

MINUTES
ADMINISTRATIVE BOARD
COUNCIL OF ACADEMIC SOCIETIES

February 3, 1972

Palmer House Hotel
Chicago, Illinois

Present: Board Members

Sam L. Clark, Jr., Chairman (Presiding)
Ludwig Eichna
Ronald W. Estabrook
Charles F. Gregory
Ernst Knobil
*Jonathan Rhoads
*James V. Warren
William B. Weil, Jr.

Staff

L. Thompson Bowles
**Thomas J. Campbell
Connie Choate
**Charles Fentress
Mary H. Littlemeyer
Joseph S. Murtaugh
**James R. Schofield
August G. Swanson

Absent: Board Members

Robert E. Forster, II
Robert G. Petersdorf
Louis G. Welt

Guest

**John A. Gronvall

-
- * Ex Officio
** For Part of the Meeting

I. Adoption of Minutes

The minutes of the CAS Administrative Board Meeting held December 16, 1971, were adopted as circulated.

II. Chairman's Report

Dr. Sam Clark, Jr., reviewed for those Board members who were not present at the last meeting the Retreat of the AAMC Executive Committee held at Airlie House in early December, 1971. The issue of institutional faculty representation in the AAMC occupied a considerable part of the Retreat Agenda, with the resulting recommendation that an Organization of Faculty Representatives be established. As an item on the Agenda of the CAS Business Meeting, this matter was discussed in depth later.

Dr. Clark next reported on points of agreement reached by Representatives of the American Medical Association, Association of American Medical Colleges, American Board of Medical Specialties, Council of Medical Specialty Societies, and American Hospital Association, at a meeting held on January 25, 1972 in Washington, D.C.

1. As soon as possible, there will be established a Liaison Committee on Graduate Medical Education, with representation from each of the five organizations, to serve as the official accrediting body for graduate medical education.

2. Simultaneously, there will be established a Coordinating Council on Medical Education to consider policy matters for both undergraduate and graduate medical education, for referral to the parent organizations.

3. The existing Liaison Committee on Medical Education and the new Liaison Committee on Graduate Medical Education will have the authority to make decisions on accreditation in their respective areas within the limits of policies established by the parent organizations and with the understanding that Residency Review Committees will continue to function.

4. All policy decisions will continue to be subject to approval by the parent organizations.

5. Policy recommendations may originate from any of the parent organizations or from the two liaison committees but will be subject to review by the Coordinating Council before final action is taken by the parent organizations.

III. Action Items:

At the last Board Meeting Drs. Ernst Knobil and Robert Forster were delegated to investigate the membership application of the Society of General Physiologists and to return a recommendation to the Administrative Board. Dr. Knobil's recommendation was to approve this membership application.

ACTION: On motion, duly seconded, the membership of the Society of General Physiologists was unanimously approved for consideration by the Council of Academic Societies at the fall Business Meeting. This approval is contingent on the Society's change in tax status from 501 (c) 6 to 501 (c) 3.

IV. Discussion Items

1. The plans for the Council of Academic Societies' business meeting of February 4, 1972 were reviewed.

a. The membership application of the American Association for the Study of Liver Diseases which was being recommended to the CAS, was defended and approved at the December 16 Board meeting.

b. According to Dr. Swanson, the policy statement, "Eliminating the Freestanding Internship," merely affirms an existing trend.

c. Organization of Faculty Representatives was next discussed. The Administrative Board had a vigorous discussion on the need for institutional faculty representation in the AAMC. While the proposed Organization of Faculty

Representatives seemed to be the only option currently acceptable to the Council of Deans, this was not felt to be the mechanism that would appeal to the faculty. It was, once again, recognized that the Council of Academic Societies has unique contributions to make through the AAMC and that inclusion of institutional faculty representatives might compromise these contributions.

The Organization of Faculty Representatives was felt to be less than optimal, but seemed to be the only viable option at this time.

MOTION: The motion was made and duly seconded to recommend to the CAS Membership the Organization of Faculty Representatives as not wholly satisfactory but the best first step at this time.

The motion was defeated by one vote.

Subsequent to the defeat of this motion, the following motion was offered opposing the Organization of Faculty Representatives as set out in the agenda.

MOTION: The motion was made and duly seconded to recommend to the CAS Membership:

1. retention of the Council of Academic Societies;
and
2. establishment of a Council of Faculty.

Due to the lack of consensus on this issue, the motion was subsequently withdrawn.

d. The expansion of the Liaison Committee on Medical Education to provide for accrediting of both undergraduate and graduate

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educational programs was discussed earlier.

e. General agreement was reached to recommend to the membership that a "workshop on individualizing medical student curricula" be mounted. It was stressed that the workshop should deal with real problems and not hypotheses. Extramural funding will be sought.

f. Clinical Faculty Salary Arrangements.

The AAMC Committee on Financing Medical Education, chaired by Charles C. Sprague, has set up two Task Forces to develop views in two major areas relating to the overall problems of financing medical education. The one task force, chaired by John A. Gronvall, is attempting to provide the definitional base around which the cost of medical education can be measured. The other group headed by Donald J. Hanahan, is inquiring into the relation of research to medical education. Both of these groups have had initial meetings and have started their inquiries into their respective problem areas.

Dr. Gronvall appeared before the Board to discuss the complex set of questions surrounding the salary arrangements and income levels for clinical faculty, and the cost to medical schools involved in permitting faculty to practice, utilizing an academic facility. The Committee on Financing Medical Education is convinced that a creditable consideration of the problems of the financing of medical education require an orderly and responsible examination of this matter. The Board was asked to consider an undertaking by the CAS of a carefully designed inquiry into these questions in order that an adequate body of data can be available and the exact nature of existing arrangements in this respect be described.

Dr. Gregory cautioned that CAS-generated data would be meaningless if they are not reflected against individual institutional costs.

ACTION: Dr. Clark will appoint a committee to deal with the need for data on:

1. The nature of clinical faculty salary contracts where clinical faculty are using generation of private income for their own support and institutional support; and
2. The true costs of time contributed by voluntary clinical faculty for medical education.

g. Resolutions

ACTION: Dr. Estabrook was authorized to present the following resolution to the CAS Membership on February 4: Be it resolved that the CAS via the AAMC and the Coalition for Health Funding express our concern for the proposed decrease in support of the competitive research grant programs for the N.I.H. as contained in the proposed budget for 1973.

ACTION: The Administrative Board voted to recommend the following resolution to the CAS Membership on February 4: The Association of Chairman of Departments of Physiology recognizes that significant contributions to the medical education process can be made by the early exposure of

students to problems of human biology in non-medical school settings, and encourages the further exploration of these potentialities.

The Association, nevertheless, is convinced that physiology and the related basic medical sciences play an essential role in clinical medicine which cannot be sustained if formal responsibility for education in these areas is removed from the medical environment. We believe that there are aspects of physiology and other basic medical sciences whose relevance to the education of medical students cannot continue to be made evident without constant interchange with other colleagues within the environment of a medical center.

We therefore resolve that the Council of Academic Societies be requested to endorse the concept that schools of medicine continue to include appropriately designated organizational units to ensure adequate representation of these sciences in the medical curriculum.

We further resolve that this resolution be communicated to the several societies representative of basic science disciplines in the Council of Academic Societies with the hope that similar resolutions will be adopted by them.

2. The moratorium on membership for large professional colleges was discussed.

ACTION: It was agreed to lift the moratorium on Considering applications for membership from large professional colleges.

This was a Board decision which did not require action by the CAS Membership.

3. Nominating Committee

The CAS Membership selected the following Nominating Committee for 1972-73:

Lloyd H. Smith, Chairman; Chairman, Dept. of Medicine
University of California, San Francisco
Association of Professors of Medicine

William H. Boyce, Chairman, Div. of Urology
Bowman Gray School of Medicine
Society of University Urologists

Kenneth M. Brinkhous, Chairman, Dept. of Pathology
University of North Carolina
American Association of Pathologists and Bacteriologists

Thomas Chalmers, Director of Clinical Center, NIH, Bethesda
American Gastroenterological Association

Paul H. Curtiss, Jr., Chairman, Div. of Orthopedic Surgery
Ohio State University
Joint Committee on Orthopaedic Research and Educational Seminars

Ronald Estabrook, Chairman, Dept. of Biochemistry
University of Texas Southwestern
American Society of Biological Chemists, Inc.

Henry Schwartz, Chairman, Div. of Neurosurgery, Washington University
American Association of Neurological Surgeons

V. Future Meetings

The Administrative Board is scheduled to meet from 10:00 a.m. -
4:00 p.m. at the Cosmos Club, Washington, D.C. on:

May 18, 1972

September 14, 1972

VI. Adjournment

The Administrative Board stood adjourned at 11:25 p.m.

MHL:sc
2/9/72



ASSOCIATION OF AMERICAN MEDICAL COLLEGES

SUITE 200, ONE DUPONT CIRCLE, N.W., WASHINGTON, D.C. 20036

AGENDA

COUNCIL OF ACADEMIC SOCIETIES

ADMINISTRATIVE BOARD

Thursday, February 3, 1972

6:00 pm - 11:00 pm

PDR 16

Palmer House Hotel

Chicago, Illinois

- I. Adoption of Minutes of CAS Administrative Board Meeting of December 16, 1972 1
- II. Chairman's Report
- III. Action Items:
 - Application of Society of General Physiologists (Dr. Ernst Knobil and Dr. Robert Forster to report) 11
- IV. Discussion Items:
 1. Review and plans for Council of Academic Societies Business Meeting of February 4, 1972
 2. Moratorium on membership for large professional colleges--should it continue?
 3. CAS plans for 1972
- V. New Business

MINUTES
ADMINISTRATIVE BOARD
COUNCIL OF ACADEMIC SOCIETIES

December 16, 1971

Cosmos Club
Washington, D.C.

Present: Board Members

Sam L. Clark, Jr., Chairman (Presiding)

Ludwig Eichna

* James V. Warren

Staff

L. Thompson Bowles

Connie Choate

John A. D. Cooper

Mary H. Littlemeyer

Joseph S. Murtaugh

August G. Swanson

Bart Waldman

** Guests

Harold O. Conn, M.D.

Hans Popper, M.D.

Absent: Board Members

Robert G. Petersdorf

William B. Weil, Jr.

Ronald W. Estabrook

Robert E. Forster, II

Charles Gregory

Ernst Knobil

Louis G. Welt

* Jonathan Rhoads

* Ex Officio

** For Part of the Meeting

I. Adoption of Minutes

The minutes of the CAS Administrative Board Meeting held September 16, 1971, were adopted and circulated.

II. Chairman's Report

Dr. Sam Clark, Jr. reported on the Retreat of the AAMC Executive Committee held at Airlie House in early December. The prime purpose of the Retreat was to consider organizational restructuring to provide for institutional faculty representation in the AAMC. At the retreat there was a consensus that the CAS provides a unique discipline-oriented input to the AAMC and that this unique quality should not be diluted by having faculty representatives from institutions incorporated into the CAS structure. It was decided at the retreat to recommend that faculty representation from institutions be organized as a subsection of the Council of Deans with each school entitled to send one representative, the representative to be chosen by the school in whatever manner the school decides. This recommendation will be presented to the Councils for discussion and will be acted upon by the Assembly at the fall meeting 1972.

Dr. Clark asked for a discussion of the vital issues facing academic medicine during this year. The discussion centered largely around educational issues and great emphasis was placed upon the importance of maintaining the quality of scientific education in medicine. The pressures to shorten undergraduate medical education were discussed. There was a consensus that medical faculties should be encouraged to individualize academic programs for medical students as much as possible. Although many students can complete medical school in less than the traditional four years, others may require an even longer period.

The possibility of having a special workshop on individualization of curricula was raised and will be considered as a possible program activity for the CAS this year.

The status of research training and research support was discussed. There was a consensus that seeking full funding for appropriations for biomedical research was best carried out through the Coalition for Health Funding. The success of the Coalition this year in obtaining a significant increase over the administration budget was recognized. While the Council of Academic Societies has a vital concern with maintaining the growth of research funding, the Board believes this mission should be accomplished through the overall legislative liaison activities of the AAMC and the Coalition.

III. Action Items:

1. Dr. Harold O. Conn, Department of Internal Medicine, Yale University; and Dr. Hans Popper, Professor and Chairman, Department of Pathology, Mount Sinai, appeared before the Board regarding the application of the American Association for the Study of Liver Diseases for membership in the Council. After a thorough discussion the Board approved submitting the application of the American Association for the Study of Liver Diseases to the Council, with the recommendation that the Association be admitted to membership in the Council of Academic Societies.

2. Membership application from the Society of General Physiologists was reviewed, and Drs. Ernst Knobil and Robert E. Forrester were delegated to investigate the application and return a recommendation to the Administrative Board's next meeting.

3. Nominating Committee

The Administrative Board selected 14 CAS representatives to be submitted to the membership for selecting 7 to constitute the 1972-73 Nominating Committee. See attachment A.

IV. Discussion Items

The agenda for the February 4 Council meeting was discussed and the following recommendations were made:

1. A discussion of the recommendation of the AAMC Retreat regarding faculty representation in the AAMC.

2. A discussion of developing a workshop on individualization of medical education.

3. A discussion of increasing CAS dues.

4. A report on the activities of the National Library of Medicine, Lister Hill Committee and of the Primary Care Committee.

5. A report on Federal Legislative activity in the biomedical health fields.

6. A report on the programs and activities of the Division of Educational Research and Measurement and the Division of Curriculum and Instruction.

7. A report on the Institute of Medicine, by Dr. John Hogness (Dr. Hogness will report to the Assembly on Saturday, February 5).

8. Action on the application of the American Association for the Study of Liver Diseases for membership in the CAS.

V. Information Items

1. Joint meeting of COD-CAS in February. Dr. Swanson reported that there will be a three-hour program with the first 1-1/2 hours entitled Selection for Medicine: Are Current Policies Rational? The second 1-1/2 hours will be devoted to a discussion of current concepts of three-year curricula. Position papers will be given by Drs. Sam Clark and Chapman, and reactor panels will be used to encourage discussion from the floor.

2. Report on Committee Activities - Dr. Swanson

a. The committee on Educational Technology for Medicine: Academic Institutions and Program Management, chaired by Dr. Stead has had its first meeting. Committee has set out to study the:

1. Intramural organization & management of educational programs in medical schools.

2. The inter-school organizational structure to achieve sharing of educational resources.

3. The organization of learning resources on a national basis required to achieve maximum advancement of shared educational technology.

b. Primary Care Committee

This committee is now being appointed under the chairmanship of Dr. Thomas K. Oliver, Department of Pediatrics University of Pittsburgh. It will have its first meeting on January 24, 1972.

c. Committee on Financing Medical Education

1. This committee is chaired by Dr. Charles Sprague, Dean Southwestern Medical School, Dallas, and has developed several subcommittees. A subcommittee has been appointed under the chairmanship of Dr. Donald J. Hanahan, Chairman Department of Biochemistry, University of Arizona, on finan-

ing research. Another committee under Dr. John Gronvall, Dean University of Michigan, is studying the financing of undergraduate medical education. These two committees are working together. The overall goal is to develop a report which will clarify the cost of the various programs in academic medical centers.

3. AAMC standing committees for 1972 are attached. (Attachment B)
4. Dates of Administrative Board meetings are attached. (Attachment C)

VI. New Business

Dr. Swanson reported that recently a committee of the AMA and the Executive Committee of the ABMS met to discuss accreditation of graduate training programs. A proposal to create a separate Liaison Committee on Graduate Medical Education was developed at that meeting. The Administrative Board viewed the development of a separate accrediting agency for graduate programs as an undesirable development and it was recommended that this be discussed at the Council of Academic Societies February meeting.

AGS:ba

COUNCIL OF ACADEMIC SOCIETIES
NOMINEES FOR
1972-73 CAS NOMINATING COMMITTEE

Dr. Burton L. Baker
Professor of Anatomy
University of Michigan
American Association of Anatomists

Dr. James E. Bennett
Dept. of Plastic Surgery
Indiana University
American Association of Plastic Surgeons

Dr. William H. Boyce
Department of Urology
Bowman Gray School of Medicine
Society of University Urologists

Dr. Kenneth M. Brinkhous
Chairman, Dept. of Pathology
University of North Carolina
American Association of Pathologists and Bacteriologists

Dr. Thomas Chalmers
NIH, Dir. of Clinical Center
Bethesda
American Gastroenterological Association

Dr. Paul Curtiss
Professor and Chairman
Div. of Orthopedic Surgery
Ohio State University
Joint Committee on Orthopaedic Research and Educational Seminars

Dr. Ronald Estabrook
Chairman, Dept. of Biochemistry
University of Texas Southwestern
American Society of Biological Chemists, Inc.

Dr. Alicia E. Hastings
Howard University Medical Center
Association of Academic Physiatrists

Dr. Sidney Nelson
Professor and Chairman
Dept. of Radiology
Ohio State University
Society of Chairmen of Academic Radiology Departments

Dr. Jack H. Oppenheimer
Head, Endocrine Service
Montefiore Hospital Medical Center
Endocrine Society

Dr. A. B. Otis
Chairman, Dept. of Physiology
University of Florida
American Physiological Society

Dr. Henry Schwartz
Professor of Neurosurgery
Washington University
American Association of Neurological Surgeons

Dr. Lloyd H. Smith
Chairman, Dept. of Medicine
Univ. of Calif., San Francisco
Association of Professors of Medicine

Dr. Bruce E. Spivey
Dept. of Ophthalmology
Pacific Medical Center
American Academy of Ophthalmology and Otolaryngology

AAMC STANDING COMMITTEES

COMMITTEE NOMINEESAMERICAN HOSPITAL ASSOCIATION/
AAMC LIAISON*AAMC Members:*

Russell A. Nelson
George E. Cartmill
John A. D. Cooper
Arnold S. Reiman
Irvin G. Wilmot

AHA Members:

Edwin L. Crosby
Jack A. L. Hahn
John W. Kauffman
Stephen M. Morris
R. Zach Thomas, Jr.

ANNUAL MEETING PROGRAM

(Executive Committee will
serve as Annual Meeting
Program Committee)

BLUE CROSS ASSOCIATION/
AAMC LIAISON*AAMC Members:*

A. J. Binkert
John A. D. Cooper
Emanue M. Papper
Russell A. Nelson
Jonathan E. Rhoads

BCA Members:

J. Douglas Colman
Earl H. Kammer
Bennett J. McCarthy
Walter J. McNerney

BORDEN AWARD

Philip P. Cohen, Chairman
Robert H. Ebert
Stanley A. Ferguson
Lloyd H. Smith, Jr.
William G. Thurman

FINANCING OF MEDICAL EDUCATION

Charles C. Sprague, Chairman
Joseph Barr
James W. Bartlett
Howard L. Bost
Robert A. Chase
John A. Gronvall
William D. Mayer
Robert G. Petersdorf
William H. Stewart
Bert Seidman

FLEXNER AWARD

M. Kenton King, Chairman
Baldwin G. Lamson
James W. Haviland
Don W. Fawcett
William S. Jordan, Jr.

JOURNAL OF MEDICAL EDUCATION
EDITORIAL BOARD

Emanuel Suter, Chairman
Carlton P. Alexis
Ray E. Brown
Robert M. Bucher
Edward J. Connors
Renee C. Fox
John A. Gronvall
Edward W. Hawthorne
Ralph W. Ingersoll
Hilliard Jason
Peter V. Lee
Richard M. Magraw
Evan G. Pattishall, Jr.
Edmund D. Pellegrino
Asler L. Peterson
Richard P. Schmidt
Robert S. Stone
Jan R. Weber
Marjorie P. Williams

LIAISON COMMITTEE ON MEDICAL EDUCATION

William A. Sodeman, Chairman (AMA)

AAMC Members:

Kenneth R. Crispell
T. Stewart Hamilton
Thomas D. Kinney*
Ernst Knobil
Emanuel Suter
C. John Tupper

AMA Members:

Bland W. Cannon
Earle M. Chapman
Francis L. Land
E. Bryce Robinson
Joseph M. White, Jr.

Federal Member:

Secretary, Department of Health, Education,
and Welfare, or his designee

Public Member:

Nathan J. Stark

Assn. of Canadian Medical Colleges:

John G. Firstbrook
T. W. Fyles

Ex Officio:

John A. D. Cooper
Glen R. Leymaster
C. H. William Ruhe
Marjorie P. Wilson

*Chairman, Effective January 1, 1972

NOMINATING

Richard H. Egdahl, Chairman
Clifford Grobstein
(Chairman of nominating committee
of the three Councils)

RECOMMENDATION: that the Executive Council approve the above list of committee nominees for 1971-72.

RESOLUTIONS

James E. Eckenhoff, Chairman
H. Robert Cathcart
Ronald Estabrook
Larry Wellikson

STUDENT AFFAIRS

John L. Caughey, Jr.
Joseph Ceithaml
Jack L. Colwill
Robert A. Green
James L. Holly
Davis G. Johnson
Schuyler G. Kohl
E. Croft Long
William F. Maloney
W. W. Morris
Evangeline T. Papageorge
Robert L. Tuttle
Karl Weaver
John Wellington

VETERANS ADMINISTRATION/AAMC
LIAISON

William G. Anlyan, Chairman
Richard V. Ebert
S. Richardson Hill
George James
Sherman M. Mellinkoff
John C. Rose
John Stagl

Council of Academic Societies

Administrative Board Meetings

February 3, 1972
6:00 PM - 11:00 PM
Palmer House, Chicago
(Dinner)

* * * * *

May 18, 1972
10:00 AM - 4:00 PM
Cosmos Club
Washington, D.C.
(Lunch)

* * * * *

September 14, 1972
10:00 AM - 4:00 PM
Cosmos Club
Washington, D.C.
(Lunch)

* * * * *

MEMBERSHIP APPLICATION
COUNCIL OF ACADEMIC SOCIETIES
ASSOCIATION OF AMERICAN MEDICAL COLLEGES

MAIL TO: AAMC, Suite 200, One Dupont Circle, N.W., Washington, D.C. 20036
Attn: ~~Marx H. Kistler~~ Miss Connie Choate

NAME OF SOCIETY: Society of General Physiologists

MAILING ADDRESS: Charles Edwards, Secretary
Department of Biological Sciences
State University of New York at Albany
1400 Washington Avenue
Albany, New York 12203

PURPOSE: To promote and disseminate knowledge in the field of general physiology and otherwise to advance understanding and interest in the subject of general physiology, and to engage in general scientific research in any field relating to general physiology.

MEMBERSHIP CRITERIA:

Membership in the Society shall be open to any individual actively interested in the field of General Physiology and who has made significant contributions to knowledge in that field.

NUMBER OF MEMBERS: 536

DATE ORGANIZED: 1947

SUPPORTING DOCUMENTS REQUIRED (Indicate in blank date of each document):

- 1971 1. Constitution & Bylaws
1970 2. Program & ~~Minutes~~ of Annual Meeting
1971 3. Minutes

(CONTINUED - OVER)

QUESTIONNAIRE FOR TAX STATUS

1. Has your society applied for a tax exemption ruling from the Internal Revenue Service?

YES NO

2. If answer to (1) is YES, under what section of the Internal Revenue Code was the exemption ruling requested:

501 C 6

3. If request for exemption has been made, what is its current status?

a. Approved by IRS
 b. Denied by IRS
 c. Pending IRS determination

4. If your request has been approved or denied, please forward a copy of Internal Revenue letter informing you of their action.

Enclosed.

(Completed by - please sign)

(Date)

A small sample suggests that about 30% of our members are on medical school faculties.



ASSOCIATION OF AMERICAN MEDICAL COLLEGES

SUITE 200, ONE DUPONT CIRCLE, N.W., WASHINGTON, D.C. 20036

January 21, 1972

TO: CAS ADMINISTRATIVE BOARD

FROM: August G. Swanson, M.D.

SUBJECT: Addendum to CAS Administrative Board Agenda for Meeting of February 3, 1972

A proposal has been developed by staff regarding the organization of sub-council structure such as group sections, organizations and committees. Dr. Nelson asked that this proposal be discussed by the Administrative Board prior to the Executive Council meeting. The proposal is attached.

The Committee on the Financing of Medical Education, chaired by Dr. Charles Sprague, has undertaken a carefully-designed inquiry into the salary arrangements and income levels for clinical faculty and the cost of these arrangements to the medical schools. Dr. Sprague has asked Dr. *John Gronvall to meet with the Administrative Board. Dr. Sprague's letter to Dr. Clark is attached.

AGS:cc

Sam L. Clark, Jr., M.D.
Robert G. Petersdorf, M.D.
William B. Weil, Jr., M.D.
Ludwig Eichna, M.D.
Ronald W. Estabrook, Ph.D.
Robert E. Forster, II, M.D.

Charles Gregory, M.D.
Ernst Knobil, Ph.D.
Louis G. Welt, M.D.
Jonathan E. Rhoads, M.D.
James V. Warren, M.D.

cc: Dr. John Gronvall
AAMC Staff

* Dr. Gronvall is the Chairman of the Task Force on the Cost of Medical Education.

PROPOSED ORGANIZATION OF SUB-COUNCIL ACTIVITIES

Background

The bylaws of the AAMC provide that the voting membership of the Association shall be represented in three Councils which shall be organized in a manner consistent with rules and regulations approved by the Executive Council. There is no provision in the bylaws for any subordinate or sub-council membership organization, with the exception of the Organization of Student Representatives. The rules and regulations of the three councils, however, do provide that standing committees can be created or other major actions taken by the councils after approval of such recommendations by the Executive Council. This latter provision appears to be the only valid official means, outside of bylaw revision, by which subordinate council organizations can be brought into being.

At the present time there are four general classifications of such sub-council entities:

1. The committees of the Executive Council, both standing committees for purposes of governance, and ad hoc committees for the examination of specific issues;
2. The committees of the constituent Councils (COD, CAS, COTH), both standing and ad hoc;
3. Membership organizations involved in the governance of the AAMC, and therefore established by bylaw revision (OSR);
4. Functional or professional organizations which seek to advance their specialized subject matter interests rather than participate in governance (Group on Student Affairs, Business Officers' Section);

In addition, there are four other putative sub-council entities in various stages of development:

1. Organization of Faculty Representatives
2. Development Officers' Section
3. Planning Coordinators' Section
4. Public Relations Section

None of these four groups have any "de jure" status in the AAMC. With the exception of the faculty organization, the other three groups have a varying degree of "de facto" status and are seeking formal and valid identification within the AAMC as professional components fitting into classification #4 above. The proposed Organization of Faculty Representatives, if approved, would be involved in the governance of the AAMC (classification #3 above) and could therefore only be established through a revision of the Association bylaws.

The Issues

A sub-council structure encompassing functional elements of the institutional membership of the AAMC has developed on an ad hoc incremental basis without overall design or agreement upon the relationship of the sub-council activities to the Councils. Two of these groups have a formally approved status within the AAMC -- GSA and BOS. Three others do not have such formal status, but have some organization and present programs at the AAMC Annual Meeting -- DOS, PCS, and PRS.

For the most part these groups are concerned with three overall matters:

1. Their professional advancement;
2. The provision of consulting expertise;
3. The identification of problems and development of means for their solution.

Their present status and their pressures for further development present a set of issues that require either better clarification or resolution:

1. How and by what terminology should the formal organizational status of these groups be described?
2. What role and function should they serve within the AAMC?
3. What should be their organizational, functional, and program relationships with the governing structure of the AAMC and the AAMC staff structure?
4. What limits should be set upon their activities, internal organization and functioning, and further development?
5. What should be the policy toward further replication of such groups?
6. How should their activities be financed?

Recommendations

The proliferation of these groups, sections, and committees necessitates the formulation of an official AAMC policy encompassing all sub-council entities. This policy must differentiate among the various types, state the mechanism for their authorization, and establish clear and yet adaptable guidelines for their activities and relationships to the Councils and to the staff. Attached is a set of proposed "Guidelines for Sub-council Organization" for your review and approval.

GUIDELINES FOR SUB-COUNCIL ORGANIZATION

There shall be the following classes of sub-council entities, organized in accordance with the definitions and specifications listed below:

- A. ORGANIZATIONS -- an Organization of the AAMC is defined as a membership component, associated specifically with one Council of the Association, and having voting participation in the governance of the AAMC.
 - 1. Its establishment requires a bylaws revision approved by the AAMC Assembly.
 - 2. The Association shall assume responsibility for staffing and for basic funding required by the Organization.
 - 3. The Organization shall be governed by rules and regulations approved by the parent Council.
 - 4. All actions taken and recommendations made by the Organization shall be reported to the parent Council.
- B. GROUPS -- a Group of the AAMC is defined as a functional component, representing a specific area of staff interest and activity, and not involved in the governance of the Association.
 - 1. Chartering of a Group must be approved by the Executive Council and is valid for three years (subject to review and renewal at that time).
 - 2. Commitment of AAMC staff support must precede the establishment of a Group.
 - 3. Groups shall be informally organized; they may select a national chairman but should not develop formal rules and regulations.
 - 4. AAMC funds shall not be used to support Group activities, except as specifically authorized by the Executive Council.
- C. SECTIONS -- a Section of the AAMC is defined as a professional component, representing the interests of a professional group within the academic medical center, specifically associated with one Council of the Association, and having no involvement with the governance of the AAMC.
 - 1. The establishment of a Section must be approved by the Executive Council upon referral from the prospective parent Council.
 - 2. Each Section will be assigned one principal staff person, who will coordinate the activities of the Section with the parent Council and with the goals and objectives of the Association.

3. Each Section must report all programs and activities to the parent Council through the principal staff person relating to the Section.

4. The Association shall provide no additional staff support or funding, except as specifically authorized by the Executive Council.

5. Each Section may develop rules and regulations which must then be approved by the parent Council.

D. COMMITTEES -- a Committee of the AAMC is defined as a standing body reporting directly to one of the official components of the Association (Executive Council, Councils, Organizations, Groups, Sections), charged with a specific continuous function.

1. Committees of the Executive Council may be charged with roles related only to governance, program, liaison, and awards.

2. Committees of the Councils and Organizations may be charged with roles related only to governance and program.

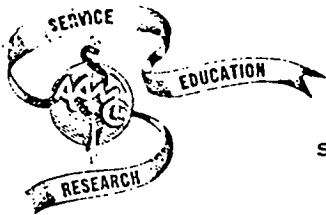
3. Committees of the Groups may be charged with roles related only to program.

4. Committees of the Sections may be charged with roles related only to the program and internal governance of the Section.

E. COMMISSIONS -- a Commission of the AAMC is defined as a body charged with a specific subject matter function, assigned for a definite term of existence, and reporting directly to one of the official components of the Association. All previous "ad hoc committees" shall become known as Commissions.

1. A Commission may be charged by the AAMC component to which it is to report, or by the Executive Council.

2. No Commission may be charged for a term longer than 2 years, at the end of which it shall be re-charged or dissolved.



ASSOCIATION OF AMERICAN MEDICAL COLLEGES

SUITE 200, ONE DUPONT CIRCLE, N.W., WASHINGTON, D.C. 20036

D R A F T

January 18, 1972

Sam L. Clark, M. D.
Chairman
Department of Anatomy
University of Massachusetts
Medical School
419 Belmont Street
Worcester, Massachusetts 01604

Dear Sam,

As you may know the Committee on Financing Medical Education has set up two Task Forces to develop views for the Committee in two major areas relating to the overall problems of financing medical education. The one task force, chaired by John A. Gronvall, M. D., Dean, The University of Michigan Medical School, is attempting to provide the definitional base around which the cost of medical education can be measured. The other group headed by Donald J. Hanahan, Ph. D., the University of Arizona College of Medicine, is inquiring into the relation of research to medical education. Both of these groups have had initial meetings and have started their inquiries into their respective problem areas.

This discussion in a recent meeting of the Gronvall group brought to the fore the complex set of questions surrounding the salary arrangements and income levels for clinical faculty, and the cost to medical schools involved in permitting faculty to practice, utilizing an academic facility.

We are all aware of the sensitivity of this complex matter. The Committee on Financing Medical Education, however, is convinced that a creditable consideration of the problems of the financing of medical education require an orderly and responsible examination of this matter. We should like to discuss this issue with the CAS Administrative Board and particularly to determine whether or not the Council of Academic Societies would consider undertaking a carefully designed inquiry into these questions in order that an adequate body of data can be available and the exact nature of existing arrangements in this respect be described.

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Please let me know your views on this matter and if you consider this an appropriate matter to bring before the CAS Administrative Board. I would hope that we could work to accomplish this at your earliest convenience.

Sincerely,

Charles C. Sprague, M. D.
Chairman
Committee on Financing
Medical Education

CCS:nw

cc: August G. Swanson, M. D.
Joseph Rosenthal
Thomas J. Campbell
John A. Gronvall, M. D.

FYI copies sent AAMC Department Heads