

## Herbert W. Nickens Award Nomination Packet Checklist

Please use this checklist to assist you in assembling your nomination package.

Nominee's work adheres to selection criteria:

- Exemplary contributions to promoting social justice in medical education and health equities
- Record of achievement in promoting social justice
- Contributions have had a significant national impact

Nomination letter that explains the nominee's qualifications for the award by:

- Highlighting specific work in the United States to promote social justice in medical education and health equities; and
- Including at least two (2) brief testimonials interwoven into the letter that support their contributions to promoting social justice in medical education and health equities

Nomination letter adheres to the formatting guidelines:

- Doubled-spaced with 1" margins and Times New Roman font size 12, and does not exceed six (6) pages

Nominee's curriculum vitae (CV)

- Including nominee's current address

Nomination packet submission:

**Single file** to [NickensAward@aamc.org](mailto:NickensAward@aamc.org)

**Deadline: Friday, April 5, 2019**

Please note: Nomination packets that do not include the required information and/or do not follow specified format will not be considered for review.

For more information regarding the Herbert W. Nickens Award please visit:

<https://www.aamc.org/initiatives/awards/nickens-leadership/>.