

MEETING OF EXECUTIVE COMMITTEE (#68-2)

COUNCIL OF TEACHING HOSPITALS  
ASSOCIATION OF AMERICAN MEDICAL COLLEGES  
Thursday and Friday, January 11-12, 1968  
Hotel Dupont Plaza  
1500 New Hampshire Avenue, N.W.  
Washington, D.C. 20036

Thursday, January 11, 1968

6:30 p.m. Reception Gallery Room

7:00 p.m. Dinner Meeting Gallery Room

1. Dinner
2. Presentation:  
John Parks, M.D.  
President, AAMC

Robert C. Berson, M.D.  
Executive Director, AAMC

10:00 p.m. Recess

*BKlet - on your hand.  
7:00 A.M.*

Friday, January 12, 1968

8:30 a.m. Reconvene--Roll Call of Committee--Gallery Room

3. Approval of Minutes Tab 1
  - A. Meeting of October 27, 1967
  - B. Meeting of October 30, 1967
4. Status Report on Membership, Fiscal Year 1968-69 Tab 2
5. New Applications For Membership Tab 3
  - A. Applying As Having Met Internship & Residency Requirements *Int. Surg.*
    1. Monmouth Medical Center - *med. surg.*  
Long Branch, New Jersey
6. Inquiries as to Possibilities for Membership Tab 4
  - A. Detroit Osteopathic Association
7. Report of Committees Tab 5
  - A. Committee on Construction and Modernization Funds - *Recommendation* **TAB. 10 - up**
  - B. Committee on Financial Principles (Information, in event of any commentary) *1/12/68*
  - C. AAMC-COTH Committee on Federal Health Programs
  - D. COTH-AHA Liaison Committee

*Not  
not  
not*

*Rasche  
Friday  
1/12/68*

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JACK KAUFMAN -2-  
HARRIS M. COHEN  
MORRIS H. ...

Bob  
Lind  
New ...

- 1) Suggestion as to AHA Representation on COTH Committee on Construction & Modernization Funds
- 2) Report regarding status of HAS specialist for teaching hospitals
- 3) Report of Informal Discussion - ...
- 8. Appointment of Nominating Committee for Administrative Year 1967-68
- 9. Discussion of Theme and Specific Content for 1968 Annual Meeting

Tab 6

12:30 p.m. Luncheon -- To be joined by:

James H. Cavanaugh, Ph.D.  
Director, Office of Comprehensive Planning  
U.S. Public Health Service  
Department of Health, Education and Welfare

Thomas G. Moore, Jr.  
Director, Office of Legislation  
Office of the Surgeon General  
Department of Health, Education and Welfare

1:30 p.m. Reconvene

- 10. AHA Definition of A Teaching Hospital
- 11. Recent Reports and Studies Relevant to Health Facilities
- 12. Discussion -- National Advisory Commission on Health Manpower (See Folder)
- 13. Discussion - Conference on Costs of Health Care Facilities
- 14. Discussion -- National Advisory Commission on Health Facilities
- 15. IRS Regulations Regarding Sale of Over-the-Counter Pharmaceutical Supplies
- 16. Health Legislation Recently Enacted (See Folder)
  - 1. Social Security Amendments of 1967
  - 2. P.L. 90-174 (Partnership for Health Amendments of 1967).
- 17. Federal Health Legislation Expiring in 1968 and 1969

Tab 7

Tab 8

Tab 9

Tab 10

Tab 11

Tab 12

Medical ...

David ...

Concerned About Part A  
+ ...  
Also IRS on  
concern Trust  
Fund  
Arrangement  
operated  
by non-  
profit  
hospital.

Representative  
of ...  
H/B vs ...  
kg (1967) vs ...

Alaska  
Alaska  
Research  
C.R.

Write to King, Stee  
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are members

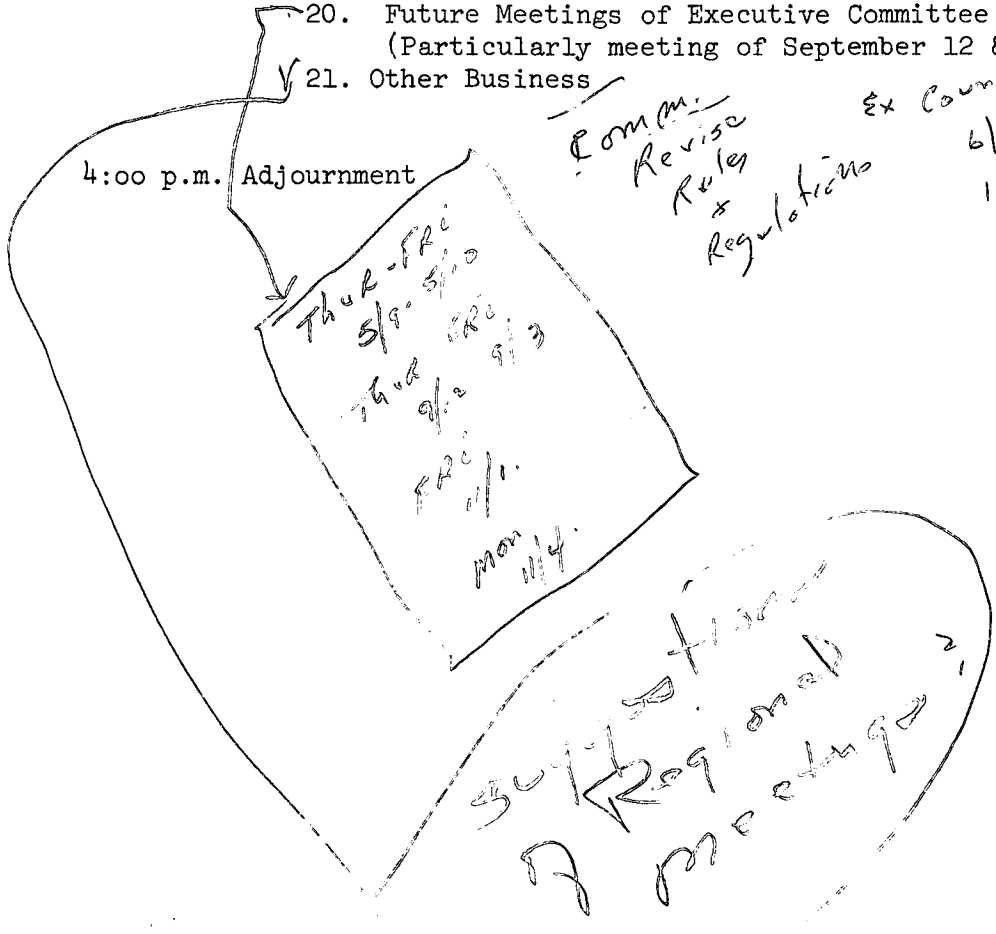
Advise  
Ex. Comm.

-3-27

S.L. Barnhart

Tab 13

- 18. Status of Proposed Projects
  - 1. Teaching Hospital Information Center
  - 2. Study of Impact of P.L. 89-97, Titles XVIII and XIX on Teaching Hospitals Patient Population - *FRAN M...*
- 19. Informational Report on:
  - A. Yale- New Haven Study
  - B. HEW-AAMC Cost Information Study (Mr. Thomas Campbell)
- 20. Future Meetings of Executive Committee (Particularly meeting of September 12 & 13)
- 21. Other Business



Comm. Revise Rules & Regulations  
Ex Comm. 6/13 11/1

Suggestion of Regional Meetings

COUNCIL OF TEACHING HOSPITALS  
ASSOCIATION OF AMERICAN MEDICAL COLLEGES  
1346 Connecticut Avenue, N.W.  
Washington, D.C. 20036  
202/223-5364

MINUTES  
MEETING OF THE EXECUTIVE COMMITTEE (67-5)  
Friday, October 27, 1967  
Room #513  
New York Hilton Hotel  
Rockerfeller Center  
New York City, New York  
1:40 p.m. - 4:35 p.m.

Present:

Stanley A. Ferguson, Chairman  
Lad F. Grapski, Chairman-Elect  
Russell A. Nelson, M.D., Immediate Past Chairman and COTH Representative to the AAMC Executive Council  
Matthew F. McNulty, Jr., Director and Secretary, COTH, and Associate Director, AAMC  
Ernest N. Boettcher, M.D., Member  
Charles H. Frenzel, Member  
Charles R. Goulet, Member  
T. Stewart Hamilton, M.D., Member  
Dan J. Macer, Member  
LeRoy S. Rambeck, Member  
Richard D. Wittrup, Member  
Grace W. Beirne, Staff Assistant, COTH  
Fletcher H. Bingham, Ph.D., Assistant Director, COTH  
Elizabeth A. Burgoyne, Secretary, COTH

*LeRoy E. Richwagon*

Absent:

LeRoy E. Bates, M.D., Member

I. Call to Order:

The meeting was called to order at 1:40 p.m. by Mr. Stanley A. Ferguson, Chairman, Council of Teaching Hospitals.

1. Call of Roll of Membership:

Attendance was as noted previously in these minutes.

2. Approval of Minutes, Meeting of September 14-15, 1967:

Mr. Grapski moved that the minutes be approved as distributed. The motion was seconded by Messrs. Rambeck and Macer and passed unanimously.

ACTION #1

VOTED APPROVAL OF MINUTES OF THE SEPTEMBER 14-15, 1967, MEETING OF THE  
EXECUTIVE COMMITTEE

3. New Applications for Membership:

A. Nominated by a Dean (2)

- (1) West Virginia University Hospital  
Morgantown, West Virginia
- (2) Detroit General Hospital  
Detroit, Michigan

B. Applying as Having Met Internship and Residency Criteria (1)

- (1) Allegheny General Hospital  
Pittsburgh, Pennsylvania

- A. Mr. Grapski moved that West Virginia University Hospital be approved for membership. The motion was seconded by Mr. Macer and passed unanimously.
- B. Mr. Macer moved that Allegheny General Hospital be approved for membership. The motion was seconded by Dr. Boettcher and passed unanimously.

Mr. McNulty then introduced the application of Detroit General Hospital which had been nominated by the Dean of Wayne State University School of Medicine, but received too late to be placed on the agenda. Mr. Goulet moved that Detroit General Hospital be approved for membership. The motion was seconded by Mr. Rambeck and passed unanimously.

ACTION #2

VOTED APPROVAL FOR MEMBERSHIP OF HOSPITALS LISTED IN A.(1), A.(2) AND  
AND B.(1).

4. Reports of Committees:

A. Committee on Government Relations and Subcommittee on Construction and Modernization Funds for Teaching Hospitals:

Mr. Frenzel, Chairman of the Committee on Government Relations reported that the Committee had not met since the last Executive Committee Meeting but that the Sub-committee on Construction and Modernization Funds for Teaching Hospitals had held its first meeting on October 10, 1967. He reported that, at this meeting, initial steps were taken in organizing

the Subcommittee and informing the members on legislation and other matters that might touch upon the subject of modernization. This meeting, he reported, had put the Subcommittee beyond the organizational stages and into the action stage, with the next meeting scheduled for December 12, 1967.

Mr. Frenzel reported as to the visit of Harald M. Graning, M.D., Assistant Surgeon General and Director, Division of Hospital and Medical Facilities, Bureau of Health Services, U.S. Public Health Service, with the Subcommittee. He noted that it was the observation of Doctor Graning that the legislation introduced by Senator Lister Hill (D) Alabama (S. 2251) to extend the Hill-Burton Program would be of benefit to teaching hospitals, especially if the legislation modifies the present law concerning preference for rural hospitals.

Mr. Frenzel enumerated the American Hospital Association's recommendations for amendments to Senator Hill's bill (S. 2251). A copy of these recommendations was attached to the minutes of the Subcommittee Meeting of October 10, 1967. Mr. Frenzel further noted that Doctor Graning had indicated that there was a need for more information regarding the specific needs for teaching Hospitals. He then reviewed the actions indicated in the minutes of the Subcommittee meeting.

Mr. McNulty reviewed the information concerning the recently announced Chairman and membership of the National Advisory Commission on Health Facilities and discussed briefly the matter of the staffing for the Commission (William L. Kissick, M.D., and Jerrold M. Michaels).

Mr. Frenzel asked the Executive Committee for approval of two actions of the Subcommittee: First, to distribute the results of the original COTH-Boston Group Survey on construction needs to COTH members; and second, to

support in principle legislation introduced by Senator Hill of Alabama (S. 2251) and to give further consideration to recommended amendments as they are presented.

Mr. Grapski moved for approval of the distribution of the results of the original COTH survey to the membership (See Action 2 on page 3 of the minutes of the meeting of the COTH Subcommittee on Modernization and Construction Funds for Teaching Hospitals - A copy of those minutes is attached and made part of the file of these minutes), and the support in principle of S. 2251, Hospital and Medical Facilities Construction and Modernization Assistance Amendments of 1967, and to give further consideration to recommended amendments as they are presented (see Action 4 on page 9 of the minutes of the Subcommittee Meeting). The motion was seconded by Mr. Macer and approved unanimously.

ACTION #3

VOTED APPROVAL OF THE DISTRIBUTION OF THE RESULTS OF THE ORIGINAL COTH MODERNIZATION QUESTIONNAIRE TO COTH MEMBERSHIP.

ACTION #4

VOTED APPROVAL TO SUPPORT IN PRINCIPLE HOSPITAL AND MEDICAL FACILITIES CONSTRUCTION AND MODERNIZATION ASSISTANCE AMENDMENTS OF 1967 (S. 2251) AND TO GIVE FURTHER CONSIDERATION OF RECOMMENDED AMENDMENTS AS THEY ARE PRESENTED.

B. Committee on Financial Principles for Teaching Hospitals:

Mr. Goulet, Chairman of the Committee, reported on the first meeting of October 17, 1967. He said that the meeting had gone well and that certain major issues had been discussed, with the agreement that the Committee should prepare several presentations, especially one on the unique social responsibilities of teaching hospitals and the influence which this particular social responsibility has on the financing of research, education and patient care rendered in teaching hospitals. Mr. Goulet related that the Committee had reviewed the current and proposed AHA principles for reimbursement and indicated that the major

differences between the two are: 1) charity services would no longer be treated as a deduction from income, but would be included as a cost factor; 2) depreciation on any kind of historical cost basis would be deleted and would be replaced by the introduction of a "use charge"; and 3) allow new capital equipment up to a certain fixed dollar amount to be included in current expense. Any purchases beyond this amount would require prior approval of a planning association.

Also noted was the understanding that these principles were being considered for implementation by Thomas M. Tierney, Director, Bureau of Health Insurance, Social Security Administration. The Executive Committee expressed approval of the Committee's actions as reported in the Minutes of the October 17 meeting as follows:

ACTION #1: THERE WAS UNANIMOUS AGREEMENT THAT A STAFF MEMBER OF THE AHA SHOULD BE ASKED TO PARTICIPATE IN THE COTH COMMITTEE MEETINGS IN AN EX-OFFICIO CAPACITY. IT WAS AGREED THAT MR. McNULTY ASCERTAIN FROM DR. CROSBY WHAT INDIVIDUAL WOULD BEST SERVE IN A LIAISON CAPACITY FOR THE AHA.

ACTION #2: MR. McNULTY WOULD WRITE TO MR. THOMAS M. TIERNEY (DIRECTOR, BUREAU OF HEALTH INSURANCE) INFORMING HIM OF THE EXISTENCE OF THE COMMITTEE, AND REQUESTING FROM HIM A COPY OF THE RECOMMENDATIONS PRESENTED BY THE BUREAU OF HEALTH INSURANCE, SOCIAL SECURITY ADMINISTRATION, TO THE PRESIDENT'S COMMITTEE ON HOSPITAL EFFECTIVENESS.

ACTION #3: MR. MARTIN, AS A MEMBER OF THE PRESIDENTIAL COMMITTEE, WOULD REVIEW THE SUBSTANTIVE RECOMMENDATIONS INCLUDED IN THE DRAFT OF THE COMMITTEE'S REPORT AND IF, IN HIS OPINION, THERE ARE ISSUES THAT THE COTH COMMITTEE WOULD FIND OF CONCERN, HE WILL CONTACT THE COTH CHAIRMAN AND STAFF, IN ORDER THAT THE COMMITTEE COULD BE CALLED TO MEET AND DISCUSS ANY ITEMS AT ISSUE.



ACTION #4: COTH STAFF WOULD DEVELOP FOR COMMITTEE REVIEW A POSITION, SUITABLE FOR USE AS A "WHITE PAPER," ON THE UNIQUE SOCIAL RESPONSIBILITY OF TEACHING HOSPITALS AND THE INFLUENCE WHICH THIS PARTICULAR SOCIAL RESPONSIBILITY HAS ON THE FINANCING OF RESEARCH, EDUCATION AND PATIENT CARE RENDERED IN TEACHING HOSPITALS.

ACTION #5: DR. HARTMAN AGREED TO HAVE HIS STAFF PREPARE A PAPER ON THE APPLICATION OF COST BENEFIT ANALYSIS TO DECISION-MAKING IN TEACHING HOSPITALS. THE PURPOSE OF SUCH A PAPER IS FOR REVIEW BY VARIOUS GOVERNMENTAL AGENCIES AND BUREAUS AS AN INDICATION OF RELATIVE SOPHISTICATION, IN FINANCIAL MANAGERIAL TECHNIQUES, DISPLAYED BY THE ADMINISTRATION OF TEACHING HOSPITALS.

ACTION #6: COTH STAFF WOULD DEVELOP THE ITEMS DISCUSSED, AS WELL AS A LISTING OF ADDITIONAL ITEMS WHICH WOULD SERVE AS A FRAMEWORK FOR COMMITTEE DELIBERATION AND RECOMMENDATION. IT WAS AGREED THAT THIS LIST WOULD BE CIRCULATED TO THE COMMITTEE PRIOR TO THE NEXT MEETING.

Discussion then led to the meeting held on October 23, 1967 of the HEW Committee to Develop Implementing Procedures for Hospital Cost Principles, regarding the implementation of the Guide to Hospitals: Establishing Indirect Rates for Research Grants and Contracts with the Department of Health, Education and Welfare. It was noted that the HEW personnel had once again indicated that the AHA had given prior approval to the Guide before its distribution. Following discussion, it was agreed that Mr. McNulty and Dr. Crosby should coordinate the subject matter to either verify the present HEW record that AHA had approved the Guide, or to evolve with the cooperation of Dr. Crosby a written correction of that HEW record.

There was some discussion regarding Action 2 of the minutes of the meeting of October 17, 1967 (see ACTION mentioned above), and particularly regarding recommendations that may be presented by the Bureau of Health Insurance, Social Security Administration, to the President's Committee on Hospital Effectiveness. It was determined that the Committee on Financial Principles will continue to gather as much information as is available, especially from the Barr Committee.

C. COTH-AHA Liaison Committee:

Mr. Grapski indicated that the liaison between COTH and the AHA was quite good at the moment and that such relationships need constant attention. He and several other members indicated that the confusion surrounding the Guide to Hospitals was indicative of the need for closer liaison.

It was noted that the AHA-COTH Liaison Committee had met on October 3, but the AHA representatives had not prepared an agenda for discussion. It had been agreed previously that responsibility for each meeting would alternate. The October 3rd meeting was the responsibility of the AHA. Dr. Hamilton commented that because we were the younger organization, it was necessary for the Council to put forth the greater effort in an attempt to stimulate a closer tie. Mr. Rambeck indicated that there was a need to find a linkage with the AHA that is more formal.

5. Recommendation for Distribution of COTH Communication Media:

Mr. McNulty reviewed the recommendation presented to the Executive Committee by the staff. (See Appendix A). Mr. Goulet moved to accept the recommendations and Mr. Macer seconded the motion. Dr. Hamilton's proposed amendment to the motion that extra copies of the General Membership Memoranda be made available for a price to certain officials, with the mechanism to be determined by the COTH staff, was accepted by Mr. Goulet and the motion, with the amendment, was unanimously approved.

ACTION #5: ACCEPTED RECOMMENDATION FOR DISTRIBUTION OF COTH COMMUNICATION MEDIA WITH MODIFICATION THAT FOR FOUR TYPES OF MEMORANDA, ADDITIONAL COPIES MAY BE REQUESTED AT A CHARGE PER ITEM TO BE DETERMINED BY COTH STAFF.

6. Discussion of Feasibility of Holding a Teaching Institute:

Mr. McNulty reported that he and the COTH staff would approach foundations as well as contact Dr. Lee Powers, who organized the previous teaching institutes, for information and suggestions as to subject matter, format, financing, etc. of a teaching institute. Several subjects were suggested such as Medical Care and Education, Manpower, and the Role of the Teaching Hospital in the Education of the Physician. Mr. McNulty stated that as soon as he had concrete information on the possibilities of such an institute, he would report back to the Executive Committee.

7. Discussion - How to Include COTH Representatives to AAMC Executive Council at COTH Executive Committee Meetings:

Mr. McNulty outlined, as he had at the September 14-15 meeting, the fact that the Institutional Membership of the AAMC would vote on Monday, October 30, on the increase of COTH representation from one to three for the AAMC Executive Council. He reviewed the action of the Executive Committee Meeting No. 67-4, September 14 and 15, 1967, at which meeting members agreed to propose three names to the AAMC Nominating Committee through the COTH Nominating Committee for staggered terms on the Executive Council in the event that an increase was approved. The Executive Committee members stressed that the COTH representation on the Executive Council should not be identified solely as "COTH people", but as AAMC members with an interest in all aspects of the Association's activity. The Committee agreed that it would be good to have the three representatives sit at the COTH Executive Committee Meetings, but that the question should be discussed and resolved on Monday afternoon at the first meeting of the 1967-68 Committee when the results of the voting and the report of the COTH Nominating Committee would be known.

8. Report -- GCRC Recovery Status:

Mr. McNulty reported that COTH had a General Membership Memorandum ready for distribution outlining the historical sequence in seeking solution to the GCRC "85-15" NIH reclaim procedures, starting with the position of one year ago when COTH thought the problem could be solved by the introduction of the Hill Amendment to the Appropriations bill. That 1966 plan as an early interest in COTH existence failed because of some ineptness in its support by a federal agency and by attack from "Fountain" Committee representatives. Now the most recent Fountain Committee Report (#800, The Administration of Research Grants in the Public Health Service, Ninth Report by the Committee on Government Operations, October 20, 1967) and the order from the General Accounting Office to the NIH to proceed to recover the funds, including the first year, practically eliminated any successful course of action. The positive accomplishment for COTH is that NIH and now HEW have taken the position that the first year is justified under the 85-15 formula. COTH had prepared a draft resolution for possible introduction in the Congress, but the recent release of the Fountain Committee Report creates a climate in which any "forgiveness" action is hopeless. In response to Mr. Wittrup's question on how the GAO would collect the funds, Dr. Nelson said that the government could hold back all other grant payments from the university until the GCRC funds were paid back. It was agreed that the COTH membership should be notified.

9. Report - Possibility of Developing a Position and Appeal for Capital Modernization and Expansion Funds and Operating Funds as a Function of the Special Contribution Made to Society by Teaching Hospitals:

Mr. McNulty reported that in relation to this subject he was anticipating a stronger overall appeal now that the COTH Committee on Government Relations and the AAMC Committee on Federal Health Programs would be combined. He indicated that through this combined committee, COTH would pursue the possibility of special support grants for teaching hospitals. Dr. Nelson added that Hill-Burton extension is coming up for reconsideration in the next Congressional session and that the Joint Committee should take a position as soon as possible on the matter of the Hill-Burton amendments so

that the benefits to teaching hospitals might be more meaningful.

Mr. Frenzel affirmed that it is the main concern of the Committee on Construction and Modernization Funds for Teaching Hospitals to decide what form such suggestions should take. The subject of definition of the term "teaching hospital" was discussed, with Mr. Rambeck mentioning that the AHA was presently evolving such a definition. The Executive suggested no action in connection with such AHA interest. In connection with the new Presidential Commission the National Advisory Commission on Health Facilities of which Mr. Boisfeuillet Jones is Chairman, Mr. McNulty reported that he had been in touch with Mr. Jones identifying for the Chairman the "teaching hospital" needs.

Dr. Nelson suggested that evolving a stand on Hill-Burton now, since it was up for revision, could be most helpful to hospitals. Mr. Ferguson mentioned that the AAMC has made the suggestion to the Comprehensive Health Planning programs that medical schools and teaching hospitals have a peculiar mission that cannot be kept solely in state boundaries. He agreed with Dr. Nelson and Mr. Frenzel that now is the time we should take a fresh look at Hill-Burton and other related legislation and get a position evolved to present when the Congress is reconsidering the legislation. It was suggested that the COTH staff prepare, in conjunction with the Committee on Construction and Modernization Funds for Teaching Hospitals, a paper that is forceful and comprehensive. Mr. Ferguson concurred for the Executive Committee, indicating that unless there were comments to the contrary such action would be evolved. There were no "contrary" comments.

ACTION #6

COTH STAFF PREPARE A WHITE PAPER OF COTH POSITION ON THE COMPREHENSIVE HEALTH PLANNING ACT, HILL-BURTON AMENDMENTS, AND OTHER RELATED LEGISLATION FOR THE USE OF THE COMMITTEE ON CONSTRUCTION AND MODERNIZATION FUNDS FOR TEACHING HOSPITALS.

10. Report - AHA Indicates that HAS Exhibit is Sufficient Representation:

Mr. McNulty reported that when he approached the AHA offering the opportunity of a separate AHA exhibit for the COTH Annual Meeting, as suggested at the September Executive Committee Meeting, the AHA expressed appreciation but indicated that the HAS exhibit was adequate representation for the total AHA.

11. Fiscal Report - Fiscal Year 1966-67:

Mr. McNulty reported that the Fiscal Report of the Council of Teaching Hospitals could be found in the Annual Report of the AAMC. He mentioned that the report does not separate COTH income and expense but as with all other income and expense activities of the AAMC, the annual AAMC fiscal report reports on the total operation. There was complete agreement with this method of reporting.

ACTION #7

FISCAL REPORT FOR 1966-67 AS CONTAINED IN ASSOCIATION OF AMERICAN MEDICAL COLLEGES ANNUAL REPORTS OF STAFF AND COMMITTEES (ATTACHED TO AND MADE PART OF THE PERMANENT FILE OF THESE MINUTES) WAS APPROVED AS PRESENTED.

12. Report on Status of a Guide for Hospitals: Establishing Indirect Cost Rates for Research Grants and Contracts with the Department of Health, Education, and Welfare:

Mr. McNulty referred members to the Report of the Committee on Financial Principles for Teaching Hospitals and prior discussion when Mr. Goulet presented his report as having covered the status of the Guide.

13. Report on Tribute to be Presented at Plenary Session of Annual Meeting:

Mr. McNulty reported that the symbolic "three-legged milking stools" would be presented to all those persons indicated at the September meeting (listed hereafter) but that the public presentation to be made at the COTH Plenary Session on October 30 as suggested by the Executive Committee would be only to Lowell T. Coggeshall, M.D., Donald J. Caseley, M.D. and Gerhard Hartman, Ph.D. (AAMC Past President, author of the "Coggeshall Report" and active in initiation of COTH; second Chairman; and first Chairman respectively).

14. Report on Annual Program Schedule:

Mr. McNulty distributed the proposed agenda for the Plenary Business Session, Annual Meeting, and outlined the arrangements for paper presentations on October 28 and group discussions on October 29. It was agreed that the agenda be abbreviated to allow for a faster-running meeting. The finalized agenda is attached as a permanent part of these minutes but was not distributed at the Plenary Session (see Appendix B).

15. Review of Annual Activities of COTH and Discussion of Future Objectives and Goals:

- A. Opportunity for Recall of Any Old or New Business that should be Discussed -- No one recalled any business that should be received.
- B. Prospectus -- Possible Activities for Administrative Year 1967-68 -- Mr. McNulty outlined two projects with which the COTH staff is working in relation to contracts with the Federal government:
  - 1) U.S. Public Health Service, Bureau of Health Services -- COTH Research and Data Services
  - 2) U.S. Public Health Service, Bureau of Health Manpower -- Survey of Title XVIII and XIX Impact on Teaching Hospitals.

It was agreed that both of these proposals represent significant items of research potential and that they should be pursued. Mr. Ferguson indicated that COTH had accomplished much in the past year. The Executive Committee members agreed that in the first year the COTH development and contribution had exceeded all expectations. For the second year the Committee expressed the recommendation that COTH and the Committee should not get deeply involved in too many new programs during the upcoming administrative year. Rather, as Dr. Hamilton and several others suggested, there should be development fully of the programs that have already been initiated with particular emphasis on representation of COTH existence and purpose to the many sectors of Congress, government, executive agencies, foundations and other public and private policy contributing organizations.

16. Old Business:

There was no old business introduced.

17. New Business:

Mr. Grapski introduced under new business his gratitude on behalf of the Committee for the excellent work of Chairman Ferguson and the COTH staff. The Committee agreed that Mr. Ferguson be recognized for his outstanding work as Chairman and that the COTH staff be aware of the gratitude of the Executive Committee for the industrious work of the past administrative year. Regional Meetings should also be continued to provide a continuing forum, to provide identity for membership and help to consolidate and solidify the membership.

## ACTION #8

EXECUTIVE COMMITTEE UNANIMOUSLY EXPRESSED COMPLIMENTS AND APPRECIATION  
FOR A JOB "WELL DONE" TO:

- A) STANLEY A. FERGUSON, CHAIRMAN, COUNCIL OF TEACHING HOSPITALS, 1966-67
- B) STAFF, COUNCIL OF TEACHING HOSPITALS.

18. Adjournment:

There being no further business, the meeting was adjourned by Chairman Ferguson at  
4:30 p.m.



APPENDIX A

RECOMMENDATION FOR DISTRIBUTION OF COTH COMMUNICATION MEDIA

<u>LIST OF COTH COMMUNICATION MEDIA</u>	<u>PRESENT DISTRIBUTION</u>
1. General Membership Memoranda	General Membership only
2. Special Membership Memoranda	General Membership only, with the indication that this Memorandum is sent for informational purposes to those institutions not immediately involved in the issue discussed
3. Executive Committee Memoranda	Executive Committee Membership only; if Memoranda content refers to matters for consideration of Committees other than Executive, copies are furnished to them; if distribution need be more extensive a General Membership Memorandum is used
4. Regional Membership Memoranda	Regional Membership only
5. COTH REPORTS	General Membership only
6. COTH PROFILES	General Membership only
7. COTH BROCHURES (COTH COMMITTEE STRUCTURE AND MEMBERSHIP ROSTER)	General Membership by mail; distribution at Annual Meeting

POLICY OF ASSOCIATION OF AMERICAN MEDICAL COLLEGES AND AMERICAN COUNCIL ON EDUCATION

The Bulletin of the AAMC carries the following statement on the back of its publication:

BULLETIN OF THE ASSOCIATION OF AMERICAN MEDICAL COLLEGES

Edited by William G. Reidy

Published approximately 16 issues per year by the Association of American Medical Colleges as a service to members, with the cooperation of the American Council on Education. Editorial office: American Council on Education, 1785 Massachusetts Avenue, N.W., Washington, D.C. 20036 (Telephone: Area Code 202, 483-6620). Distribution: Free in fixed quantities to designated members of the Association of American Medical Colleges. Subscription price: \$20 per year. Order from: Publications Division, American Council on Education, 1785 Massachusetts Avenue, N.W., Washington, D.C. 20036.

It is our understanding that the Association of American Medical Colleges has received approximately three subscriptions at \$20 per year. The publication entitled HIGHER EDUCATION AND NATIONAL AFFAIRS published by the American Council on Education carries the following statement on the back of its publication:

Higher Education and National Affairs

Edited by Frank D. Skinner

A bulletin published by the American Council on Education approximately 40 times a year; distributed free in specified quantities through the heads of organizations and institutions holding membership in the Council, Individual subscriptions \$12 per year.

AMERICAN COUNCIL ON EDUCATION  
1785 Massachusetts Avenue, N.W., Washington, D.C. 20036

Advice was furnished that it is the practice of the American Council on Education to furnish the chief officials of the institutions with a number of copies, the quantity having been determined by previous indication of amount that could be used effectively. The rate was recently increased from \$5 per year.

RECOMMENDATION

The following is the recommendation of COTH staff to the Executive Committee:

- (A) Four types of memoranda - the present method of distribution be continued; restrict distribution to institutional member hospitals only
- (B) COTH REPORTS
  - (1) the present method of distribution be continued
  - (2) COTH Membership be advised that after receipt of COTH REPORT they may request additional copies up to three per each issue
  - (3) a statement similar to that used by the Association of American Medical Colleges be placed on the back of the COTH REPORT

COTH REPORT

Published approximately 16 issues per year by the Council of Teaching Hospitals - Association of American Medical Colleges as a service to members. Distribution: Free in fixed quantities to members of the Council of Teaching Hospitals - Association of American Medical Colleges. Subscription price: \$20 per year. Order from: Council of Teaching Hospitals - Association of American Medical Colleges, 1346 Connecticut Avenue, N.W., Washington, D.C. 20036.

- (C) COTH PROFILES
  - (1) the present method of distribution be continued
  - (2) a statement similar to that recommended for COTH REPORTS be placed on the back of COTH PROFILES