

Moving from a Local/Single User Installation to a Networked/Multiple User Installation

If you originally installed the PDWS software on your local computer and now need to move to a networked/multiple user installation, follow the instructions below.

1. Locate the **ERASSERV.K10** directory. If it is a local install it is most likely on the local drive (C:). If you do not know where it is, log into the PDWS software and:
 - Click **System | System Information**.
 - You will see the parameter **Server Path** in **blue** and **underlined**. This value is where your **ERASSERV.K10** is located.
 - This **ENTIRE** directory (**ERASSERV.K10**) needs to be moved to a shared drive or a network drive.
2. Right click the **ERASSERV.K10** directory and click **Copy**.
3. Open the shared or network drive where you want to move the **ERASSERV.K10** directory, by either using **My Computer** or **Windows Explorer**. Right click the designated drive letter or network drive and click **Paste**.

Tip: Make sure that the users of the PDWS software have full access to the **ERASSERV.K10** directory as well as either **Power User** or **Administrator** on their local PC. The program will need to read, write, execute, and delete contents in this directory. Browse the **File Structures and Permissions** section for more information.

4. Once the **ERASSERV.K10** directory is copied over, reinstall the **pdwsetup.exe**, so the **Program Director's Workstation** is properly mapped to the correct drive.

Note: To install the PDWS client on multiple computers, you will need to run the Client installation (**pdwsetup.exe**) on each PC.

 - Open the **ERASSERV.K10** directory and locate the **pdwsetup.exe** file.
 - Execute the **pdwsetup.exe** file by double clicking it.
5. After double-clicking **pdwsetup.exe** the **Program Director's Workstation Setup** screen will appear. Click **Next** to continue.
6. Select the Program(s) you wish to install. Click **Next** to continue.
7. Indicate if the workstation is authorized to connect to the ERAS PostOffice. Click **Next** to continue.
8. Select the Program Group into which you would like to place the PDWS icon. (It is recommended that you leave the default settings.)
9. Accept the default installation directory. The default directory is **C:\ERASPDW. K10**. We recommend that the client portion of the DWS be installed on each PC's local drive (C:). Click **Next** to continue.
10. Click **Next** to begin the installation.
11. Once installation is complete click **Finish** to exit the installation.

- You may have multiple copies of the client portion only.
- This part must be repeated on **each** workstation that will use the PDWS software to review or process ERAS applications. ERAS recommends that the client, or front-end, be installed on the local drive (C:\) of each ERAS workstation.

To Uninstall the PDWS:

1. Click **Start | Programs | ERAS 2010 | Uninstall Program Director's Workstation 2010**.
2. Select the **Automatic Uninstall Method**.
3. Click **Next** to continue.
4. Click **Finish** to complete uninstall.