



ASSOCIATION OF
AMERICAN
MEDICAL COLLEGES

2450 N STREET, NW
WASHINGTON, DC 20037-1126
TELEPHONE (202) 828-0400

March 29, 1996

MEMORANDUM

TO: Council of Deans

FROM: Joseph A. Keyes, Jr.

SUBJECT: Deans Roundtable Meeting - Wednesday, June 12, 1996

I am pleased to enclose program and registration information on the next Deans Roundtable: *Clinical Faculty Practice, Organization, and Productivity*. It will be held on Wednesday, June 12, from 10:00 a.m.-3:00 p.m. at the Ritz-Carlton Tysons Corner Hotel in McLean, Virginia. The hotel is situated midway between Washington National and Dulles International Airports.

We were delighted that so many of you attended the first Roundtable in Chicago on March 4 and anticipate that the June meeting will be just as well received. Note that the COD Administrative Board has determined that attendance at Deans Roundtables is limited to Council of Deans members.

Please make your room reservations directly with the hotel **by Wednesday, May 15**. To allow us to make appropriate arrangements for the meeting, we are again requesting that you register in advance. Please return the registration form **by Monday, June 3**.

If you have any questions about the meeting program, contact Leslie Goode (202-828-0422 or Internet: lgoode@aamc.org); for questions about meeting arrangements, contact Irene Nicolaidis (202-828-0479).

I look forward to seeing you at the Deans Roundtable.

enclosures

Clinical Faculty Practice, Organization, and Productivity

Wednesday, June 12, 1996

10:00 a.m.-3:00 p.m.

Ritz-Carlton Tysons Corner Hotel

1700 Tysons Boulevard, McLean, Virginia

(Between Washington National and Dulles International Airports)

AGENDA

- 10:00 Welcome and Introductory Remarks
- *Dodd Wilson, M.D.*
Dean, University of Arkansas College of Medicine
Chair, AAMC Council of Deans
- 10:15 Development and Organization of Clinical Faculty Group Practice
- *Harold Paz, M.D.*
Dean, UMDNJ-Robert Wood Johnson Medical School
Chair, AAMC-UHC Group Practice Research Task Force
 - *Steven Moody*
President, Meaghan Jared Partners, Inc.
Consultant to Group Practice Research Task Force
- 11:30 Collecting Data on Clinical Faculty Activity
- *Robert D'Alessandri, M.D.*
Dean, West Virginia University School of Medicine
Member, Group on Faculty Practice Data Committee
 - *Michael Berman, M.D.*
President, University of Maryland Medical Foundation and Chair of Pediatrics
Chair, AAMC-MGMA Project Advisory Committee
- 12:45 Lunch
- 1:30 Project Example
- *Ken Sharigian*
Executive Director, Faculty Practice Organization of Stanford Health Services
- 2:45 Closing Remarks
- *Dodd Wilson, M.D.*
- 3:00 Adjourn

MEETING SITE & TRAVEL INFORMATION

FOR

AAMC Deans Roundtable:

Clinical Faculty Practice, Organization, and Productivity

June 12, 1996

Ritz-Carlton Tysons Corner, 1700 Tysons Blvd., McLean, Virginia 22102

Phone: (703) 506-4300 Guest Fax: (703) 506-2694

GETTING TO THE HOTEL

The hotel is located at the crossroads of the Capital Beltway (I-495), the Dulles Toll Road (267), Route 66, Route 123, and Leesburg Pike (Route 7) and is adjacent to The Tysons Galleria Mall. The Ritz-Carlton is 14 miles from National Airport, 14 miles from downtown Washington, and 12 miles from Dulles airport. Taxis are available at both National and Dulles airports. Approximate fares are \$28 and \$25 respectively.

AIRLINE DISCOUNT INFORMATION

USAir is offering special discounted rates for this meeting. Discounts include a 5% savings off any published promotional roundtrip fare and a 10% savings off Y (full) coach class fare with seven day advance purchase. To receive this discount, you or your travel agent must use the toll free number 1-800-334-8644 and refer to the AAMC Gold File Number 11430054 when making your reservations. These discounts are valid providing all rules and restrictions are met.

HOTEL RESERVATIONS AND ROOM RATES

The hotel room rate is **\$139.00 single/double** per night and is available from June 10-14. All rates are subject to sales tax currently at 6.5%. To make your hotel reservations, please call the Ritz-Carlton, Tysons Corner at (703) 506-4300 by **May 15** to obtain the group rate. When making your reservations, please identify yourself with the AAMC Deans Roundtable Meeting. To guarantee your room, the hotel requires a deposit in the amount of one night's room and tax. Otherwise, reservations will not be held after 6:00 pm. The deposit will be applied to any guaranteed no-shows. Check-in time at the Ritz-Carlton Tysons Corner is 3:00 pm. The hotel will make every effort to accommodate early arrivals. Check-out time is 12:00 noon. You may arrange for the Bell Captain to store your luggage if you have an early arrival or a late departure.

REGISTRATION PROCEDURES

Registration Fee: \$60.00

Advance registration is required. Please return registration materials by **June 3rd**. The registration fee covers all meeting materials, coffee breaks, and lunch. A check, institutional purchase order, or credit card information should accompany your registration form. Credit card transactions (MasterCard & Visa only) are subject to approval. Checks should be made payable to the AAMC.

CANCELLATION POLICIES

To receive a full refund, please send notice of cancellation to our offices **in writing** (FAX# (202) 828-1125) at least three working days in advance of the meeting. Withdrawals after that time will result in the forfeiture of the entire fee. Please be aware that the cancellation of any hotel room reservation is your responsibility. If you have any questions, please contact Irene Nicolaidis at (202) 828-0479.

AAMC Deans Roundtable:
Clinical Faculty Practice, Organization, and Productivity
June 12, 1996
Ritz-Carlton Tysons Corner, McLean, VA

Name: Dr() Mr() Mrs() Ms() _____ Degree: _____

Name As You Wish It to Appear on Badge: _____

Title: _____

Institution: _____

Address: _____

City, State, Zip: _____

Telephone #: _____ Fax #: _____

Internet Address: _____

Do you or anyone attending with you require any special accommodations or services? ____ No ____ Yes
If yes, please describe: _____

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CREDIT CARD INFORMATION (MasterCard & VISA Only)

Check One: MasterCard VISA Amount \$ _____

Card Number: _____ Exp. Date: _____

Name as it appears on card: _____

Signature: _____

PLEASE COMPLETE AND RETURN TO:

Meetings Registrar
Association of American Medical Colleges
2450 N Street, N.W.
Washington, DC 20037-1126
Phone: (202) 828-0952 or 0417
Fax: (202) 828-1125

For AAMC Office Use Only:

Ck1# Ck1 Amt: I/P P.O.#

Ck2# Ck2 Amt: I/P AMT/RFND/DTE ISS

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Ck2#	Ck2 Amt:	I/P	AMT/RFND/DTE ISS