

AGENDA  
EXECUTIVE COMMITTEE MEETING  
COUNCIL OF ACADEMIC SOCIETIES

Linden Hill Hotel  
Bethesda, Maryland

February 24, 1969  
4:00 p.m.

1. Review of Plans for Communications Network Conference
2. Status of Publication of Report of "The Role of the University in Graduate Medical Education"
3. Graduate Education Committee
4. Financial Status
5. Plans for Development of the Council of Academic Societies

1. Review of Plans for Communications Network Conference

Attached to this memorandum is a copy of the program and a list of those who will be attending. As at all such meetings, there may be causes of anxiety over a too-full program and the nature of quality of the output. Members of the Executive Committee should deliberately spread themselves among the three discussion groups. It is important that we gain a sense of what those at the Conference think. It should also be remembered that the major emphasis is on education rather than technology.

Your attention is devoted to item 5 of this agenda for further discussion.

2. Status of Publication of Report of "The Role of the University in Graduate Medical Education"

Progress toward completion of the editing of this is in good shape. All authors now have their manuscripts in and only a write-up of the data presented by the American Board of Orthopaedics and the AMA need to be completed. Dr. Kinney, Miss Littlemeyer and Dr. Smythe met on February 20 and 21 to edit the whole book. Based on that review, it is our confident expectation that this report will be published on schedule. It will probably appear in either the July or August number of the Journal of Medical Education.

3. Graduate Education Committee

In keeping with the resolution of the Council of Academic Societies in November, steps have been taken to formal graduate education committees. Graduate education committee Drs. Rhoads, Nelson, Gregory, Holden, Weil, and Nurnberger have been invited to join this committee under the chairmanship of Dr. Thomas Kinney. The committee has yet to hold its first meeting and a potential agenda for it is listed again under item 5 of this agenda.

*See  
off*

4. Financial Status

The finances of the Council of Academic Societies now come from four sources. The first of these is general unrestricted funds of the Association from which Dr. Smythe's salary is paid. The second is the original grant from the National Fund for Medical Education in which \$13,329.36 was available on July 1. Expenditures from that fund through December 31, 1968, amounted to \$8,967.47 leaving a balance of \$4,361.89 as of January 1, 1969. The third source is the contract for \$27,655.00 with the Bureau of Health Manpower for the support of the October conference on graduate medical education. Expenditures from that contract through December 31, 1968, amounted to \$6,302.43; however, many bills were posted in January. Even so, a comfortable balance is still available and a fuller report will be in hand on February 24. The fourth is a request for \$17,000.00 to support the February 25-26 conference. This was awarded as of February 12, 1969. Books are being kept on expenses incurred against that award.

In addition, a request has been made for \$50,000.00 for Phase II of the Biomedical Education Communication Network. This request was based on a salary for a full-time professional, his secretary, some miscellaneous costs and overhead. We have also been notified of the award of this contract.

5. Plans for Development of Council of Academic Societies

The Executive Council has authorized the formation of a Division of Academic Affairs. This is, in essence, the reorganization of the old Division of Education on a somewhat larger scale with somewhat less emphasis on psychological research. Currently, we are thinking of including the following programs in this Division, but as is readily understood, many of the plans internal to the Association are being reviewed.

I. Student Studies and Services

- A. All of current students affairs activities
- B. Centralized Application Service

II. Educational Measurement and Research

- A. MCAT program
- B. Development of placement tests

*Who is on what  
Committee -  
adj.  
Committee*

III. Medical School Accreditation

*Reg. Council*

IV. Curriculum Study and Evaluation (Not active and to be initiated)

V. National Communication Network

VI. Graduate Medical Education

The last two of these six are now the direct concern of the Council of Academic Societies. Programs III and IV in many ways eventually should be related intimately to this Council as its strengths grow. However, in terms of what the Council membership might be expected to do, it is suggested that the Executive Committee give some thought to mounting a three-part program, appoint appropriate committees to foster involvement of the membership in these activities and secure adequate financing through the Executive Council. The three parts are as follows:

1. The National Communication Network

If this is seen as an educational effort and our role as related to the National Library as educational advisor, critic and evaluator, the program immediately can become the vehicle through which the Council can involve its members in any one of many activities related to teaching. Immediately, questions of curriculum development, teaching processes, course content, teaching technique, faculty utilization, and many others come to mind. The Association has been assured of a \$17,000.00 contract with the Library for the initial phase of planning of this effort and we have been told the \$50,000.00 requested for the next year will be awarded. Support for a staff member, a secretary, miscellaneous expenses, and overhead are in this budget.

This emphasis on teaching makes this a proper area for aggressive development by this Council's membership.

2. Graduate Medical Education

A standing committee on graduate education should be in a position to be a source of input from the AAMC to the proposed Commission on Medical Education. Such a committee should also work toward such goals as:

- (a) Institutional accreditation of graduate programs
- (b) A changing role for the boards
- (c) Strengthening or phasing out of freestanding internships, incomplete residencies, and less complete residency programs
- (d) Control of proliferation of numbers of internships and residencies
- (e) More rational financing of residencies
- (f) Phasing out of the internship as a separate and distinct year

- (g) Further or different development of matching plans
- (h) Coordinating regional or city-wide residencies into stronger programs

Initial financing might be possible from the residue of the contract which supported the graduate education workshop.

### 3. Categorical and Discipline Oriented Research and Training Grant Support

The various scientific and clinical disciplines have no home in the AAMC. The struggle to maintain the research and training grants of the NIH is in part a struggle to maintain a steady flow of superior people as teachers and leaders in the various scientific and clinical disciplines in addition to the obvious concern for the continued creation of new knowledge. Through its various professorial societies, the Council of Academic Societies is an elegant mechanism to muster support for such programs. It has been suggested that each such group of department chairmen be asked to create a cadre of about 10 men whose business it will be to be kept informed on the course of budget and other developments and well enough briefed so that they could be on a more or less constant on-call basis to testify before Congressional committees and otherwise represent the interests of the various disciplines. This would constitute a major coordinating and clerical task in the central office. How should such an effort be financed? Is it worth it? Should the Council of Academic Societies invest a portion of its limited resources and energies in this fashion? Are there other more important priorities?

#### Recommendation

The Executive Committee should discuss these several propositions and formulate priorities for program development within the Council of Academic Societies.

MINUTES OF THE MEETING OF THE EXECUTIVE COMMITTEE  
OF THE COUNCIL OF ACADEMIC SOCIETIES

February 24, 1969

Present: Drs. Rhoads, Kinney, Feldman, Clark, Wedgwood, Warren and Smythe

Absent: Drs. Tosteson and Nurnberger

The discussion followed the agenda, a copy of which is attached.

The central theme of the discussion at the meeting was on building the programs of the Council.

The following conclusions were reached:

1. The Council should elaborate a three-part program. This should be based on more definite financial support, presumably from the Executive Council of the Association, more staff support and a more elaborate committee structure.
2. The Executive Committee should meet with Dr. John A. D. Cooper to present these viewpoints to him before the next meeting of the Executive Council. (Sunday, March 23 in Washington, D.C. has been selected as the appropriate time.)
3. The Executive Committee should request that a portion of the Institutional dues be set aside for the Council of Academic Societies and that with this portion of the dues additional staff support be secured.
4. The following committee structure is suggested:
  - (a) A standing committee on graduate medical education should become active now and develop positions along the lines of those outlined in the attached agenda. The chairman of this committee is Dr. Thomas Kinney; the members now include Drs. Holden, Gregory, Wiel, Nelson and Nurnberger. A meeting has been tentatively scheduled for Wednesday, March 26, but this is not definite.
  - (b) Subsequent to the Conference on Biomedical Education Communication Network at the National Library, that steering committee (Kinney, chairman, Cole, Weed, Knobil, Smythe and Davis) is to be expanded to develop the recommendations of the Conference. At least one subcommittee on newer technology will be necessary.
  - (c) A political action committee. This committee's program should be along the general lines suggested on page 4 of the attached agenda. No individuals were suggested and it is not appropriate to appoint such a committee until the degree and amount of Association support is known.
  - (d) A committee on the economics of medical faculties.

(e) A large committee on curriculum, student evaluation, evaluation of courses and evaluation of cost benefit ratios in curricular development. The appointment of this committee will interdigitate the Council of Academic Societies strongly in the other programs of Division of Academic Affairs. It can be activated as soon as conditions in that division are stabilized.

(f) A nominating committee. This is a routine matter and the conditions for the election of a nominating committee are outlined in the Constitution of the Council.

There was also some discussion of committee structure within the Association at large. It was suggested that a committee on committees might be a useful device. It was also the unanimous opinion of those present that the Executive Council and directors of the Association should be careful to seek input from the Council of Teaching Hospitals and Council of Academic Societies prior to committee appointments in the future.

It was decided that the Council of Academic Societies should hold its annual program on Saturday and Sunday afternoons, November 1 and 2, with a social hour (?) on Sunday afternoon. This will allow members to attend the Assembly meeting on Monday morning with a minimum of inconvenience. No content for this annual program was suggested and none was organized.

There was some discussion of the resolution presented by Dr. Tosteson at the last meeting of the Assembly. A resolution carrying this message still seems in order. It was suggested that a resolution with essentially the same content be reintroduced at the next meeting of the Executive Council so that there could be enough concurrence about it to avoid the embarrassment of its defeat at subsequent meetings of the Assembly.

A letter from Dr. Sam Clark voicing concern about the drafting of graduate students in anatomy was introduced. It was decided that overall Association action was needed on all classes of graduate students rather than just the CAS addressing itself to the plight of anatomy. Dr. Clark is to write a resolution which is scheduled to come from the Executive Committee of the Council of Academic Societies to the Executive Council of the Association from which hopefully broader and therefore more effective support will materialize.