Welcome & Meeting Called to Order: Dr. Anne Gunderson

Dr. Gunderson called the meeting to order. She welcomed new members and asked everyone to introduce themselves.

Operations Coordinator Report: Dr. Elizabeth Ryan

Finances: Dr. Ryan reported that the CGEA the financial status based on the FY 2013 AAMC CGEA 1st - 3rd Quarter report (9/30/12 – 3/18/13). The opening balance for FY13 was $134,164.59 with an ending balance of $122,289.55 on 3/18/13. The majority of the expenses from this time period were from the funding of two collaborative grants, CGEA website and the food and beverages from the Business Meeting breakfast from AAMC November 2012 conference.

SIG Update: Dr. Ryan presented the SIG Activities Report to the committee. This report is created from SIG Leader submitted updates.

Collaborative Grants: Dr. Ryan reported that the CGEA funded two collaborative grants in 2012. The funded grants are:

New Projects:
1. Project Title: A Survey for Basic Requirements (Curriculum) of Student Run Free Clinics at CGEA Schools
   • Jennifer Mendez, PhD; Assistant Professor and Director, Co-Curricular Programs Wayne State University School of Medicine*
   • Katherine Cauley, PhD; Professor, and Director of Service Learning, Wright State University Boonshoft School of Medicine*
   • Ruth Margalit, MD; Director; Inter-Professional Service Learning Academy College of Public Health, University of Nebraska Medical Center*
   • Steve Kirchhoff, Director, Office of Medical Service-Learning Indiana University School of Medicine*
2. Project Title: Lesbian, Gay, Bisexual, and Transgender Health Disparities: Fostering Inclusion in the Medical Student Curriculum
   • Sabrina M. Neeley, PhD, MPH, Boonshoft School of Medicine, Write State University
   • Jeffrey Zabinski, Medical Student, Boonshoft School of Medicine, Wright State University
   • Brenda Roman, MD, Boonshoft School of Medicine, Write State University
   • Jim Medder, MD, University of Nebraska College of Medicine
   • Gary L. Beck, MD, University of Nebraska College of Medicine
   • Jeffrey L. Emrich, MS, Carver College of Medicine, University of Iowa
   • Dawn Bragg, PhD, Medical College of Wisconsin
The two collaborative grant recipients received $5,000.00 to implement their project.

Progress report updates from PIs Dyrbye, Neeley and Mendez are attached for your review.

The call for Collaborative Grants due date is: June 1, 2013.

Membership Report: Dr. Toshi Uchida

Dr. Toshi Uchida presented the membership report. Mainly the numbers did not change too much. Attached is the distribution of the membership report.

Communications Report: Dr. Marshall Anderson/Mr. Larry Hurtubise

Mr. Larry Hurtubise reported that the CGEA is continuing to leverage AAMC resources. He also summarized the attached report.

Section Reports (See attached):
1. UGME Dr. Karyn Baum
   • Dr. Gunderson provided an update for Karen Baum. She summarized the report that was provided by Dr. Baum (see attached).

2. GME: Dr. Aleece Caron
   • Dr. Caron reported that the GME Section has scheduled monthly conference calls (4th Friday of the month).

3. CME: Dr. Nicole Roberts
   • Dr. Klamen provided a summary of the report that Dr. Roberts provided. Learning for Teaching program pilot was just conducted by the AAMC. This pilot addresses receiving category 1 credit for teaching in undergraduate education.

4. MESRE: Dr. Diane Wayne
   Dr. Diane Wayne provided a summary of her attached report. In addition she reported the following information in her progress update:
   • Focusing on Scholarship and Faculty Development
   • Working on the AMEE guides
   • Writing a paper on Implementation Science

Discussion/Action items: Dr. Janet Riddle
A. 2012 Spring Annual Meeting:
   • Thanked members for contributing time to plan the conference.
   • Dr. Riddle announced that all of the reviewers for the conference are listed in the program.
   • Highlighted activities in the program such as the speed dating session.
   • Announced the SIG sessions and the wrap-up session
   • She announced that members will receive a short survey via Survey Monkey
B. 2013 Spring Annual Meeting:  

Drs. Janet Riddle & Nicole Borges

Dr. Janet Riddle made the following announcements:

- The next CGEA conference will be in Cleveland, Ohio (March 27 – 29, 2013), at the Inter Continental Hotel and Conference Center.
  - Dr. Riddle led a discussion on sites for future sessions.

- Jeff Pettit announced the LEAD program graduates (1st cohort in the CGEA):
  - Matt Bien, MD, Sanford SOM the University of South Dakota
  - Patrick Carr, PhD, University of North Dakota
  - Anna Maio, MD, Creighton University SOM
  - Edward Simanton, PhD, Sanford SOM the University of South Dakota
  - Paula Wales, EdD, Ross University School of Medicine

C. Hosts for future meetings  

Dr. Anne Gunderson

2013  University of Cincinnati (Anne Gunderson)
2014  Case Western Reserve University School of Medicine @ (The Cleveland Clinic School of Medicine Track) (Alan Hull)
2015  Creighton University (possible) or maybe this can be a SGEA meeting.

Dr. Gunderson asked if anyone is against holding a joint meeting in 2015. The group discussed the pros and cons and there were - No objections to hosting a joint meeting.

D. Report from GEA Steering Committee:  

Dr. Brian Mavis

- Dr. Mavis reported that there is a big change next year the GEA will have a separate annual meeting from the AAMC. Collectively (academic affairs, student affairs, etc.) we will have a wonderful critical mass of the medical educators.

Laureate Awardee:  

Dr. Anne Gunderson

Dr. Gunderson announced the 2013 Laureate Awardee, Heather Hageman, MBA.

Dr. Gunderson announced newly elected individuals to the CGEA Executive Committee and the transitions to the committee.

Transitions:
Dr. Gunderson announced the transitions to the group.
Diane Wayne (MESRE – Beth Bierer)
Karyn Baum (UGME – Janet Lindemann)
Janet Riddle (MAL – Mary Anderson)
Anne Gunderson Past Chair (Chair, Deb Klamen)

Elected Individuals to the CGEA include:
CME Elect: Dr. James Harper
GME Elect: Dr. Karen Marcdante
Member at Large Elect: Dr. Caren Stalburg