

AGENDA

ADMINISTRATIVE BOARD

of the

COUNCIL OF DEANS

\* \* \*

April 16, 1971  
7 a.m. - 9 a.m.  
Executive Room  
Dupont Plaza Hotel  
Washington, D.C.

BREAKFAST

\* \* \* \* \*

- I. Consideration of Minutes of February 12, 1971 Meeting . . . 1
  
- II. Regional Meeting Agendae. . . . . 5  
    Memorandum to Council of Deans - April 9, 1971
  
- III. Faculty Participation in the AAMC  
    William A. Anylan, M.D.                      John A. D. Cooper, M.D.  
    Chairman                                      President  
    AAMC    AAMC
  
- IV. COD Meeting, May 20

Document from the collections of the AAMC Not to be reproduced without permission

ASSOCIATION OF AMERICAN MEDICAL COLLEGES

MINUTES

ADMINISTRATIVE BOARD OF THE COUNCIL OF DEANS

February 12, 1971  
Palmer House Hotel  
Chicago, Illinois

Present:

(Board Members)

Carleton B. Chapman, M.D., Presiding  
Ralph J. Cazort, M.D.  
Kenneth R. Crispell, M.D.  
Clifford G. Grulee, M.D.  
William F. Maloney, M.D.  
Charles C. Sprague, M.D.

(Staff)

Marjorie P. Wilson, M.D.  
Joseph A. Keyes  
Katherine L. Keyes

Ex Officio:

Russell A. Nelson, M.D.

I. Call to Order

The meeting was called to order at 12 noon.

II. Minutes of the December 16, 1970 Meeting

The minutes of the previous meeting were approved as written.

III. Revision of the Bylaws

The Board discussed the proposed Bylaws revisions in light of the reactions of the regional groups. It was clear that there was far from unanimity of support for the proposed mechanism for student participation. Further fragmentation of the Association's organizational structure, the inevitable increase in costs to the institutions that such participation would entail, the prospect of and desire for a parallel faculty organization, and the capacity of the students elected to truly represent their constituencies, were among the concerns most forcefully presented. The Board took no action on the subject, but considered the advisability of introducing a resolution to the Assembly directing the President and the Chairman to investigate the appropriateness of

developing a similar mechanism for faculty representation. It was felt that this would be responsive to the desires of the Midwest-Great Plains Region and enhance the acceptability of the student participation.

IV. Proposal for a Council of Faculty

This subject was discussed in the context of the student participation item above. There appeared to be a consensus of those present that a faculty organization might be more appropriately related to the Council of Academic Societies than to the Council of Deans. This arrangement would dampen the potential that the alternative could create; namely, two faculty organizations working toward uncoordinated objectives within the Association.

V. The Paper "Corporate Responsibility for Graduate Medical Education" prepared by the Committee on Graduate Medical Education of the Council of Academic Societies

The Board considered this paper a matter of sufficient importance, complexity and interest to warrant rather more extensive discussion and consideration than would be possible at the current meetings of the Councils and the Assembly. Consequently, it was agreed that the proper course of action would be to refer the matter to the regional groups for their consideration prior to any action by the Association as a whole.

VI. Planning Officers' Section

The Board took no action on this proposal. As described in the materials provided in the Agenda Book, the proposed section would be quite similar to the extant Business Officers' Section. The Executive Council recommended at its December 16, 1970 meeting that the Planning Officers' Section be established under the Council of Deans. Action will be necessary by the Council of Deans to establish the Section.

VII. Election of Affiliate Institutional Member

The Board noted that the election of the University of Sherbrooke Faculty of Medicine to Affiliate Institutional Membership was on the agenda for action by the Council of Deans and the Assembly. No special action appeared warranted by the Board.

VIII. Medical School - VA Relations

The Board briefly reviewed the current status of the relationship between the VA and the medical schools. There was agreement that these relations are currently in a state of some ferment, and that this is a matter of great interest to the Association and its institutional members. While there did not appear to be sufficient developments at this time for a report to the Council of Deans, it appeared to be a proper topic for more extensive consideration by that group, perhaps at the May meeting. Dr. Grulee pointed to the existence of the Ad Hoc Committee of Hospital Directors formed to advise Dr. Musser on matters relating to education in the VA hospitals. He was concerned that this committee and the AAMC - VA Liaison Committee should be cognizant of each others' existence and should not be proceeding in divergent directions. Dr. Wilson indicated that she would bring the matter to the attention of Dr. Anlyan in case it had not been noted previously.

The fact that the matter of the VA - Medical School Relations was introduced for discussion at this time generated a discussion of the role and functions of the Board. It was concluded that the Board's functions fell into three general and not mutually exclusive categories:

1. To direct the COD as its executive committee,
2. To anticipate matters of concern to the Council and the Association and to assist in the development of agendas, positions, and future courses of action, and
3. To review the COD Agenda to be informed of matters to be considered at the meeting and facilitate the expeditious conduct of COD business.\*

IX. Minority Students

This matter was on the agenda to report back to the

- \* Section 4.(g) of the Council of Deans Bylaws describes the functions of the Administrative Board as follows: "The Administrative Board shall be the executive committee to manage the affairs of the Council of Deans, to perform duties prescribed in the Bylaws, to carry out the policies established by the Council of Deans at its meetings, and to take any necessary interim action on behalf of the Council that is required. The actions of the Administrative Board shall be subject to ratification by the Council at its next regular meeting. The Administrative Board shall also serve the Council of Deans as a Committee on Committees, with the Chairman-Elect serving as its Chairman when it so functions."

Administrative Board on the handling of the AAMC position by the LCME. At the January 28, 1971 meeting of the LCME, the matter was considered briefly and action was deferred until the AMA members had had the opportunity to discuss the paper with the Council on Medical Education. The position endorsed by the Executive Council was presented to the LCME because of the recommendations regarding the makeup of the Liaison Committee and its survey teams.

The suggestion was made by the Administrative Board that, as a matter of course, all such position papers and policy statements should be reviewed by the Association's legal counsel prior to adoption.

X. Macy Commission Report

The "Report of the Commission for the Study of the Governance of the Academic Medical Center" has recently been published. Those of the Board familiar with the study indicated that the topic was not dealt with in sufficient depth to be considered the last word by the Association. There was a consensus that the Association would have to become more involved in the study and resolution of major issues inherent in the matter of governance.

XI. Agenda for the May Meeting of the COD

Among the topics suggested for consideration as items to be included on the May program were the following:

1. VA - Medical School Relations
2. The Paper "Corporate Responsibility for Graduate Medical Education" prepared by the Committee on Graduate Medical Education of the Council of Academic Societies
3. Faculty Participation in the Affairs of the AAMC
4. The Governance of the Medical Center
5. Medical School Relations with House Staff
6. Issues Relating to Existing State Licensure of Physicians and the Prospect of a National Licensing System - the desirability of a review of where we stand.

XII. Adjournment

The meeting was adjourned at 1:55 p.m.

## ASSOCIATION OF AMERICAN MEDICAL COLLEGES

MEMORANDUM #71-12

April 9, 1971

TO: Council of Deans

FROM: Merlin K. DuVal, M. D., Chairman

SUBJECT: Agenda--Spring COD Meetings

The following is the schedule of Spring Regional Meetings:

Northeast Region Executive Committee	AAMC Washington, D. C.	April 19, 1971
Southern Region	Air Host Inn Atlanta, Georgia	April 20, 1971
Midwest-Great Plains Region	Seven Continents Restaurant (O'Hare Airport) Chicago, Ill.	April 21, 1971
Western Region	Hilton Inn (San Francisco Inter- national Airport) San Francisco, Calif.	April 22, 1971

The combined COD Meeting will be May 20, 1971 at the Sheraton Park Hotel, Washington, D. C. Some of the items that may be discussed are as follows:

A. Student Representation in AAMC

Bylaws adopted at the last meeting of the AAMC Assembly state:

*The student group will be "comprised of one representative of each institutional member that is a member of the Council of Deans chosen from the student body of each such member"*

It is the responsibility of COD to guide and specify several essential steps--

1. The method of selection of the student representative from each member institution,
2. The general guidelines and regulations under which the Organization of Student Representatives will relate to the COD and participate in the affairs of the AAMC, other than those things specified in the bylaws, and
3. Advise the OSR when established that it should undertake to develop rules and regulations for its own internal governance.

A Task Force of COD members is being appointed to draw up such a proposal. We will be able to inform you of the membership of the Task Force at the regional meetings so that you can make your views known to them.

If possible, action should be taken at the May 20 COD Meeting on this matter. We have not included students at the April regional meetings, but it will be important to bring them in at an early date. If guidance can be obtained from discussion at the regional meetings, it will be possible to develop a proposal for your consideration and vote May 20.

B. Corporate Responsibility for Graduate Medical Education

At the last COD Meeting you saw a draft paper developed by the Committee on Graduate Medical Education of the CAS entitled, "Corporate Responsibility for Graduate Medical Education." The paper was referred to the regional groups for study. In the meantime, the paper has been revised and is now entitled, "The Implications of Corporate Responsibility for Graduate Medical Education." The paper is attached. It is intended to serve as background and not as a policy position of AAMC, although a policy statement based on the paper is under development by a conjoint committee of COD, CAS, and COTH.

C. The Relationship of the VA to Academic Medical Centers

The AAMC Executive Committee has had several meetings with VA representatives to review our increasingly strained relationship with the VA and lay the groundwork for future courses of action. In preparation for the next meeting with the VA late in May, we would like identify the impediments to the smooth operation of the VA affiliations. In addition to discussion of the matter, it would be very useful to have documentary information, or commentary, sent to me or to Marjorie Wilson at the AAMC.

D. Function and Structure of the Council of Deans

For this spring's series of meetings, it seems essential that the COD explore its role in the AAMC and determine how it should conduct its affairs, with particular emphasis on the mechanisms for providing input to the

Page 3  
Memorandum #71-12  
Council of Deans

deliberatlions of the AAMC as a whole. Within this context we should examine the relationship of the regional groups of the Council to the Council as a whole, the role of the Administrative Board, and the definition of the responsibilities of the sections of the COD, e.g., Business Officer's Section. I hope to set aside a major block of time at the May 20 meeting for a free-ranging discussion of this topic and therefore, you may want to give this some thought at the regional level.

I am aware each region has a full agenda relating to its own particular interests so that the matters I have enumerated are additive. I did want to initiate this means of obtaining your influence on matters of concern to COD. The spring round of meetings presents an unusually fine opportunity to solicit your further advice.

MKD:nw

Attachment