CFAS Knowledge Sharing Techniques

In a past CFAS listserv thread, reps offered the following ways they have shared information from CFAS meetings with faculty and society peers. If you have additional ideas, please send them to Eric Weissman at eweissman@aamc.org.

- Delivering a 7-10 minute PowerPoint presentation overview to the faculty council.
- Verbally sharing information about CFAS with the rep’s department members and chair.
- Sending a detailed email to the department Chair and Dean.
- Discussing CFAS with the Faculty Advisory Committee or a similar group which the rep is a member of.
- Forwarding CFAS emails to the medical school at large.
- Putting together a report for the rep’s academic society as well as a brief article for the society’s newsletter.
- Forwarding CFAS emails to all medical school faculty and clinical administrators.
- Discussing highlights from CFAS meetings to the chair of the Faculty Executive Committee and formally presenting to the Committee as a whole.
- Sending a formal report back to a rep’s specialty society, COM Dean, and Vice Dean.
- Doing multiple presentations for faculty councils and also sending out information including the PowerPoints from the annual meeting via rep’s “faculty links” email. This included basic information about CFAS as well as some links to AAMC resources (classes and publications) that might be of interest to faculty. As a result of these presentations, the Dean has asked the reps to give quarterly advocacy updates to the faculty executive council.
- Reporting to the rep’s Committee on Faculty Affairs and to their Dean.
- Sharing a presentation with the Faculty Council. Also updating the Vice Dean for Faculty at regular intervals and meeting with the GFA rep to interact with them on AAMC initiatives.
- Reaching out to CFAS to get talking points for an all-faculty meeting. CFAS shares AAMC meeting highlights as well as Washington updates from Atul Grover as PowerPoint presentations. The reps can use the “AAMC Annual Meeting Highlights for CFAS reps” PowerPoint as talking points and share both presentations as PDFs on their SharePoint site.
• Submitting a report after each meeting to a rep’s society, which is published in their newsletter, and posting items of interest from CFAS News to the society’s website.

• Writing an article about CFAS to be published in a journal.

• Giving a brief, 5-minute presentation with 4-5 slides at both the department meeting and at the GMEC committee meeting.