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CONSTITUTION

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*and*

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BY-LAWS

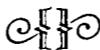
*of the*

Association of American  
Medical Colleges



As Amended  
October 30, 1934

CONSTITUTION  
*and*  
BY-LAWS  
*of the*  
Association of American  
Medical Colleges



As Amended  
October 30, 1934

## CONSTITUTION

## ARTICLE I.

## NAME

This organization shall be known as the ASSOCIATION OF AMERICAN MEDICAL COLLEGES.

## ARTICLE II.

## OBJECT

The objects of this Association shall be the betterment of medical education and medical teaching.

## ARTICLE III.

## MEMBERSHIP

SECTION 1. Any medical school or college conforming to the requirements of the Association as expressed in this constitution and by-laws, is eligible to membership.

SEC. 2. Any graduate school in medicine, a part of a university, any graduate division of a university offering medical instruction, or any school offering courses in medicine to general practitioners but not leading to any degree, is eligible to graduate membership in the Association on conforming to such requirements as the Association may adopt.

The annual dues of such graduate member may be remitted if the same university

or corporation also conducts an undergraduate school of medicine which holds membership in the Association and pays the customary dues.

SEC. 3. A medical school or college desiring membership in this Association shall make application in writing giving such details of organization and resources as may be prescribed by the Executive Council and expressing its readiness to be inspected and to defray the expense of such inspection. The application shall be submitted to the Executive Council, which may order an inspection. The inspection report and all other information bearing on the applicant for membership shall be submitted to the Executive Council for consideration. The Executive Council shall report its findings to the Association at the next annual meeting for action. An affirmative vote of three-fourths of the official representatives present at such meeting is required for election to membership.

SEC. 4. Each member may send as many representatives as it desires to the annual meeting of the Association, who shall have the privilege of the floor in all discussions. But each school or college in active membership is entitled to only one official representative at all business sessions of the Association, and to one vote on all questions. The dean of the college shall be the accredited

representative, unless otherwise provided by the college authorities.

Any university holding membership in this Association, as provided for in Section 1, and also graduate membership, and paying only one annual due as provided for in Section 2 of this constitution shall be entitled to but one representative at all business sessions of the Association and to but one vote on all questions. In such cases the university authorities shall select the accredited representative.

SEC 5. DUES. The annual dues shall be \$150, payable in advance, not later than February 1. The year shall be estimated from September 1 to August 31 of the next ensuing year.

SEC. 6. Any college dropped from membership may be reinstated by the Executive Council, subject to the approval of the Association at a regular session. If the application for reinstatement is rejected, the annual fee deposited shall be returned.

## ARTICLE IV.

### STANDARDS

SECTION 1. The Association shall have the power to establish for its membership such educational standards, rules and regulations, governing admission to the study of medicine, the curriculum of study, and the

requirements for graduation, as it shall deem necessary for the best interests of medical education and the aims and objects of this Association.

SEC. 2. The Association shall also have power to establish such other rules and regulations as may be deemed necessary to further the aims and objects of this Association.

SEC. 3. All educational standards and all rules and regulations established by the Association shall be embodied in the by-laws of the Association, and shall be observed by every member of the Association.

SEC. 4. Any school in membership in the Association which shall violate any part of the constitution and by-laws shall be subject to such discipline or penalty as the Association may deem fit and proper.

## ARTICLE V.

### OFFICERS

SECTION 1. The officers of this Association shall be a president, a president-elect, a vice-president, a secretary, a treasurer, and an executive council of nine members, consisting of the outgoing president, the president, the president-elect, the vice-president, the treasurer and four elective members, two to be elected to serve one year, and two to be



elected to serve two years, and thereafter two to be elected at each annual meeting to serve two years. All the remaining officers to be elected to serve one year or until their successors are elected. The secretary shall attend all meetings of the Council and record the proceedings, but shall have no vote.

SEC. 2. The president shall preside at all meetings and perform such other duties as parliamentary usage in deliberative assemblies and the by-laws of this Association may require.

SEC. 3. The vice-president shall preside in the absence of the president, and perform such other duties as may be prescribed by the Association.

SEC. 4. The secretary shall record the proceedings of the meeting of the Association, and shall edit and publish the same; he shall edit and publish the Journal of the Association of American Medical Colleges; he shall collect the dues, assessments and all other monies due the Association and shall turn them over to the treasurer, taking his receipt for same; and shall perform such other duties as may be required of him by the Association, or the Executive Council.

SEC. 5. The treasurer shall take charge of all moneys that may be received from all sources and deposit the same in the name of the Association of American Medical Col-

leges in a bank approved by the Executive Council. He shall be properly bonded and draw upon Association funds in payment of budget items duly authorized by the Executive Council, and shall make an annual report to the Association.

SEC. 6 The Executive Council shall organize after each annual meeting and elect a chairman. After such organization it shall appoint the following standing committees and representatives: 1. Committee on educational policies 2. Official representatives to other organizations, and such other committees as may be deemed necessary.

The Council shall have and exercise direct supervision, general control and management of the business affairs of the Association. It shall have the power to fix the salaries of the officers and disburse funds for purposes pertaining to the affairs of the Association. It shall have the power to investigate any charges made against members of the Association for violation of the rules and regulations of the Association. All of the actions authorized in this paragraph shall be reported to the Association at its annual business session and be subject to the approval of the Association.

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### MEETINGS

SECTION 1. The annual meeting of the Association shall be held at such place as the Association may designate by vote, the time of meeting to be set by the Executive Council.

SEC. 2. Official representatives of a majority of the active members whose dues are paid, shall constitute a quorum.

## ARTICLE VII.

### AMENDMENTS

SECTION 1. This constitution shall not be altered or amended except by a written notice to all members at least thirty days previous to a stated meeting and by a vote of two-thirds of all the active members present at such meeting.

## BY-LAWS

SECTION 1. The meetings of the Association shall be governed by Roberts' Rules of Order, except as provided in the Constitution and By-Laws.

SEC. 2. REQUIREMENTS FOR ADMISSION—Admission to medical schools and medical colleges in membership in the Association may be by:

(1) Satisfactory completion of a minimum of collegiate instruction, as provided below in Subsection I: or by

(2) Examination, as provided in Subsection II.

SUBSECTION I. The minimum of collegiate credit required for entrance to medical schools and colleges in membership in the Association shall be not less than two full academic years, which shall include English, theoretical and practical courses in physics and biology,\* and in general and organic chemistry, completed in institutions approved by accrediting agencies acceptable to the Executive Council of the Association. Exception may be made under this section in that any member may admit applicants who have fulfilled the requirement in American

\*Exceptions may be made in these subject requirements in unusual cases only. Proposed exceptions shall be presented to and approved by the Executive Council

and Canadian institutions not approved by such accrediting agencies, provided that all admissions so made be reported to the Executive Council and shall be published in the next annual report of the Council.

All collegiate instruction given in satisfaction of this requirement must be based on the same entrance requirements and must be of the same quality and standard of instruction as that required for a baccalaureate degree in the institution in which the candidate receives his preparation.

SUBSECTION II. Admission to medical schools and medical colleges in the Association may be by examination.

Examinations for the purpose of admission by this method shall be conducted by institutions acceptable to the Executive Council of the Association, under the following conditions:

(a) Candidates who have completed two years of collegiate instruction and present evidence of general scholarship of high order, but who lack credits in not more than two of the required subjects, may be admitted on passing examinations in these subjects.

(b) Candidates who have completed three years of collegiate instruction and present

evidence of having accomplished work of distinction in one or more fields of learning. but who lack credits in any or all of the required subjects, may be admitted on passing examinations in these subjects.

SEC. 3. CURRICULUM. The entire course of four years shall consist of from 3,600 to 4,400 hours, distributed as from 900 to 1,100 hours per year, and shall be grouped as set forth in the following schedule, each group to be allotted approximately the percentage of hours of the whole number of hours in the courses as stated.

1. Anatomy, including Embryology and Histology.....14 —18½%
2. Physiology .... .. 4½— 6 %
3. Biochemistry ..... 3½— 4½%
4. Pathology, Bacteriology and Immunology . .....10 —13 %
5. Pharmacology ..... 4 — 5 %
6. Hygiene and Sanitation.... 3 — 4 %
7. General Medicine .....20 —26½%
  - Neurology and Psychiatry
  - Pediatrics
  - Dermatology and Syphilis
8. General Surgery ... ..13½—17½%
  - Orthopedic Surgery
  - Urology
  - Ophthalmology

## Otolaryngology

## Roentgenology

9. Obstetrics and Gynecology....	4	—	5	%
Total .....	76	—	100	%
Electives .....	24	—	0	%

When the teaching conditions demand it, a subject may be transferred from one division to another.

SEC. 6. Any medical school or medical college in membership in the Association may, with the consent of the Executive Council, conduct a six year combined collegiate and medical curriculum, provided conditions equivalent to those laid down in Sections 2 and 3 are fulfilled. The medical school must submit to the Executive Council of the Association, the proposed six year curriculum, giving the sequence of studies and the content of each course offered or any subsequent changes that may be contemplated before they go into effect

SEC. 5. The Association through its Council and Committees is prepared on request to consult with institutions engaged in preparing students for entrance to medical schools and medical colleges, in the study of educational problems of mutual interest.

SEC. 6. These by-laws may be amended only by submitting a written copy of the proposed amendment twenty-four (24) hours before action can be taken on it, and by a two-thirds vote of the members represented at any annual meeting. This rule does not apply to Sections 3 and 4, which are subject to amendment only after having given written notice of a proposed amendment at least thirty days previous to taking action on it.



**CONSTITUTION**  
and  
**BY-LAWS**  
of the  
**Association of American  
Medical Colleges**



**As Amended  
October 27, 1936**

**CONSTITUTION**  
and  
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**As Amended**  
**October 27, 1936**

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agencies acceptable to the Executive Council of the Association. Exception may be made under this section in that any member may admit applicants who have fulfilled the requirement in American and Canadian institutions not approved by such accrediting agencies, provided that all admissions so made be reported to the Executive Council and shall be published in the next annual report of the Council.

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Sec. 3. CURRICULUM The entire course should be designed to train the student in the practice of medicine, including the cultivation of health and the prevention and treatment of disease.

The main purpose of the undergraduate curriculum should be to provide the student with a sound foundation in the fundamentals of medicine on which he can build in the future in general or special practice or in scientific investigation. He should have acquired such habits of mind and thought that in addition to profiting

by his professional experience, he will continue to educate himself throughout his life. By the end of undergraduate medical courses the student should have matured sufficiently to assume the responsible duties of his profession.

The curriculum should extend over a period of at least four academic years and provide for instruction in the following:

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Histology  
Neuro-anatomy

Physiology  
Psycho-biology  
Biochemistry  
Pathology, Bacteriology and Immunology  
Pharmacology

#### Preventive Medicine

Hygiene and Sanitation

#### Medicine

Pediatrics  
Psychiatry  
Neurology  
Dermatology  
Therapeutics, including Physical Therapy

#### Surgery

Orthopedic Surgery  
Urology  
Ophthalmology  
Otolaryngology  
Radiology  
Anesthesia  
Obstetrics and Gynecology

Sec. 4. Any medical school or medical college in membership in the Association may, with the consent of the Executive Council, conduct a six year combined collegiate and medical curriculum, provided conditions equivalent to those laid down in Sections 2 and 3 are fulfilled. The medical school must submit to the Executive Council of the Association, the proposed six year curriculum, giving the sequence of studies and the content of each course offered or any subsequent changes that may be contemplated before they go into effect.

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**CONSTITUTION**  
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**As Amended**  
**October 25, 1938**

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The curriculum should extend over a period of at least four academic years and provide for instruction in the following:

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Histology  
Neuro-anatomy

#### **Physiology**

Psycho-biology  
Biochemistry  
Pathology, Bacteriology and Immunology  
Pharmacology

#### **Preventive Medicine**

Hygiene and Sanitation

#### **Medicine**

Pediatrics  
Psychiatry  
Neurology  
Dermatology  
Therapeutics, including Physical Therapy

#### **Surgery**

Orthopedic Surgery  
Urology  
Ophthalmology  
Otolaryngology  
Radiology  
Anesthesia

#### **Obstetrics and**

Gynecology

Sec. 4.— Any medical school or medical college in membership in the Association may, with the consent of the Executive Council, conduct a six year combined collegiate and medical curriculum, provided conditions equivalent to those laid down in Sections 2 and 3 are fulfilled. The medical school must submit to the Executive Council of the Association, the proposed six year curriculum, giving the sequence of studies and the content of each course offered or any subsequent changes that may be contemplated before they go into effect.

Sec. 5.— The Association through its Council and Committees is prepared on request to consult with institutions engaged in preparing students for entrance to medical schools and medical colleges, in the study of educational problems of mutual interest.

Sec. 6.— Any medical school or college in membership in the Association, which, on inspection, has been found not to fulfill adequately the conditions for membership in the Association, may be placed "on probation" after a full hearing before the Executive Council, subject to the approval

of the Association at a regular executive session, and be so recorded in the list of members of the Association.

Sec. 7.—Any medical school or college which is a member "on probation," may be removed from probation and restored to full membership or be dropped from membership by the Executive Council, as warranted by the findings of an inspection, after a full hearing before the Executive Council, subject to the approval of the Association at a regular executive session.

Sec. 8.—These by-laws may be amended only by submitting a written copy of the proposed amendment twenty-four (24) hours before action can be taken on it, and by a two-thirds vote of the members represented at any annual meeting. This rule does not apply to Sections 3 and 4, which are subject to amendment only after having given written notice of a proposed amendment at least thirty days previous to taking action on it.



**CONSTITUTION**  
and  
**BY-LAWS**  
of the  
**Association of American**  
**Medical Colleges**



**As Amended**  
**October 29, 1940**

**CONSTITUTION**  
and  
**BY-LAWS**  
of the  
**Association of American**  
**Medical Colleges**



**As Amended**  
**October 29, 1940**

# CONSTITUTION

## ARTICLE I.

### NAME

This organization shall be known as the Association of American Medical Colleges.

## ARTICLE II.

### OBJECT

The objects of this Association shall be the betterment of medical education and medical teaching.

## ARTICLE III.

### MEMBERSHIP

Section 1.—Any medical school or college conforming to the requirements of the Association as expressed in this constitution and by-laws, is eligible to membership.

Sec. 2 —Any graduate school in medicine, a part of a university, any graduate division of a university offering medical instruction, or any school offering courses in medicine to general practitioners but not leading to any degree, is eligible to graduate membership in the Association

on conforming to such requirements as the Association may adopt.

The annual dues of such graduate member may be remitted if the same university or corporation also conducts an undergraduate school of medicine which holds membership in the Association and pays the customary dues.

Sec. 3.—A medical school or college desiring membership in this Association shall make application in writing giving such details of organization and resources as may be prescribed by the Executive Council and expressing its readiness to be inspected and to defray the expense of such inspection. The application shall be submitted to the Executive Council, which may order an inspection. The inspection report and all other information bearing on the applicant for membership shall be submitted to the Executive Council for consideration. The Executive Council shall report its findings to the Association at the next annual meeting for action. An affirmative vote of three-fourths of the official representatives present at such meeting is required for election to membership.

Sec. 4.—Each member may send as many representatives as it desires to the annual meeting of the Association, who shall have the privilege of the floor in all discussions. But each school or college in active membership is entitled to only one official representative at all business sessions of the Association, and to one vote on all questions. The dean of the college shall be the accredited representative, unless otherwise provided by the college authorities.

Any university holding membership in this Association, as provided for in Section 1, and also graduate membership, and paying only one annual due as provided for in Section 2 of this constitution shall be entitled to but one representative at all business sessions of the Association and to but one vote on all questions. In such cases the university authorities shall select the accredited representative.

Sec. 5.—DUES The annual dues shall be \$150, payable in advance not later than February 1. The year shall be estimated from September 1 to August 31 of the next ensuing year.

Sec. 6.—Any college dropped from membership may be reinstated by the Executive Council, subject to the approval of the Association at a regular session. If the application for reinstatement is rejected, the annual fee deposited shall be returned.

## ARTICLE IV.

### STANDARDS

Section 1.—The Association shall have the power to establish for its membership such educational standards, rules and regulations, governing admission to the study of medicine, the curriculum of study, and the requirements for graduation, as it shall deem necessary for the best interests of medical education and the aims and objects of this Association.

Sec. 2.—The Association shall also have power to establish such other rules and regulations as may be deemed necessary to further the aims and objects of this Association.

Sec. 3.—All educational standards and all rules and regulations established by the Association shall be embodied in the by-

laws of the Association, and shall be observed by every member of the Association.

Sec. 4.—Any school in membership in the Association which shall violate any part of the constitution and by-laws shall be subject to such discipline or penalty as the Association may deem fit and proper.

## ARTICLE V.

### OFFICERS

Section 1.—The officers of this Association shall be a president, a president-elect, a vice-president, a secretary, a treasurer, and an executive council of eight members, consisting of the outgoing president, the president, the president-elect, the vice-president and four elective members, two to be elected to serve one year, and two to be elected to serve two years, and thereafter two to be elected at each annual meeting to serve two years. All the remaining officers to be elected to serve one year or until their successors are elected. The secretary shall attend all meetings of the Council and record the proceedings, but shall have no vote.

Sec. 2.—The president shall preside at all meetings and perform such other duties as parliamentary usage in deliberative assemblies and the by-laws of this Association may require.

Sec 3.—The vice-president shall preside in the absence of the president, and perform such other duties as may be prescribed by the Association.

Sec. 4.—The secretary shall record the proceedings of the meeting of the Association, and shall edit and publish the same; he shall edit and publish the Journal of the Association of American Medical Colleges; he shall collect the dues, assessments and all other monies due the Association and shall turn them over to the treasurer, taking his receipt for same; and shall perform such other duties as may be required of him by the Association or the Executive Council.

Sec. 5.—The treasurer shall take charge of all monies that may be received from all sources and deposit the same in the name of the Association of American Medical Colleges in a bank approved by the Executive Council. He shall be properly bonded and draw upon Association



funds in payment of budget items duly authorized by the Executive Council, and shall make an annual report to the Association.

Sec. 6.—The Executive Council shall organize after each annual meeting and elect a chairman. After such organization it shall appoint official representatives to other organizations, and such other committees as may be deemed necessary.

The Council shall have and exercise direct supervision, general control and management of the business affairs of the Association. It shall have the power to fix the salaries of the officers and disburse funds for purposes pertaining to the affairs of the Association. It shall have the power to investigate any charges made against members of the Association for violation of the rules and regulations of the Association. All of the actions authorized in this paragraph shall be reported to the Association at its annual business session and be subject to the approval of the Association.

It shall inspect and examine colleges making application for membership or reinstatement and shall inspect colleges in membership in the Association at its discretion. A report of such inspection together with recommendations shall be submitted to the Association at its next annual meeting for action. It shall have power to fill vacancies occurring in any of the elective offices during the year.

## **ARTICLE VI.**

### **MEETINGS**

Section 1.—The annual meeting of the Association shall be held at such place as the Association may designate by vote, the time of meeting to be set by the Executive Council.

Sec. 2.—Official representatives of a majority of the active members whose dues are paid, shall constitute a quorum.

## **ARTICLE VII.**

### **AMENDMENTS**

Section 1.—This constitution shall not be altered or amended except by a written notice to all members at least thirty-days previous to a stated meeting and by a vote of two-thirds of all the active members present at such meeting.

## BY-LAWS

Section 1.—The meetings of the Association shall be governed by Roberts' Rules of Order, except as provided in the Constitution and By-Laws.

Sec. 2.—REQUIREMENTS FOR ADMISSION: Admission to medical schools and medical colleges in membership in the Association may be by:

(1) Satisfactory completion of a minimum of collegiate instruction, as provided below in Subsection I: or by

(2) Examination, as provided in Subsection II.

SUBSECTION 1.—The minimum of collegiate credit required for entrance to medical schools and colleges in membership in the Association shall be not less than two full academic years, which shall include English, theoretical and practical courses in physics and biology,\* and in general and organic chemistry, completed in institutions approved by accrediting

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\*Exceptions may be made in these subject requirements in unusual cases only. Proposed exceptions shall be presented to and approved by the Executive Council

agencies acceptable to the Executive Council of the Association. Exception may be made under this section in that any member may admit applicants who have fulfilled the requirements in American and Canadian institutions not approved by such accrediting agencies, provided that all admissions so made be reported to the Executive Council and shall be published in the next annual report of the Council.

All collegiate instruction given in satisfaction of this requirement must be based on the same entrance requirements and must be of the same quality and standard of instruction as that required for a baccalaureate degree in the institution in which the candidate receives his preparation.

SUBSECTION II—Admission to medical schools and medical colleges in the Association may be by examination.

Examinations for the purpose of admission by this method shall be conducted by institutions acceptable to the Executive Council of the Association, under the following conditions:

(a) Candidates who have completed two years of collegiate instruction and present evidence of general scholarship of high order, but who lack credits in not more than two of the required subjects, may be admitted on passing examinations in these subjects.

(b) Candidates who have completed three years of collegiate instruction and present evidence of having accomplished work of distinction in one or more fields of learning, but who lack credits in any or all of the required subjects, may be admitted on passing examinations in these subjects.

Sec. 3.—CURRICULUM: The entire course should be designed to train the student in the practice of medicine, including the cultivation of health and the prevention and treatment of disease.

The main purpose of the undergraduate curriculum should be to provide the student with a sound foundation in the fundamentals of medicine on which he can build in the future in general or special practice or in scientific investigation. He should have acquired such habits of mind and thought that in addition to profiting

by his professional experience, he will continue to educate himself throughout his life. By the end of undergraduate medical courses the student should have matured sufficiently to assume the responsible duties of his profession.

The curriculum should extend over a period of at least four academic years and provide for instruction in the following:

Anatomy	Medicine
Embryology	Pediatrics
Histology	Psychiatry
Neuro-anatomy	Neurology
	Dermatology
Physiology	Therapeutics, including Physical
Psycho-biology	Therapy
Biochemistry	
Pathology, Bacteriology and	Surgery
Immunology	Orthopedic Surgery
Pharmacology	Urology
	Ophthalmology
Preventive Medicine	Otolaryngology
Hygiene and	Radiology
Sanitation	Anesthesia
	Obstetrics and
	Gynecology

Sec. 4.—Any medical school or medical college in membership in the Association may, with the consent of the Executive Council, conduct a six year combined collegiate and medical curriculum, provided conditions equivalent to those laid down in Sections 2 and 3 are fulfilled. The medical school must submit to the Executive Council of the Association, the proposed six year curriculum, giving the sequence of studies and the content of each course offered or any subsequent changes that may be contemplated before they go into effect.

Sec. 5.—The Association through its Council and Committees is prepared on request to consult with institutions engaged in preparing students for entrance to medical schools and medical colleges, in the study of educational problems of mutual interest.

Sec. 6.—Any medical school or college in membership in the Association, which, on inspection, has been found not to fulfill adequately the conditions for membership in the Association, may be placed "on probation" after a full hearing before the Executive Council, subject to the approval

of the Association at a regular executive session, and to be so recorded in the list of members of the Association.

Sec. 7.—Any medical school or college which is a member “on probation,” may be removed from probation and restored to full membership or be dropped from membership by the Executive Council, as warranted by the findings of an inspection, after a full hearing before the Executive Council, subject to the approval of the Association at a regular executive session.

Sec. 8.—These by-laws may be amended only by submitting a written copy of the proposed amendment twenty-four (24) hours before action can be taken on it, and by a two-thirds vote of the members represented at any annual meeting. This rule does not apply to Sections 3 and 4, which are subject to amendment only after having given written notice of a proposed amendment at least thirty days previous to taking action on it.



**CONSTITUTION  
and  
BY-LAWS  
of the  
Association of American  
Medical Colleges**



**As Amended  
November 9, 1948**

CONSTITUTION  
and  
BY-LAWS  
of the  
Association of American  
Medical Colleges



As Amended  
November 9, 1948

# CONSTITUTION

## ARTICLE I.

### NAME

This organization shall be known as the Association of American Medical Colleges.

## ARTICLE II.

### OBJECT

The object of this Association shall be the advancement of medical education.

## ARTICLE III.

### MEMBERSHIP

Section 1.—Any medical school or college conforming to the requirements of the Association as expressed in this constitution and by-laws, is eligible to membership.

Sec. 2.—Any graduate school in medicine, a part of a university, any graduate division of a university offering medical instruction, or any school offering courses in medicine to general practitioners but not leading to any degree, is eligible to membership in the Asso-

ciation on conforming to such requirements as the Association may adopt.

Sec. 3.—A medical school or college desiring membership in this Association shall make application in writing, giving such details of organization and resources as may be prescribed by the Executive Council and expressing its readiness to be inspected and to defray the expense of such inspection. The application shall be submitted to the Executive Council, which may order an inspection. The inspection report and all other information bearing on the applicant for membership shall be submitted to the Executive Council for consideration. The Executive Council shall report its findings to the Association at the next annual meeting for action. An affirmative vote of three-fourths of the official representatives present at such meeting is required for election to membership.

Sec. 4.—Each member may send as many representatives as it desires to the annual meeting of the Association, who shall have the privilege of the floor in all discussions. But each school or college in active membership is entitled to only one official representative at all business sessions of the Association, and to one vote on all questions. The dean of the

college shall be the accredited representative, unless otherwise provided by the college authorities.

Sec. 5.—*Dues*: The annual dues shall be \$500, payable in advance not later than February 1. The year shall be estimated from September 1 to August 31 of the next ensuing year.

Sec. 6.—Any college dropped from membership may be reinstated by the Executive Council, subject to the approval of the Association at a regular session.

## ARTICLE IV.

### STANDARDS

Section 1.—The Association shall have the power to establish for its membership such educational standards, rules and regulations, governing admission to the study of medicine, the curriculum of study, and the requirements for graduation, as it shall deem necessary for the best interests of medical education and the aims and objects of this Association.

Sec. 2.—All educational standards and all rules and regulations established by the Association shall be embodied in the by-laws of

the Association and shall be observed by every member of the Association.

Sec. 3.—Any school in membership in the Association which shall violate any part of the constitution and by-laws shall be subject to such discipline or penalty as the Association may deem fit and proper.

## ARTICLE V.

### OFFICERS

Section 1.—The officers of this Association shall be a president, a president-elect, a vice-president, a secretary, a treasurer, and an executive council consisting of the president, the president-elect, the vice-president, and four elective members, two to be elected at each annual meeting to serve two years. A Councilor shall be eligible for re-election, but shall not serve more than two terms unless one year has elapsed after the second term. All the remaining officers to be elected to serve one year, or until their successors are elected. The secretary shall attend all meetings of the council, and record the proceedings, but shall have no vote.

Sec. 2.—The president shall preside at all meetings and perform such other duties as

parliamentary usage in deliberative assemblies and the by-laws of this Association may require.

Sec. 3.—The vice-president shall preside in the absence of the president, and perform such other duties as may be prescribed by the Association.

Sec. 4.—The secretary shall record the proceedings of the meeting of the Association, and shall edit and publish the same; he shall collect the dues, assessments and all other monies due the Association and shall turn them over to the treasurer, taking his receipt for same; he shall be properly bonded. He shall perform such other duties as may be required of him by the Association or the Executive Council.

Sec. 5.—The treasurer shall take charge of all monies that may be received from all sources and deposit the same in the name of the Association of American Medical Colleges in a bank approved by the Executive Council. He shall be properly bonded and draw upon Association funds in payment of budget items duly authorized by the Executive Council, and shall make an annual report to the Association.

Sec. 6.—The executive council shall organize after each annual meeting and elect a chair-

man. After such organization it shall appoint the Editor of the Journal of the Association, official representatives to other organizations, and such committees as may be deemed necessary. A quorum shall be the majority of the council. The council shall have, and exercise direct supervision, general control, and management of the business affairs of the Association. It shall have the power to fix the salaries of the officers and disburse funds for purposes pertaining to the affairs of the Association. It shall have the power to act for and on behalf of the Association between its meetings and to fill vacancies occurring in any of the elective offices during the year. The executive council shall appoint representatives to inspect colleges applying for membership or reinstatement, and colleges in membership in the Association at its discretion. The inspection reports, together with recommendations, shall be furnished a responsible authority in the college, and shall be sent to all members of the executive council. Whenever disciplinary action is recommended the college shall be afforded an opportunity for a hearing before the council. The executive council shall take such action as may be indicated. Disciplinary action may consist of "probation" for a definite period to be followed by reinspection, or by termination of membership. The council, before dropping



from membership, or placing on probation any member institution, shall consult with such other accrediting agencies as it deems advisable. All of the actions authorized in this section shall be reported to the Association at its annual business session, and be subject to the approval of the Association.

## ARTICLE VI.

### MEETINGS

Section 1.—The annual meeting of the Association shall be held at such place as the Association may designate by vote, the time of meeting to be set by the Executive Council.

Sec. 2.—Official representatives of a majority of the active members whose dues are paid, shall constitute a quorum.

## ARTICLE VII.

### AMENDMENTS

Section 1.—This constitution shall not be altered or amended except by a written notice to all members at least thirty days previous to a stated meeting and by a vote of two-thirds of all the active members present at such meeting.

## BY-LAWS

Section 1.—The meetings of the Association shall be governed by Roberts' Rules of Order, except as provided in the Constitution and By-Laws.

Sec. 2.—*Requirements for Admission:* Admission to medical schools and medical colleges in membership in the Association may be by:

(1) Satisfactory completion of a minimum of collegiate instruction, as provided below in Subsection I; or by

(2) Examination, as provided in Subsection II.

*Subsection I.*—The minimum of collegiate credit required for entrance to medical schools and colleges in membership in the Association shall be not less than two full academic years, which shall include English, theoretical and practical courses in physics and biology,\* and in general and organic chemistry, completed

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\*Exceptions may be made in these subject requirements in unusual cases only. Proposed exceptions shall be presented to and approved by the Executive Council.

in institutions approved by accrediting agencies acceptable to the Executive Council of the Association. Exception may be made under this section in that any member may admit applicants who have fulfilled the requirements in American and Canadian institutions not approved by such accrediting agencies, provided that all admissions so made be reported to the Executive Council and shall be published in the next annual report of the Council.

All collegiate instruction given in satisfaction of this requirement must be based on the same entrance requirements and must be of the same quality and standard of instruction as that required for a baccalaureate degree in the institution in which the candidate receives his preparation.

*Subsection II.*—Admission to medical schools and medical colleges in the Association may be by examination.

Examinations for the purpose of admission by this method shall be conducted by institutions acceptable to the Executive Council of the Association, under the following conditions:

(a) Candidates who have completed two years of collegiate instruction and present evi-

dence of general scholarship of high order, but who lack credits in not more than two of the required subjects, may be admitted on passing examinations in these subjects.

Sec. 3.—*Curriculum*: The entire course should be designed to train the student in the practice of medicine, including the cultivation of health and the prevention and treatment of disease.

The main purpose of the undergraduate curriculum should be to provide the student with a sound foundation in the fundamentals of medicine on which he can build in the future in general or special practice or in scientific investigation. He should have acquired such habits of mind and thought that in addition to profiting by his professional experience, he will continue to educate himself throughout his life. By the end of undergraduate medical courses the student should have matured sufficiently to assume the responsible duties of his profession.

The curriculum should extend over a period of at least four academic years.

Sec. 4.—Any medical school or college in membership in the Association, which, on inspection, has been found not to fulfill ade-

quately the conditions for membership in the Association, may be placed "on probation" after a full hearing before the Executive Council, subject to the approval of the Association at a regular executive session, and to be so recorded in the list of members of the Association.

Sec. 5.—Any medical school or college which is a member "on probation," may be removed from probation and restored to full membership or be dropped from membership by the Executive Council, as warranted by the findings of an inspection, after a full hearing before the Executive Council, subject to the approval of the Association at a regular executive session.

Sec. 6.—These by-laws may be amended only by submitting a written copy of the proposed amendment twenty-four (24) hours before action can be taken on it, and by a two-thirds vote of the members represented at any annual meeting.

**CONSTITUTION  
and  
BY-LAWS  
of the  
Association of American  
Medical Colleges**



**As Amended  
November 8, 1949**

**CONSTITUTION**  
and  
**BY-LAWS**  
of the  
**Association of American**  
**Medical Colleges**



**As Amended**  
**November 8, 1949**

# CONSTITUTION

## ARTICLE I.

### NAME

This organization shall be known as the Association of American Medical Colleges.

## ARTICLE II.

### OBJECT

The object of this Association shall be the advancement of medical education.

## ARTICLE III.

### MEMBERSHIP

Section 1.—Any medical school or college conforming to the requirements of the Association as expressed in this constitution and by-laws, is eligible to membership.

Sec. 2.—Any graduate school in medicine, a part of a university, any graduate division of a university offering medical instruction, or any school offering courses in medicine to general practitioners but not leading to any degree, is eligible to membership in the Asso-



cision on conforming to such requirements as the Association may adopt.

Sec. 3.—A medical school or college desiring membership in this Association shall make application in writing, giving such details of organization and resources as may be prescribed by the Executive Council and expressing its readiness to be inspected and to defray the expense of such inspection. The application shall be submitted to the Executive Council, which may order an inspection. The inspection report and all other information bearing on the applicant for membership shall be submitted to the Executive Council for consideration. The Executive Council shall report its findings to the Association at the next annual meeting for action. An affirmative vote of three-fourths of the official representatives present at such meeting is required for election to membership.

Sec. 4.—Each member may send as many representatives as it desires to the annual meeting of the Association, who shall have the privilege of the floor in all discussions. But each school or college in active membership is entitled to only one official representative at all business sessions of the Association, and to one vote on all questions. The dean of the

college shall be the accredited representative, unless otherwise provided by the college authorities.

Sec. 5.—*Dues*: The annual dues shall be \$500, payable in advance not later than February 1. The year shall be estimated from September 1 to August 31 of the next ensuing year.

Sec. 6.—Any college dropped from membership may be reinstated by the Executive Council, subject to the approval of the Association at a regular session.

Sec. 7.—(*Affiliate Membership*.)

Medical colleges in other countries which otherwise conform to the provisions of Sections 1 and 2 of this Article are eligible to Affiliate Membership.

Application for such membership shall be made and acted upon as set forth in Section 3 above, except that colleges which heretofore have held regular membership shall be transferred to this classification effective September 1, 1948.

The provisions of Sections 4 and 6 of this Article shall also apply to such affiliate members.

Affiliate members shall pay annual dues of \$125.00; same to be payable not later than February first of the current fiscal year of the Association

Affiliate members shall have all the privileges extended to regular members of the Association and shall also conform to the provisions of the By-Laws, except that their representatives shall not hold elective office, or vote upon matters pertaining to the finances of the Association. They shall receive copies of the official minutes of the proceedings of the annual and special meetings, such other publications and notices as may be issued and not less than six copies of each issue of the official bulletin of the Association. Representatives of affiliate members may be appointed or elected to serve on Committees.

## ARTICLE IV.

### STANDARDS

Section 1.—The Association shall have the power to establish for its membership such educational standards, rules and regulations, governing admission to the study of medicine, the curriculum of study, and the requirements for graduation, as it shall deem necessary for the best interests of medical education and the aims and objects of this Association

Sec. 2.—All educational standards and all rules and regulations established by the Association shall be embodied in the by-laws of the Association and shall be observed by every member of the Association.

Sec. 3.—Any school in membership in the Association which shall violate any part of the constitution and by-laws shall be subject to such discipline or penalty as the Association may deem fit and proper.

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### OFFICERS

Section 1.—The officers of this Association shall be a president, a president-elect, a vice-president, a secretary, a treasurer, and an executive council consisting of the president, the president-elect, the vice-president, and four elective members, two to be elected at each annual meeting to serve two years. A Councilor shall be eligible for re-election, but shall not serve more than two terms unless one year has elapsed after the second term. All the remaining officers to be elected to serve one year, or until their successors are elected. The secretary shall attend all meetings of the council, and record the proceedings, but shall have no vote.

Sec. 2.—The president shall preside at all meetings and perform such other duties as parliamentary usage in deliberative assemblies and the by-laws of this Association may require.

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Sec. 4.—The secretary shall record the proceedings of the meeting of the Association, and shall edit and publish the same; he shall collect the dues, assessments and all other monies due the Association and shall turn them over to the treasurer, taking his receipt for same; he shall be properly bonded. He shall perform such other duties as may be required of him by the Association or the Executive Council.

Sec. 5.—The treasurer shall take charge of all monies that may be received from all sources and deposit the same in the name of the Association of American Medical Colleges in a bank approved by the Executive Council. He shall be properly bonded and draw upon Association funds in payment of budget items duly authorized by the Executive Council, and shall make an annual report to the Association

Sec. 6.—The executive council shall organize after each annual meeting and elect a chairman. After such organization it shall appoint the Editor of the Journal of the Association, official representatives to other organizations, and such committees as may be deemed necessary. A quorum shall be the majority of the council. The council shall have, and exercise direct supervision, general control, and management of the business affairs of the Association. It shall have the power to fix the salaries of the officers and disburse funds for purposes pertaining to the affairs of the Association. It shall have the power to act for and on behalf of the Association between its meetings and to fill vacancies occurring in any of the elective offices during the year. The executive council shall appoint representatives to inspect colleges applying for membership or reinstatement, and colleges in membership in the Association at its discretion. The inspection reports, together with recommendations, shall be furnished a responsible authority in the college, and shall be sent to all members of the executive council. Whenever disciplinary action is recommended the college shall be afforded an opportunity for a hearing before the council. The executive council shall take such action as may be indicated. Disciplinary action may consist of "probation" for a definite period to

be followed by reinspection, or by termination of membership. The council, before dropping from membership, or placing on probation any member institution, shall consult with such other accrediting agencies as it deems advisable. All of the actions authorized in this section shall be reported to the Association at its annual business session, and be subject to the approval of the Association.

## ARTICLE VI.

### MEETINGS

Section 1.—The annual meeting of the Association shall be held at such place as the Association may designate by vote, the time of meeting to be set by the Executive Council.

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### AMENDMENTS

Section 1.—This constitution shall not be altered or amended except by a written notice to all members at least thirty days previous to a stated meeting and by a vote of two-thirds of all the active members present at such meeting

## BY-LAWS

Section 1.—The meetings of the Association shall be governed by Roberts' Rules of Order, except as provided in the Constitution and By-Laws.

Sec. 2.—*Requirements for Admission:* Admission to medical schools and medical colleges in membership in the Association may be by

(1) Satisfactory completion of a minimum of collegiate instruction, as provided below in Subsection I or by

(2) Examination, as provided in Subsection II.

*Subsection I.*—The minimum of collegiate credit required for entrance to medical schools and colleges in membership in the Association shall be not less than two full academic years, which shall include English, theoretical and practical courses in physics and biology,\* and in general and organic chemistry, completed

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in institutions approved by accrediting agencies acceptable to the Executive Council of the Association. Exception may be made under this section in that any member may admit applicants who have fulfilled the requirements in American and Canadian institutions not approved by such accrediting agencies, provided that all admissions so made be reported to the Executive Council and shall be published in the next annual report of the Council.

All collegiate instruction given in satisfaction of this requirement must be based on the same entrance requirements and must be of the same quality and standard of instruction as that required for a baccalaureate degree in the institution in which the candidate receives his preparation.

*Subsection II.*—Admission to medical schools and medical colleges in the Association may be by examination.

Examinations for the purpose of admission by this method shall be conducted by institutions acceptable to the Executive Council of the Association, under the following conditions:

(a) Candidates who have completed two years of collegiate instruction and present evi-

dence of general scholarship of high order, but who lack credits in not more than two of the required subjects, may be admitted on passing examinations in these subjects.

Sec. 3.—*Curriculum*: The entire course should be designed to train the student in the practice of medicine, including the cultivation of health and the prevention and treatment of disease.

The main purpose of the undergraduate curriculum should be to provide the student with a sound foundation in the fundamentals of medicine on which he can build in the future in general or special practice or in scientific investigation. He should have acquired such habits of mind and thought that in addition to profiting by his professional experience, he will continue to educate himself throughout his life. By the end of undergraduate medical courses the student should have matured sufficiently to assume the responsible duties of his profession.

The curriculum should extend over a period of at least four academic years.

Sec. 4.—Any medical school or college in membership in the Association, which, on inspection, has been found not to fulfill ade-

quately the conditions for membership in the Association, may be placed "on probation" after a full hearing before the Executive Council, subject to the approval of the Association at a regular executive session, and to be so recorded in the list of members of the Association.

Sec. 5.—Any medical school or college which is a member "on probation," may be removed from probation and restored to full membership or be dropped from membership by the Executive Council, as warranted by the findings of an inspection, after a full hearing before the Executive Council, subject to the approval of the Association at a regular executive session.

Sec. 6.—These by-laws may be amended only by submitting a written copy of the proposed amendment twenty-four (24) hours before action can be taken on it, and by a two-thirds vote of the members represented at any annual meeting.