

AMCAS 2009 APPLICANT CHECKLIST

In order to ensure minimal delays in the processing of your AMCAS application, please be sure to follow the steps in this checklist. Each step is listed in the chronological order:

Reviewed the minimum admissions requirements of the medical schools in which I am interested.

Reviewed the deadline dates, for each of my designated medical schools, to make sure my application and transcripts are received on time.

Reviewed my transcripts prior to submitting official copies to AMCAS.

Entered all course work, grades, etc. exactly as they appear on my transcripts (AMCAS will not enter any course work for me).

Typed essay(s) directly into the appropriate fields on the AMCAS application (formatting errors resulting from "cutting and pasting" essay are not reversible).

Proofread application prior to submitting to AMCAS.

Checked application welcome page for successful submission (status will no longer be "Not Transmitted")

Mailed transcript request form to each school I attended.
List schools:

Received e-mail receipt from AMCAS for transcript(s).
List schools:

Received Processed e-mail from AMCAS and reviewed my verified course work for accuracy. (In addition to the e-mail, applicants can also check their status on the application welcome page 24 hours a day, 7 days a week.)

****Please note: this list does not include all application requirements - please refer to the application help text for detailed instructions.***