



ASSOCIATION OF AMERICAN MEDICAL COLLEGES

AGENDA

**Organization of Resident Representatives
Administrative Board Meeting**

**September 23-24, 1992
Washington, D.C.**

**AAMC Headquarters
2450 N Street, N.W.
(202) 828-0400**

**Washington Hilton & Towers
1919 Connecticut Avenue, N.W.
(202) 483-3000**

ASSOCIATION OF
AMERICAN
MEDICAL COLLEGES

2450 N STREET, NW
WASHINGTON, DC 20037-1126
TELEPHONE: (202) 828-0400

September 1, 1992

MEMORANDUM

TO: ORR administrative board members

FR: Michelle Keyes-Welch *MKW*

RE: September board meeting

Hotel accommodations will be provided by the Washington Hilton and Towers, 1919 Connecticut Avenue, N.W. The hotel is located a short taxi ride from Washington National Airport. For those members arriving at Dulles airport, a shuttle service (Washington Flyer) is available and will take you to the hotel.

The ORR administrative board will meet on Wednesday, September 23rd in the AAMC office at 2450 N Street NW in the Cooper conference room. This is the same conference room that we have used for the February and June meetings. The office is located a short cab ride from the hotel; please try to share rides with other board members. For those who prefer to walk, the office is about a twenty minute walk.

Following breakfast on Thursday morning, you may attend the Council meeting of your choice. All three Councils will be meeting at the hotel on Thursday. Please refer to the Executive Council agenda for room locations.

All joint board functions will be held at the Washington Hilton. Please note room locations in the Executive Council agenda.

As a reminder, please return your annual meeting registration forms to the **AAMC Meeting Office (not to me)** if you have not done so already. All of the speakers have been finalized for the professional development seminar.

Please call me if you have any questions about the September administrative board meeting or the annual meeting in November. We look forward to seeing you later this month!

**Association of American Medical Colleges
Organization of Resident Representatives
Administrative Board Meeting**

Wednesday, September 23

Conference room 128, AAMC offices
2450 N Street Northwest

9:30	Call to Order
9:30- 10:00	Approval of June, 1992 minutes Report of the Health Care Reform Task Force Review of Correspondence to ACGME
10:00- 10:20	Report from Robert G. Petersdorf, M.D., President
10:20-10:30	Break
10:30-10:45	Discussion of Executive Council Agenda Item "Beyond the Framework" Alan Shipp, Senior Staff Associate Division of Biomedical Research
10:45-11:15	Legislative Update Steve Northrup, Legislative Analyst Office of Governmental Relations
11:15- 12:00	Report of ORR annual meeting program
12:00- 12:30	Lunch (served in conference room)
12:30- 3:30	Discussion of other Executive Council action and information items
3:30	Adjourn ORR meeting
5:00	Joint Boards Speaker Phil Lee (see Executive Council agenda for location)
6:00	Joint Boards reception and dinner (see Executive Council agenda for location)

Thursday, September 24

- 7:30- 9:00 a.m. Joint Boards breakfast
 President's report

 (see Executive Council agenda for location)
- 9:00- 12:00 p.m. Administrative Board Meetings of CAS, COTH and
 COD (ORR members may attend the Council meeting
 of their choice)
- 12:00- 1:00 p.m. Joint Boards lunch

 (see Executive Council agenda for location)
- 1:00- 1:30 p.m. Return to AAMC offices (shuttle bus provided)
- 1:30- 3:00 p.m. Executive Council session
 Conference room 130, AAMC offices

**Minutes of the
Organization of Resident Representatives
Administrative Board Meeting**

**June 24-25, 1992
Washington, D.C.**

Organization of Resident Representatives
Administrative Board

Chair

Bernarda Zenker, M.D.
family medicine
University of Oklahoma Health Sciences Center

Chair-elect

Joseph Auteri, M.D.
thoracic surgery
Columbia-Presbyterian Medical Center

Members-at-large

Carl Gold, M.D.
anesthesiology
Boston University Medical Center

J. Rene' Herlong, M.D.
pediatrics
Baylor College of Medicine

Joshua Port, M.D.
orthopedic surgery
University Health Center of Pittsburgh

Mary Elise Moeller, M.D.
pediatrics
Methodist Hospital of Indiana

Michele Parker, M.D.
family medicine
UCLA family practice center

Louis Profeta, M.D.
emergency medicine
University Health Center of Pittsburgh

Barbara Tardiff, M.D.
anesthesiology
Oregon Health Sciences University

The administration board meeting of the Organization of Resident Representatives was called to order at 12:30 p.m. by chair-elect, Joseph Auteri, M.D. The chair, Bernarda Zenker, M.D. was unable to open the meeting and arrived shortly after the reports were given.

The minutes of the February administrative board meeting were approved.

Michelle Keyes-Welch provided the administrative board with an update of resident representation on the ACGME and the LCME. The AAMC forwarded a letter to the ACGME in March expressing interest in having an ORR representative be appointed to the ACGME. Currently, one resident representative is a member of the ACGME; the resident is designated by the American Medical Association's Resident Physician Section (AMA-RPS). The Executive Committee of the ACGME discussed this issue at the last meeting in June and determined that additional representation on the ACGME will require a bylaws change. The Executive Committee asked the AAMC to draft a revised section of the ACGME bylaws addressing resident representation for the next ACGME meeting in September. The AAMC will submit the draft bylaws changes to the ACGME by the August deadline. At the September meeting, the item may be discussed at the plenary agenda. The AAMC will suggest that an additional resident member to the ACGME be appointed from the ORR membership rather than having the AMA-RPS designate a resident for one term, and the AAMC designate an ORR member for the next term. An update will be provided at the ORR's September board meeting.

A letter was sent to Dr. Donald Kassebaum, LCME Secretary at the AAMC, requesting housestaff representation on the LCME. AAMC Executive Staff discussed this issue and recommended delaying any further action at this time. The issue of resident representation on the LCME will be revisited at a later date.

Bernarda Zenker provided the administrative board with an update on the Generalist Physician Task Force. The Task Force met in late May to develop a draft policy as well as discuss national implementation strategies. The draft policy statement is provided for information in the Executive Council agenda. The Task Force will meet again in August to finalize the policy statement and strategies. Both items will be presented to the Executive Council in September for final approval. The implementation strategies currently being considered address what medical schools, teaching hospitals, other organizations and the practice environment can do to increase the number of generalist physicians and alter the specialist/generalist imbalance that presently exists.

Barbara Tardiff provided a summary of the Section on Resident Education (SRE) meeting in Santa Fe. Management of graduate medical education, financing, research and accreditation were discussion items on the agenda. Participants included hospital directors, program directors, chiefs of staff, directors of medical

education and medical school administrators. There was much emphasis placed on generalism and primary care as well as improving communication and networking. Barbara was pleased to participate and hoped that future SRE meetings would include resident input and attendance. The most rewarding portion of the program was the small group workshop on graduate medical education issues.

During the annual meeting, the SRE and the Association for Hospital Medical Education (AHME) will co-sponsor a Sunday afternoon session on ethics in the matching process. The organizers of the session have expressed an interest in having resident input. Michelle Keyes-Welch asked for administrative board volunteers who would be willing to participate in the Sunday session. Carl Gold, Louis Profeta, Bernarda Zenker, Joe Auteri and Joshua Port expressed interest in the Sunday session. Michelle will pass their names on to the organizers of the session.

The administrative board discussed topics of interest for the OSR/ORR lunch scheduled during the annual meeting. Teaching residents how to teach was a topic suggested by OSR members; ORR administrative board members thought the topic was a good choice.

Ivy Baer, Regulatory counsel at the AAMC, provided a brief update on the status of PRO-QIP. The fourth draft of the scope of work (SOW), the contract signed by each PRO that sets out its work plan for that particular contract cycle, represents a major change from SOWs of the past. The draft includes a section labeled the Health Care Quality Improvement Initiative. The goal of the initiative is to incorporate continuous quality improvement and variations research techniques into medicare peer review in order to measurably improve care and outcomes to Medicare beneficiaries. This goal will be accomplished by changing the focus of the PROs from individual clinical errors to helping physicians and providers improve care. The draft also includes an increased role for hospitals. Each time a physician is identified as the source of a quality problem, notice is sent to both the physician and the provider where the services were performed. Thirty days are provided for a response from the physician as well as the institution. The PRO will also work with the physician in a collaborative effort to improve the quality of care. If the draft is implemented, it will make major strides toward implementing a peer review system as well as possibly eliminating severity levels and the points that are currently attached to them.

Steve Northrup, Legislative Analyst at the AAMC, met with the administrative board to discuss the White House visit with Dr. Lee, physician to the President. Steve accompanied the administrative board to the White House.

The administrative board discussed the November professional development program and identified potential speakers. A brief introduction will be followed by presentations on the early

experiences in teaching, clinical practice and research. The second portion of the program will focus on developing academic leadership qualities. Addeane Caelleigh, Editor of Academic Medicine will present the third and final portion of the program on academic publishing.

The administrative board appointed Michele Parker as the liaison to the OSR.

The administrative board also expressed renewed interest in developing a newsletter; anyone interested in helping with a newsletter should contact Michele Parker.

The administrative board concluded its meeting with a discussion of the Executive Council agenda items. The administrative board approved the reports on LCME accreditation decisions but did not approve the proposed change in LCME accreditation standards addressing clinical education. ORR administrative board members expressed concern that the language was vague and recommended returning to the revised wording discussed at the February Executive Council meeting. The Executive Council subsequently approved both items, with the ORR casting dissenting votes on the LCME standards addressing clinical education.

The administrative board approved all other Executive Council items addressing minority affairs' resolutions, institutional standards of behavior in the learning environment, guidelines on faculty involvement in commercially-sponsored continuing medical education and hepatitis B immunity recommendations. The Executive Council returned many other items for corrections and changes during the Executive Council meeting. The Executive Council approved the Association of Family Practice Residency Program Directors to designate two residents to the ORR. The Executive Council also provided comments on the draft bylaws of the ORR. The draft policy of the Generalist Physician Task Force was discussed at the Executive Council meeting; changes and corrections were suggested by some of the Councils. Several information items were received: a basic care health access and cost control act from Senator Nancy Kassebaum, a membership list for the advisory panel for health care reform and reports from AAMC groups.

The next ORR administrative board and Executive Council meeting is scheduled for September 23-24, 1992.

ASSOCIATION OF
AMERICAN
MEDICAL COLLEGES

2450 N STREET, NW
WASHINGTON, DC 20037-1126
TELEPHONE: (202) 828-0400

August 24, 1992

John C. Gienapp, Ph.D.
Executive Secretary
Accreditation Council for Graduate Medical Education
515 North State Street, Suite 2000
Chicago, Illinois 60610

Dear John:

The purpose of this letter is to follow-up on our interest in having an additional resident representative on the ACGME be appointed from the AAMC's Organization of Resident Representatives (ORR). In your letter of June 16, 1992 you requested that the AAMC draft proposed Bylaws changes which are listed below:

Article III-Membership and Representation
(section 3, additional representatives)

"One public representative, one representative of the federal government, one representative of the Resident Review Committee and ~~one~~ two resident representatives shall serve on the ACGME... One resident representative shall be selected by the Resident Physician Section of the American Medical Association and shall be entitled to one vote. One resident representative shall be selected by the Organization of Resident Representatives of the Association of American Medical Colleges and shall be entitled to one vote. In selecting the candidates, the Resident Physician Section and Organization of Resident Representatives shall seek the advice of national organizations representing residents who are currently participating in graduate medical education."

We hope that the ACGME will consider these proposed changes to the bylaws.

Warmest personal regards,



Robert G. Petersdorf, M.D.
President

cc: AAMC representatives to the ACGME
Robert H. Waldman, M.D., Michelle Keyes-Welch

DRAFT
Organization of Resident Representatives
Professional Development Program
November 7, 1992

"Transition from Residency to Academic Medicine"

Moderator: Bernarda Zenker, M.D.

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|-----------------------|--|
| 7:30 a.m.- 7:50 a.m. | Welcome and overview of program
Robert G. Petersdorf, M.D.
President, AAMC |
| 7:50 a.m.- 8:10 a.m. | Early Experiences in Teaching in Medicine
Glenn Hamilton, M.D.
Chair, Department of Emergency Medicine
Wright State University School of Medicine |
| 8:10 a.m.- 8:25 a.m. | Questions and discussion, Teaching in
Medicine |
| 8:25 a.m.- 8:45 a.m. | Early Experiences in Clinical Practice
Martin S. Litwin, M.D.
Associate Dean and Medical Director of the
Faculty Practice Plan
Tulane medical Center |
| 8:45 a.m.- 9:00 a.m. | Questions and discussion, Clinical
Practice |
| 9:00 a.m.- 9:20 a.m. | Early Experiences in Research in Medicine
Risa Lavizzo-Mourey, M.D.
Deputy Director
Agency for Health Care Policy and Research |
| 9:20 a.m.- 9:35 a.m. | Questions and discussion, Research in
Medicine |
| 9:35 a.m.- 10:00 a.m. | Break |
| 10:00 a.m.-10:20 a.m. | Developing Leadership Skills
Edward J. Stemmler, M.D.
Executive Vice President, AAMC |
| 10:20 a.m.-10:40 a.m. | Developing Leadership Skills
Marjorie Bowman, M.D.
Chair, Department of family and Community
Medicine
Bowman Gray School of Medicine |
| 10:40 a.m.-11:00 a.m. | Questions and discussion, Developing
Leadership Skills |

11:00 a.m.-11:45 a.m.

Publishing in Academic Medicine
Addeane Caelleigh
Editor, Academic Medicine

11:45 a.m.-12:00 p.m.

Questions and discussion, Publishing in
Academic Medicine

DRAFT

Organization of Resident Representatives
Saturday, November 7

- 12:00 p.m. - 1:30 p.m. OSR/ORR joint lunch
- 1:30 p.m. - 5:00 p.m. ORR Business Meeting
- o comments on morning program
 - o Chair address
 - o legislative update
 - o legislative program
"Contacting your legislature"
 - o identify topics for 1993 program
 - o question and answer session
- 5:30 p.m. - 6:30 p.m. ORR reception

Organization of Resident Representatives
Sunday, November 8

8:00 a.m. - 11:30 a.m. ORR Business Meeting

- o question and answers
- o evaluation of meeting (form to be provided)
- o election of administrative board

ORR 1991-1992 "Telephone Tree"

Administrative Board Contact	ORR Representatives
Bernarda Zenker	Thomas Head Cheryl McDonald Kelly Roveda
Joseph Auteri	John Comerci Michael Sherman Susan Vaughan
Carl Gold	John Fattore Donald Hangen Mark Hashim Elaine Kaye
René Herlong	Dai Chung Stephen Lewis John Lindsey Michael Sanchez
Mary Elise Hodson	Denise Dupras Cathy Halperin Karen Lin Kevin Robertson
Michele Parker	Natalie Ayars Laurel Leslie Bill Rosen
Joshua Port	Reid Adams Kevin Smith Thomas Waddell Julie Weaver
Louis Profeta	Richard Hogan Joseph Houston Carol Karp Benjamin Yokel
Barbara Tardiff	Peter Andersen James Hopfenbeck Richard Obregon Geronimo Sahagun

1992 Meetings

- September 23-24 ORR Administrative Board Meeting/AAMC Executive Council, AAMC Headquarters and Washington Hilton & Towers, Washington, D.C.
- November 6-12 AAMC Annual Meeting, New Orleans Hilton, Louisiana
[ORR Activities on Friday, Saturday and Sunday, November 6-8]
- Nov. 30 - Dec. 2 Officers Retreat for Chair and Chair-elect
Aspen Institute, Eastern Shore, Maryland

Minutes of the
Organization of Resident Representatives
Administrative Board Meeting

September 23-24, 1992
Washington, D.C.

**Organization of Resident Representatives
Administrative Board**

Chair

Bernarda Zenker, M.D.
Family Medicine
University of Oklahoma Health
Sciences Center

Chair-Elect

Joseph Auteri, M.D.
Thoracic Surgery
Columbia-Presbyterian Medical
Center

Members-at-Large

Carl Gold, M.D.
Anesthesiology
Boston University Medical
Center

J. Rene' Herlong, M.D.
Pediatrics
Baylor College of Medicine

Joshua Port, M.D.
Orthopedic Surgery
University Health Center of
Pittsburgh

Mary Elise Moeller, M.D.
Pediatrics
Methodist Hospital of Indiana

Michele Parker, M.D.
Family Medicine
UCLA Family Practice Center

Louis Profeta, M.D.
Emergency Medicine
University Health Center of
Pittsburgh

Barbara Tardiff, M.D.
Anesthesiology
Oregon Health Sciences
University

Minutes
Organization of Resident Representatives
Administrative Board Meeting
September 23-24, 1992

Chair Bernarda Zenker, M.D., called the meeting to order; the minutes of the June administrative board meeting were approved.

Louis Profeta, M.D., provided the administrative board with a summary of the Health Care Reform Task Force; the next meeting will be held after the Executive Council meeting. The Task Force will hear summaries of health care reform proposals from several organizations.

Michelle Keyes-Welch provided the administrative board with an update on the ORR representation at the ACGME. The issue was discussed in the Committee on Structure and Functions of the ACGME. The AAMC request was passed by a vote of 5-2-1. Since the request involves an increase in the number of Council members, it will require a bylaws change. During the plenary session of the ACGME, the proposed change in the bylaws to appoint a resident representative from the ACGME was read; there was no discussion. At the next ACGME meeting in February, the bylaws change will be read again and voted on by the Council. The proposed change must receive a 2/3 vote to pass. If the vote is favorable, the proposed bylaws change will be sent to each of the five ACGME parents for a vote. All five parents must approve the change. Michelle Keyes-Welch will provide the administrative board with an update following the February ACGME meeting.

Dr. Robert Petersdorf, President, welcomed the administrative board back to Washington and provided additional background information on AAMC activities. There has been a dramatic increase in the number of applications to medical school; a 30% increase is expected. The number of matriculating students is stable. Dr. Petersdorf highlighted some events of the annual meeting; Dr. Sullivan will be addressing AAMC at the plenary session.

The domestic violence and abuse legislation introduced by Senator Widen of Oregon was also summarized by Dr. Petersdorf. The legislation requires that every medical school must teach domestic violence and abuse in its curriculum. The AAMC opposes legislative mandates on the curriculum, and most medical schools have already integrated domestic violence issues into the curriculum. The American College of Obstetrics and Gynecology (ACOG) has proposed a sample of educational programs that schools can use in developing their curricula in this area. The Executive Council approved the document with minor revisions.

Dr. Petersdorf also highlighted the Generalist Physician Task Force materials presented in the agenda materials. A separate financing Task Force will be established to discuss in more detail the financing issues relating to generalism.

Alan Shipp, Senior Staff Associate in the Division of Biomedical Research, provided the administrative board with background information on the institutional considerations in managing allegations of misconduct. The document is included in the Executive Council agenda materials and outlines the options that each institution has in terms of developing guidelines for scientific misconduct issues. The document was subsequently voted on at the Executive Council; it was approved in full.

Steve Northrup, Legislative Analyst, provided a brief update on loan deferment. Current borrowers have the opportunity to defer loans for up to two years. Economic hardship guidelines that may also allow borrowers to defer loan payments is being discussed.

Frankie Hall, Director of the Section for Student Programs, provided the administrative board with background information on the health services for medical students materials in the Executive Council agenda. The additions to the document include the need for policies concerning student exposure to TB and the need for infection control measures for airborne and blood pathogens. Ms. Hall also summarized the guidelines for the development of chemical impairment policies for medical students.

A draft schedule for the 1992 ORR annual meeting was approved. The professional development seminar will be held on Saturday morning, and the business meeting will be scheduled for the Saturday afternoon of the annual meeting. Administrative board elections will be held on Sunday morning.

Following lunch, the administrative board discussed the remaining Executive Council items. The ORR approved the election of new COTH members, CAS members and individual members. All were subsequently approved by the Executive Council. The ORR also approved the special membership categories and the LCME accreditation decisions; both were subsequently approved by the Executive Council. The proposed bylaw changes to the ACGME relating to liability insurance and conditions of resident employment were approved by the ORR; they were subsequently approved by the Executive Council. The Council of Deans expressed concern over the wording of one change; this will be communicated to the ACGME in writing.

The ORR administrative board discussed the Generalist Physician Task Force document and suggested minor wording changes. The Executive Council discussed the document

extensively on Thursday; several concerns regarding the goal statement and the diversity of medical schools were expressed by the COD and CAS. The document was referred to the Executive Committee for revisions. The Executive Committee has subsequently approved the revisions to the

Executive Summary and policy statement; the document will be distributed to all AAMC administrative boards.

An ORR newsletter was discussed, and the administrative board expressed interest in developing a newsletter. Newsletter topics include: 1) legislative column, 2) update on AAMC groups and activities, 3) financial and stress management issues, and 4) legal issues. Michele Parker, M.D. will coordinate the newsletter. Any ORR members interested in contributing to the newsletter should contact Michele Parker. The administrative board hopes to develop an informal update briefing by the annual meeting.

Chair Bernarda Zenker, M.D. briefly discussed the Sunday session at the annual meeting addressing the ethics of the match. Bernarda will be a member of the panel that responds to ethical issues of the matching process.