume office as provided in Section 6. Regional chairpersons shall be elected by regional caucus. The term of office of all officers shall be one year. Each officer must be a member of the Organization of Student Representatives throughout his/her entire term of office, and no two officers may be representatives of the same institutional member. Any officer who ceases to be a member of the Organization must resign from the Administrative Board at that time. Vacant positions on the Administrative Board shall remain unfilled until the annual meeting, except as provided for in Section 6.

C. Officers shall be elected by majority vote, and the voting shall be by ballot.

D. Presence at the Annual Meeting shall be a requisite for eligibility for election to office. At the time of election, each candidate must be a member of the Organization of Student Representatives or must have been designated to become a member of the OSR at the conclusion of the annual meeting. In addition, each candidate for office must be an undergraduate medical student at the time of assuming office. If it becomes necessary to elect a Chairperson, candidates for the office of Chairperson shall in addition have attended a previous meeting of the Organization, except in the event that no one satisfying this condition seeks the office of Chairperson, in which case this additional criterion shall be waived.

E. Nomination for office may take place by two procedures: (1) submitting the name and curriculum vitae of the nominee to the Association thirty days in advance of the annual meeting or (2) from the floor at the annual meeting, a seconding motion being required for each nomination so made.

F. National officers may be recalled by a two-thirds vote of those present and voting at any regular or special meeting of the Organization. Regional officers may be recalled by a two-third vote of those present and voting at any regional meeting.

G. There shall be an Administrative Board composed of the Chairperson, the Chairperson-Elect, the Regional Chairpersons, the Representatives-at-Large, and as a non-voting member, the immediate-past-chairperson of the Organization.

H. The Administrative Board shall be the executive committee to manage the affairs of the Organization of Student Representatives and to take any interim action on behalf of the Organization that is required. It shall also serve as the Organization of Student Representatives Committee on Committees and Committee on Resolutions.

Section 5. Representation on the AAMC Assembly

The Organization of Student Representatives is authorized a number of seats on the AAMC Assembly equal to 10 percent of the Organization of Student Representatives membership, the number of seats to be determined annually. Representatives of the Organization of Student Representatives to the Assembly shall include only current, official OSR members and shall be determined by the following priority:

- 1) The Chairperson of the Organization of Student Representatives;
- 2) The Chairperson-elect of the Organization of Student Representatives;
- 3) Other members of the Administrative Board of the Organization;
- 4) Other members of the Organization designated by the Chairperson as necessary.

Section 6. Succession

A. The Chairperson-Elect shall automatically assume the office of Chairperson at the conclusion of the annual meeting of the Association unless the Chairperson-Elect receives a vote of no confidence from the Administrative Board at the last regularly-scheduled meeting prior to the annual business meeting of the OSR or is recalled by the Organization as specified in Section 4.F. If the Chairperson-Elect receives a vote of no confidence or otherwise resigns from office, the next Chairperson shall be elected in accordance with the procedures established in Section 4.

B. If the Chairperson of the Organization is for any reason unable to complete the term of officer, the Chairperson-Elect shall assume the position of Chairperson for the remainder of the term. Further succession to the office

of Chairperson, if necessary, shall be determined by a vote of the remaining members of the Administrative Board.

Section 7. Meetings, Quorums, and Parliamentary Procedure

A. Regular meetings of the Organization of Student Representatives shall be held in conjunction with the AAMC Annual Meeting.

B. Special meetings may be called by the Chairperson upon majority vote of the Administrative Board provided there be given at least 30 days notice to each member of the Organization.

C. Regional meetings, with the approval of the Association, may be held between annual meetings.

D. A simple majority of the voting members shall constitute a quorum at regular meetings, special meetings, regional meetings and Administrative Board meetings.

E. Formal actions may result by two mechanisms: (1) by a majority of those present and voting at meetings at which a quorum is present and (2) when four of four regional meetings have passed an identical motion by a majority of those present and voting.

F. All official members have the privilege of the floor at regular meetings, special meetings, and Administrative Board meetings. The Chairperson at each meeting may at his or her discretion extend this privilege to others in attendance.

G. Resolutions for consideration at any meeting of the Organization, including regional meetings, must be submitted to the Association thirty days in advance of the meeting. This rule may be waived for a particular resolution by a two-thirds vote of those present and voting at the meeting.

H. The minutes of regular meetings and Administrative Board meetings shall be taken and within thirty days distributed to members of the Organization.

I. Where parliamentary procedure is at issue, Roberts Rules of Order (latest edition) shall prevail, except where in conflict with Association Bylaws.

J. All Organization of Student Representatives meetings shall be open unless an executive session is announced by the Chairperson.

Section 8. Students Serving on AAMC Committees

Students serving on AAMC Committees should keep the Chairperson informed of their activities.

Section 9. Operation and Relationships

A. The Organization of Student Representatives shall report to the Council of Deans of the AAMC and shall be represented on the Executive Council of the AAMC by the Chairperson of the Organization of Student Representatives.

B. Creation of standing committees and any major actions shall be subject to review and approval by the Chairman of the Council of Deans of the AAMC.

Section 10. Amendment of Rules and Regulations

These rules and regulations may be altered, repealed or amended by a two-thirds vote of the voting members present and voting at any annual meeting of the membership of the Organization of Student Representatives for which 30 days prior written notice of the Rules and Regulations change has been given to each member of the Organization of Student Representatives.

GUIDELINES FOR THE
ORGANIZATION OF STUDENT REPRESENTATIVES
ADOPTED AT THE COUNCIL OF DEANS MEETING
May 20, 1971

This document indicates those matters mandated by the Association Bylaws in bold and those adopted as Guidelines in roman.

ORGANIZATION

There shall be an **Organization of Student Representatives** which shall be related to the Council of Deans and which shall operate in a manner consistent with the Rules and Regulations approved by the Council of Deans. (Part III.)

COMPOSITION

The OSR shall be comprised of one representative from each Institutional Member and Provisional Member of the COD, chosen from the student body of each such member. (Part III.)

SELECTION

A medical student representative from each participating Institutional Member and Provisional Member of the COD shall be selected by a process which will facilitate representative student input and be appropriate to the governance of the institution. The dean of each participating institution shall file a description of the process of selection with the Chairman of the COD and shall certify to him annually the name of the student so selected.

MEETINGS

Annual Meeting The OSR shall meet at least once a year at the time and place of the COD Annual Meeting in conjunction with said meeting. (Part III.)

To facilitate the smooth working of the organizational interrelationships, the above shall be interpreted to require that the Annual Meeting of the OSR be held during the period of the Association's Annual Meeting, not simultaneously with the COD meeting. This meeting will be scheduled in advance of the COD meeting at a time which will permit the attendance of interested or designated deans.

ACTIVITIES

The OSR will:

* Elect a Chairman and Chairman-Elect.

* Recommend to the COD the Organization's representatives to the Assembly.
(10% of OSR Membership)

* Consider other matters of particular interest to the students of Institutional Members.

* Report all actions taken and recommendations made to the Chairman of the COD. (Part III.)

RELATIONSHIP TO COD

The Chairman and Chairman-Elect of the OSR are invited to attend the COD meetings to make such reports as requested of them by the COD Chairman, to act as resource persons to express the concerns of students when invited, and to inform themselves of the concerns of the deans.

RELATIONSHIP TO THE EXECUTIVE COUNCIL

The Chairman of the OSR shall be an ex officio member of the Executive Council with voting rights. (Part IV, Sec. 2)

RELATIONSHIP TO THE ASSEMBLY

The Institutional Members and Provisional Institutional Members that have admitted their first class shall be represented in the Assembly by the members of the COD and a number of the OSR equivalent to 10 percent of the members of the Association having representatives in the OSR.

Each such representative (to the Assembly) shall have the privilege of the floor in all discussions and shall be entitled to vote at all meetings. (Part IV. Sec. 4)

The Chairman of the Assembly may accept the written statement of the Chairman of the COD reporting the names of the individuals who will vote in the Assembly as representatives chosen by the OSR (Part IV. Sec. 3)

COMMITTEES

One representative of the OSR to the Assembly shall be appointed by the Chairman of the Assembly to sit on the Resolutions Committee. (Part VII. Sec. 1)

The Chairman of the COD will nominate student members to appropriate committees of the Association upon receipt of the recommendations of the OSR.

RULES AND REGULATIONS

The OSR shall draw up a set of Rules and Regulations, consistent with these guidelines and the Bylaws of the AAMC, governing its internal organization and procedures. The Rules and Regulations shall be consonant with the goals and objectives of the COD.

The initial meeting of the OSR shall be organized by the Committee chosen at the October, 1970, meeting of the Association to carry forward the formation of the OSR and shall be chaired by the Chairman of that group.

FINANCES

At its May 20 meeting, the COD voted to recommend to the Executive Council that the finances of the OSR be handled in the following manner:

*The Association will meet the cost of the travel required for authorized student participation in Association committee activities, i.e., Executive Council, Administrative Board, and designated committee meetings.

*Staffing expenses will be allocated by the President by administrative action.

*Other costs associated with student participation will be individually arranged at the institutional level.

*The participating institutions shall incur no additional institutional assessment to the Association upon initiation of this proposal. Expenses incurred by the Association in support of this organization will be met within currently budgeted funds or from appropriate external sources.

ASSOCIATION OF AMERICAN MEDICAL COLLEGES

BYLAWS

I. MEMBERSHIP

Section 1. There shall be the following classes of members, each of which that has the right to vote shall be (a) an organization described in Section 501(c) (3) of the Internal Revenue Code of 1954 (or the corresponding provision of any subsequent Federal tax laws), and (b) an organization described in Section 509(a)(1) or (2) of the Internal Revenue Code of 1954 (or the corresponding provisions of any subsequent Federal tax laws), and each of which shall also meet (c) the qualifications set forth in the Articles of Incorporation and these Bylaws, and (d) other criteria established by the Executive Council for each class of membership:

- A. Institutional Members - Institutional Members shall be medical schools and colleges of the United States.
- B. Affiliate Institutional Members - Affiliate Institutional Members shall be medical schools and colleges of Canada and other countries.
- C. Graduate Affiliate Institutional Members - Graduate Affiliate Institutional Members shall be those graduate schools in the United States and Canada closely related to one or more medical schools which are institutional members.
- D. Provisional Institutional Members - Provisional Institutional Members shall be newly developing medical schools and colleges of the United States.
- E. Provisional Affiliate Institutional Members - Provisional Affiliate Institutional Members shall be newly developing medical schools and colleges in Canada and other countries.
- F. Provisional Graduate Affiliate Institutional Members - Provisional Graduate Affiliate Institutional Members shall be newly developing graduate schools in the United States and Canada that are closely related to an accredited university that has a medical school.
- G. Academic Society Members - Academic Society Members shall be organizations active in the United States in the professional field of medicine and biomedical sciences.
- H. Teaching Hospital Members - Teaching Hospital Members shall be teaching hospitals in the United States.

- I. Corresponding Members - Corresponding Members shall be hospitals involved in medical education in the United States or Canada which do not meet the criteria established by the Executive Council for any other class of membership listed in this section.

Section 2. There shall also be the following classes of honorary members who shall meet the criteria therefore established by the Executive Council:

- A. Emeritus members - Emeritus Members shall be those retired individuals who have been active in the affairs of the Association prior to retirement.
- B. Distinguished Service Members - Distinguished Service Members shall be persons who have been actively involved in the affairs of the Association and who no longer serve as AAMC representatives of any members described under Section 1.
- C. Individual Members - Individual Members shall be persons who have demonstrated a serious interest in medical education.
- D. Sustaining and Contributing Members - Sustaining and Contributing Members shall be persons or corporations who have demonstrated over a period of years a serious interest in medical education.

Section 3. Election to membership:

- A. All classes of members shall be elected by the Assembly by a majority vote on recommendation of the Executive Council.
- B. All institutional members shall be recommended by the Council of Deans to the Executive Council.
- C. Academic society members will be recommended by the Council of Academic Societies to the Executive Council.
- D. Teaching hospital members will be recommended by the Council of Teaching Hospitals to the Executive Council.
- E. Distinguished service members will be recommended to the Executive Council by either the Council of Deans, Council of Academic Societies or Council of Teaching Hospitals.
- F. Corresponding Members will be recommended to the Executive Council by the Council of Teaching Hospitals.

Section 4. Revocation of Membership - A member with any class of membership may have his membership revoked by a two-thirds affirmative vote of the Assembly on recommendation with justification by the Executive Council; provided that the Executive Council shall have given the members written notice of the proposed revocation prior to the Assembly by which such a vote is taken.

Section 5. Resignation - A member with any class of membership may resign upon notice given in writing to the Executive Council. However, any such resignation shall not be effective until the end of the fiscal year in which it is given.

II. COUNCILS

Section 1. There shall be the following Councils of the Association each of which shall be governed by an Administrative Board and each of which shall be organized and operated in a manner consistent with rules and regulations approved by the Executive Council:

- A. Council of Deans - The Council of Deans shall consist of the Deans or the equivalent academic officer of each institutional member and each provisional institutional member that has admitted its first class of students.
- B. Council of Academic Societies - The Council of Academic Societies shall consist of two representatives from each academic society member who shall be designated by each such member for a term of two years.
- C. Council of Teaching Hospitals - The Council of Teaching Hospitals shall consist of one representative from each teaching hospital member who shall be designated annually by each such member.

III. ORGANIZATION OF STUDENT REPRESENTATIVES

There shall be an Organization of Student Representatives related to the Council of Deans, operated in a manner consistent with rules and regulations approved by the Council of Deans and comprised of the one representative of each institutional member that is a member of the Council of Deans chosen from the student body of each such member. Institutional members whose representatives serve on the Organization of Student Representatives Administrative Board may designate two representatives on the Organization of Student Representatives, provided that only one representative of any institutional member may vote in any meeting. The Organization of Student Representatives shall meet at least once each year at the time and place of the annual meeting of the Council of Deans in conjunction with said meeting to elect a Chairperson, a Chairperson-elect, and other officers, to recommend student members of committees of the Association, to recommend to the Council of Deans the Organization's representatives to the Assembly, and to consider other matters of particular

interest to students of institutional members. All actions taken and recommendations made by the Organization of Student Representatives shall be reported to the Chairman of the Council of Deans.

IV. MEETINGS OF MEMBERS AND COUNCILS

Section 1. Meetings of members of the Association shall be known as the Assembly. An annual Assembly shall be held at such time in each October or November and at such place as the Executive Council may designate.

Section 2. Special meetings of the Assembly may be called for any purpose by the Chairman, by a majority of the voting members of the Executive Council, or by twenty voting members of the Association.

Section 3. All meetings of the Assembly shall be held at such place in Illinois, the District of Columbia or elsewhere as may be designated in the notice of the meeting. Written or printed notice stating the place, day and hour of the meeting and, in case of a special meeting, the purpose or purposes for which the meeting is called, shall be delivered not less than five nor more than forty days before the date of the meeting, either personally or by mail, by or at the direction of the Chairman or persons calling the meeting, to each member entitled to vote at such meeting.

Section 4. The Institutional Members and Provisional Institutional Members that have admitted their first class shall be represented in the Assembly by the members of the Council of Deans and a number of members of the Organization of Student Representatives equivalent to 10 percent of the members of the Association having representatives of Institutional Members and Provisional Institutional Members that have admitted their first class shall have the privileges of the floor in all discussions and shall be entitled to vote at all meetings. The Council of Academic Societies and the Council of Teaching Hospitals each shall designate a number from each Council not to exceed one-half the number of members of the Council of Deans entitled to vote. All other members shall have the privileges of the floor in all discussions but not be entitled to vote at any meeting.

Section 5. A representative of each voting member shall cast its vote. A Chairman may accept the written statement of the Dean of an institutional member, or provisional institutional member, that he or some other person has been properly designated to vote on behalf of the institution, and may accept the written statement of the respective Chairmen of the Council of Academic Societies and the Council of Teaching Hospitals designating the names of individuals who will vote on behalf of each member society or hospital. The Chairman may accept the written statement of the Chairman of the Council of Deans reporting the names of the individuals who will vote as the representatives chosen by the Organization of Student Representatives.

Section 6. One-third of the voting members of the Association shall constitute a quorum at the Assembly. Except as otherwise provided herein, action at any meeting shall be by majority vote at a meeting at which a quorum is present, provided that if less than quorum be present at any meeting, a majority of those present may adjourn the meeting from time to time without further notice.

Section 7. Each Council of the Association shall meet at least once each year at such time and place as shall be determined by its bylaws and designated in the notice thereof for the purpose of electing members of the Administrative Board and officers.

Section 8. Regional meetings of each Council may be held in each of the geographical regions established by the Executive Council for the purpose of identifying, defining and discussing issues relating to medical education and in order to make recommendations for further action at the national level. Such meetings of each Council shall be held at such time and place as determined in accordance with procedures approved by the Executive Council.

Section 9. No action of the Association shall be construed as committing any member to the Association's position on any issue.

Section 10. Robert's Rules of Order, latest edition, shall govern all meetings.

V. OFFICERS

The officers of the Association shall be those elected by the Assembly and those appointed by the Executive Council.

Section 1. The elected officers shall be a Chairman, who shall preside over the Assembly and shall serve as Chairman of the Executive Council, and a Chairman-Elect, who shall serve as Chairman in the absence of the Chairman. The Chairman-Elect shall be elected at the annual meeting of the Assembly, to serve in that office for one year, and shall then be installed as Chairman for a one-year term in the course of the annual meeting of the Assembly the year after he has been elected. If the Chairman-Elect shall thereby become Chairman and shall serve for the remainder of that term and the next term.

Section 2. The officers appointed by the Executive Council shall be a President, who shall be the Chief Executive Officer, a Vice President, a Secretary and a Treasurer, who shall be appointed from among the Executive Council members. The Executive Council may appoint one or more additional officers on nomination by the President.

Section 3. The elected officers shall have such duties as are implied by their title or are assigned to them by the Assembly. The appointed officers shall have such duties as are implied by their titles or are assigned to them by the Executive Council.

VI. EXECUTIVE COUNCIL

Section 1. The Executive Council is the Board of Directors of the Association and shall manage its affairs. The Executive Council shall have charge of the property and financial affairs of the Association and shall perform such duties as are prescribed by law and the Bylaws. It shall carry out the policies established at the meetings of the Assembly and take necessary interim action for the Association and carry out duties and functions delegated to it by the Assembly. It shall set educational standards and criteria as prerequisites for the elections of members of the Association, it shall consider applications for membership and it shall report its findings and recommendations with respect thereto to the Assembly.

Section 2. The Executive Council shall consist of fifteen members elected by the Assembly and ex officio, the Chairman, Chairman-Elect, President, the Chairman of each of the three councils created by these Bylaws, and the Chairman and Chairman-Elect of the Organization of Student Representatives, all of whom shall be voting members. Of the fifteen members of the Executive Council elected by the Assembly, three shall be members of the Council of Academic Societies, three shall be members of the Council of Teaching Hospitals; eight shall be members of the Council of Deans, and one shall be a Distinguished Service Member. The elected members of the Executive Council shall be elected by the Assembly at its annual meeting, each to serve for three years or until the election and installation of his successor. Each shall be eligible for reelection for one additional consecutive term of three years. Each shall be elected by majority vote and may be removed by a vote of two-thirds of the members of the Assembly present and voting.

Section 3. At least one elected member of the Executive Council should be from each of the regions of the Association.

Section 4. The annual meeting of the Executive Council shall be held within one hundred twenty (120) days after the annual meeting of the Assembly at such time and place as the Chairman shall determine.

Section 5. Special meetings of the Council may be called by the Chairman or any two (2) Council members, and written notice of all Council meetings, unless waived, shall be mailed to each Council member at his home or usual business address not later than the tenth business day before the meeting.

Section 6. A quorum of the Council shall be a majority of the voting Council members.

Section 7. In the event of a vacancy on the Executive Council, the remaining members of the Council may appoint a successor to complete the unexpired term. Appointed members may not serve more than two consecutive full terms on the Council following appointment to any unexpired term. The Council is authorized at its own discretion to leave a vacancy unfilled until the next annual meeting of the Assembly.

VII. COMMITTEES

SECTION 1. The Chairman shall appoint from the Assembly a Resolutions Committee which shall be comprised of at least one representative from each Council of the Association and from the Organization of Student Representatives. The Resolutions Committee shall present resolutions to the Assembly for action by it. No resolution shall be considered for presentation by the Resolutions Committee unless it shall have been received at the principal office of the Association at least fourteen days prior to the meeting at which it is to be considered. Additional resolutions may be considered by the Assembly upon a two-thirds vote of the members of the Assembly present and voting.

Section 2. The Executive Council shall appoint the Chairman and a Nominating Committee of not less than four nor more than six additional members, including the Chairman of the Nominating Committee of each of the Councils provided in Paragraph II. The Nominating Committee so appointed will report to the Assembly at its annual meeting one nominee for each officer and member of the Executive Council to be elected. Additional nominees for any representative of any member of the Assembly. Election shall be by a majority of the Assembly members present and voting.

Section 3. The Executive Council, by resolution adopted by the vote of a majority of the voting Council members in office, may designate an Executive Committee to act during intervals between meetings of the Council, consisting of the Chairman, the Chairman-Elect, the treasurer, the President, and three or more other Council members, which committee, to the extent provided in the resolution, shall have and exercise the authority of the Council in the management of the Association. At all times the Executive Councils provided in Paragraph II hereof. The designation of such a committee and the delegation to it of authority shall not relieve the Council, or any members of the Council, of any responsibility imposed upon them by law.

Section 4. The Executive Council may appoint and dissolve from time to time such standing or ad hoc committees as it deems advisable, and each committee shall exercise such powers and perform such duties as may be conferred upon it by the Executive Council subject to its continuing direction and control. The Chairman will appoint members of the committees with appropriate consultation with the Executive Council.

VII. GENERAL PROVISIONS

Section 1. Whenever any notice whatever is required to be given under the provisions of these Bylaws, a waiver thereof in writing signed by the persons entitled to such a notice, whether equivalent to the giving of such notice.

Section 2. The Council may adopt a seal for the Association but no seal shall be necessary to take or to evidence any Association action.

Section 3. The fiscal year of the Association shall be from each July 1 to June 30.

Section 4. The annual dues of each class of members shall be in such amounts as shall be recommended by the Executive Council and established by the Assembly. The Executive Council shall consult with the respective administrative boards of the Council of Deans, the Council of Academic Societies and the Council of Teaching Hospitals in arriving at its recommendations.

Section 5. Any action that may be taken at a meeting of members or of the Executive Council may be taken without a meeting if a consent in writing setting forth the action so taken is signed to the subject matter thereof, or by all members of the Executive Council as the case may be.

Section 6. No part of the net earnings of the Association shall inure to the benefit of or be distributable to its members or members of the Executive Council, officers, or private individuals, except that the Association may pay reasonable compensation for services rendered and make payment and distributions in furtherance of its purposes. No substantial part of the activities of the corporation shall be the carrying on of propaganda or otherwise attempting to influence legislation, and the Association shall not participate in, or intervene in (including the publishing or distribution of statements) any political campaign on behalf of any candidate for public office. Notwithstanding any other provision of these articles, the Association shall not carry on any activities not permitted to be carried on (a) by an organization exempt from Federal income tax under Section 501(a) as an organization described in Section 501(c)(3) of the Internal Revenue Code of 1954 (or the corresponding provision of any future United States Internal Revenue Law) or (b) by an organization, contributions to which are deductible under Section 170(c)(2) of the Internal Revenue Code of 1954 (or the corresponding provision of any future United States Internal Revenue Law).

Section 7. Upon dissolution of the corporation, the Executive Council shall, after paying of all of the liabilities of the Association (including provision of a reasonable separation pay for its employees), dispose of all of the assets of the Association among such non-profit organizations having similar aims and objectives as shall qualify as exempt organizations described in Section 501(c)(3) of the Internal Revenue Code of 1954 (or the corresponding provisions of any future United States Internal Revenue Law).

Section 8. These Bylaws may be amended by a two-thirds vote of the voting members present and voting any duly called meeting of the Assembly, provided that the substance of the proposed amendment is included with the notice of the meeting. Amendments to the Bylaws may be proposed by the Executive Council or by the written sponsorship of ten voting members, provided that the proposed amendment shall have been received by the Secretary at least forty-five days prior to the meeting at which it is to be considered.

1988 OSR Regional Meeting Dates

OSR Administrative Board:

February 22-23

June 14-15

September 27-28

OSR/GSA Regional Meetings:

Northeast and Southern	April 12-15	Perdido Key Hilton Orange Beach, Alabama
Central	April 14-17	Columbia, Missouri
Western	April 23-26	Pacific Grove, CA

AAMC Annual Meeting:

Washington, DC October 28 - November 2