

Introduction

In addition to the standard VSAS application (which contains a student's contact information, core clerkship completion dates, and optionally a photograph, CV and transcript) some of our ten pilot host schools have additional application requirements. These are outlined on the following pages and please note that if a school requires a photo, CV and/or transcript, these need to be uploaded through VSAS.

Please read these requirements carefully before submitting your VSAS applications. If you have further questions please contact the host school directly.

Application Requirements of VSAS Host Schools

➤ Boston University

Only the following 3 documents can be uploaded in to VSAS:

Photograph:	Not Required
CV:	Not Required
Transcript:	Required (Home school will upload)

Immunization Form: An immunization form will only be required *after* an elective is offered and it will be included in the elective offer email Boston will send.

Letter of Recommendation: Not Required

For Additional School Information:

<https://services.aamc.org/20/vsas/public/school/instID/105>

➤ University of California, Irvine

Only the following 3 documents can be uploaded in to VSAS:

Photograph:	Required
CV:	Not Required
Transcript:	Required (Home school will upload)

Immunization Form: Not Required

Letter of Recommendation: Not Required

Additional Requirements: **Fingernail and Hand Hygiene Form** is required at time of application. It can be found at <http://www.aamc.org/vsas/uciform.pdf>

Mail Documentation to: Carol Hall - Medical Education
101 City Drive - Building 22A, Room 2108
Orange, CA 92868

For Additional School Information:

<https://services.aamc.org/20/vsas/public/school/instID/130>

➤ Columbia University

Only the following 3 documents can be uploaded in to VSAS:

Photograph:	Required
CV:	Required
Transcript:	Required (Home school will upload)

Immunization Form: An immunization form will only be required *after* an elective is offered and it will be included in the elective offer email Columbia will send.

Letter of Recommendation: Some electives require a letter of recommendation (LOR) be submitted. Please look at an elective's "comments" (within the VSAS elective catalog) to see if a LOR is required.

Mail Documentation to: Columbia University College of Physicians and Surgeons
4th Year Electives Coordinator
630 West 168th Street
P&S 3-401
New York, NY 10032

Comments: Please send in your immunization forms and processing fee within two weeks of receiving your offer email. You will be notified of any missing immunizations/titers to be given in order for you to participate in the elective.

For Additional School Information:

<https://services.aamc.org/20/vsas/public/school/instID/114>

Application Requirements of VSAS Host Schools

➤ Georgetown University

Only the following 3 documents can be uploaded in to VSAS:

Photograph:	Not Required
CV:	Not Required
Transcript:	Not Required

Immunization Form: An immunization form will only be required *after* an elective is offered and it will be included in the elective offer email Georgetown will send.

Letter of Recommendation: Not Required

Additional Requirements: The following documents will only be required *after* an elective is offered.

- Proof of malpractice/liability in the form of a letter from the Home School ensuring coverage and listing exact amounts.
- For the Plastics and Reconstructive Surgery electives only, USMLE Step 1 score is to be submitted.
- Letter from Student Health stating student is in good health and free from communicable diseases.

Mail Documentation to: Georgetown University SOM
Office of Medical Education
3900 Reservoir Rd, NW - Med-Dent NE 113
Washington, DC 20057

Comments: If Tuberculin test is POSITIVE, the student MUST have a chest x-ray taken and reported on the immunization form (this form is sent once the student receives an offer).

For Additional School Information:

<https://services.aamc.org/20/vsas/public/school/instID/122>

➤ Oregon Health & Science University

Only the following 3 documents can be uploaded in to VSAS:

Photograph:	Required
CV:	Required
Transcript:	Required (Home school will upload)

Immunization Form: An immunization form will only be required *after* an elective is offered and it will be included in the elective offer email OHSU will send.

Letter of Recommendation: Some electives require a letter of recommendation (LOR) be submitted. Please look at an elective's "comments" (within the VSAS elective catalog) to see if a LOR is required.

Additional Requirements: Some electives also require a Letter of Intent. Please look at an elective's "comments" (within the VSAS elective catalog) to see if one is required.

Comments: Students can only choose from elective dates listed with OHSU electives in VSAS. There are no options to modify them.

Submit Documentation:

Fax	(503) 494-3400
Email	Marcia DeCaro, decaro@ohsu.edu
Mail	Visiting Student Medical Program OHSU School of Medicine, L102 3181 SW Sam Jackson Park Road Portland, OR 97239

For Additional School Information:

<https://services.aamc.org/20/vsas/public/school/instID/158>

Application Requirements of VSAS Host Schools

➤ University of Michigan

Only the following 3 documents can be uploaded in to VSAS:

Photograph: Required
CV: Not Required
Transcript: Required (Home school will upload)

Immunization Form: Immunization information is required at time of application. Your home school may release your record to the University of Michigan **OR** you can submit the following immunization form:
<http://www.med.umich.edu/medschool/visiting/imm.rtf>

Letter of Recommendation: Not Required

Mail Documentation to: Linda Habay
Visiting Student Program Coordinator
University of Michigan Medical School
Office of Student Programs
C5124 Med Sci I
1301 Catherine
Ann Arbor, MI 48109-0611

For Additional School Information:
<https://services.aamc.org/20/vsas/public/school/instID/145>

➤ University of Kansas

Only the following 3 documents can be uploaded in to VSAS:

Photograph: Not Required
CV: Not Required
Transcript: Not Required

Immunization Form: Not Required
Letter of Recommendation: Not Required

Comments: Please do not contact individual departments regarding elective availability. All inquiries/questions must be directed to KUMC's school contact.

Immunization requirements at the home school must be verified and provided by the home school contact within VSAS.

For Additional School Information:
<https://services.aamc.org/20/vsas/public/school/instID/134>

➤ University of Tennessee

Only the following 3 documents can be uploaded in to VSAS:

Photograph: Required
CV: Required
Transcript: Required (Home school will upload)

Immunization Form: Not Required
Letter of Recommendation: Not Required
Additional Requirements: A Criminal Background Check and BLS are required. If your home school does not verify you have completed both of these, you must provide proof directly to the University of Tennessee.

Fax Documentation to: (901) 448-1488

For Additional School Information:
<https://services.aamc.org/20/vsas/public/school/instID/173>

Application Requirements of VSAS Host Schools

➤ University of Texas HSC, San Antonio

Only the following 3 documents can be uploaded in to VSAS:

Photograph: Not Required
CV: Not Required
Transcript: Required (Home school will upload)

Immunization Form: An immunization form will only be required *after* an elective is offered and it will be included in the elective offer email University of Texas HSC, San Antonio will send.

Letter of Recommendation: A department contact will notify you, after application is submitted, if a letter of recommendation is needed as this requirement varies by department.

Additional Requirements: A Criminal Background Check and BLS are required. If your home school does not verify you have completed both of these, you must provide proof directly to the University of Texas HSC, San Antonio at least 1 month prior to your scheduled elective.

Email Documentation to: Robyn Murphy, murphyr@uthscsa.edu

For Additional School Information:

<https://services.aamc.org/20/vsas/public/school/instID/160>

➤ Wake Forest University

Only the following 3 documents can be uploaded in to VSAS:

Photograph: Not Required
CV: Not Required
Transcript: Not Required

Immunization Form: An immunization form will only be required *after* an elective is offered and it will be included in the elective offer email Wake Forest University will send.

Letter of Recommendation: Not Required

For Additional School Information:

<https://services.aamc.org/20/vsas/public/school/instID/106>