



CALL FOR OSR LIAISON APPLICATIONS

Each year, a formal application process enables OSR primary and alternate representatives to apply for a liaison position in which they have a special interest. For each committee with an opening, the OSR Administrative Board Nominating Committee selects a nominee and submits his/her name for review to the committee's chair, who formally appoints committee members.

ALL CERTIFIED OSR REPRESENTATIVES MAY APPLY (Primary and Alternate Reps)

DEADLINE FOR APPLICATIONS IS JANUARY 4, 2010

OSR liaisons must be enrolled medical students at an AAMC member institution and be certified as an OSR primary or alternate representative at the time of application. OSR liaisons must retain OSR primary or alternate representative status throughout their tenure as OSR liaison.

Candidates for OSR liaison positions are expected to have good communication skills, proven leadership in their area of interest, and a strong commitment to expressing the perspective of medical students at large (as opposed to personal opinions).

Responsibilities: The student selected by the OSR to serve in this capacity is the primary link between the OSR Administrative Board and committee. To facilitate communication concerning timely topics of interest to students, the representative must:

- Attend all assigned committee meetings during the term and meet the expectations of the respective committee. It is the OSR liaison's responsibility to be in regular contact with the AAMC staff person who oversees the committee. In addition, the liaison is required to contact the appropriate committee member for the meeting schedule. If the liaison is not able to attend a committee meeting, they need to notify the committee staff person and OSR staff, so that hotel rooms may be cancelled and other arrangements made.
- Stay in regular contact with the OSR Chair-Elect or another designated OSR Administrative Board member to learn of OSR Administrative Board concerns. It is also the liaison's responsibility to provide the OSR Administrative Board with information on issues relevant to their committee assignment.
- Present an OSR update at each committee meeting (obtained from the OSR Chair-Elect or OSR staff)
- Submit a brief meeting update within two weeks after the committee meeting to OSR staff. This report will be posted on the OSR web site and distributed to the OSR Ad Board.
- OSR liaison appointments are renewable yearly until graduation
- The respective committee covers expenses related to travel and lodging for committee meetings.

To apply:

1. Submit a completed application, a letter of interest, and current resume or curriculum vitae.
2. Forward your credentials to: Monique Mauge, AAMC, 2450 N Street NW, Washington, DC 20037-1127, fax: 202-862-6060, mmauge@aamc.org. For questions contact Monique (202) 862-6006.
3. Request that your Dean (Associate Dean or Dean of Student Affairs) separately forward a letter of recommendation on your behalf.
4. Notification of liaison appointments will be announced in early spring 2010.

2010 OSR Liaison Position openings:**Careers in Medicine Advisory Committee**

The Careers in Medicine Advisory Committee provides guidance and counsel on the development and implementation of the Careers in Medicine program and on its future direction. It may be involved in a range of activities, including reviewing manuals, providing comment and direction in the development of the CiM web site and other materials that support the CiM mission, and representing CiM in various capacities. Members of the committee may be called upon to assist in the provision of training new Careers in Medicine liaisons and advisors and in the presentation of workshops at AAMC annual meetings, relevant professional development conferences, or meetings of other professional organizations. The Careers in Medicine student liaison will be responsible for communicating the Careers in Medicine activities to the OSR, to support the ongoing evaluation of the CiM program especially as it relates to the development of an annual student satisfaction survey, and will serve as the mechanism for communication between the Careers in Medicine Advisory Committee and staff, the OSR, and the medical student population. The appointment begins in July of each year.

Current OSR Liaison: Thomas Ciesielski, Oregon Health Sciences University, ciesiels@ohsu.edu

AAMC Staff Contact: George Richard, Ph.D., Director, CiM, grichard@aamc.org

Electronic Residency Application Service (ERAS) Advisory Committee

ERAS was developed to transmit residency and fellowship applications from applicants and supporting credentials from designated dean's offices to training programs using the Internet. OSR representatives are asked to provide input from a student's point of view. Each member is asked to provide a brief report (about 5 minutes) to the committee at each meeting, sharing any feedback on their experiences and suggestions for future improvements to the system. This may be collected formally or informally by surveying students who have used ERAS. The Advisory Committee advises AAMC staff regarding policy and implementation and meets twice a year in Washington, DC, usually in February and September. The AAMC covers expenses to both meetings, excluding the AAMC Annual Meeting. Computer expertise is not required, but desirable.

Current OSR Liaison: David Halpin, University of Maryland SOM, dhalp001@umaryland.edu

AAMC Staff Contact: Renee Overton, Director, ERAS, broverton@aamc.org

Group on Student Affairs-Committee on Admissions (GSA-COA)

The GSA Committee on Admissions provides guidance on national policy and procedural issues regarding the admission of students to medical school and the admission of transfer students or candidates with advanced standing. The committee receives regular reports regarding two services of the AAMC: the American Medical College Application Service (AMCAS) and the Medical College Admission Test (MCAT). The committee discusses issues of national interest that are brought to its attention by GSA constituents or AAMC staff. The committee assists in the development of plans for sessions for the AAMC Annual Meeting and for Professional Development Conferences (PDC) for consideration by the GSA Steering Committee. The Committee may identify projects, (e.g. a national survey or the development of a brochure) where an issue is of national importance and interest. The committee advises the GSA Steering Committee, makes regular reports to the GSA Steering Committee, and seeks approval of the GSA Steering Committee for special projects.

This committee generally meets in Washington, DC, in the winter and summer and in conjunction with the AAMC Annual Meeting in the fall. The AAMC will reimburse the liaison's expenses (travel, hotel and meals) for the summer and winter meetings held in Washington, DC. Student liaisons will not be reimbursed for travel expenses associated with the Annual Meeting, but the AAMC does cover the cost associated with attending the COA meeting (i.e. one night's stay in a hotel and meals associated with travel). As the OSR representative, it is expected that the liaison's institution will cover other Annual Meeting expenses. Due to the planned purpose of the Admissions PDC, in years when PDCs occur, the student is not eligible to attend the PDC.

Current OSR Liaison: Gabriel Fine, University of Washington SOM, fineg@u.washington.edu
AAMC Staff Contact: Donte Shannon, Medical School Admissions Specialist, dshannon@aamc.org

Group on Student Affairs-Committee on Student Affairs (GSA-COSA)

The Committee on Student Affairs provides guidance on issues related to medical students, including personal and career counseling and advisement, health services for medical students, the ethical and professional development of students, and preparation of students for the transition to residency training. The committee discusses issues of national interest that are brought to its attention by GSA constituents or AAMC staff. The committee assists in the development of plans for sessions for the AAMC Annual Meeting and for Professional Development Conferences for consideration by the GSA Steering Committee. The committee may identify projects such as a health services survey or an infectious disease resource manual for student affairs officers, where an issue is of national importance and interest. In that the committee is advisory to the GSA Steering Committee, it makes regular reports to the GSA Steering Committee and seeks approval of the GSA Steering Committee for special projects.

This committee generally meets in Washington, DC, in late January/early February and in July, and in conjunction with the AAMC Annual Meeting in the late fall (late October/early November). The AAMC will reimburse the liaison's expenses (travel, hotel and meals) for the summer and winter meetings held in Washington, DC. Student liaisons will not be reimbursed for travel expenses associated with the Annual Meeting, but the AAMC will reimburse the liaison for any costs associated with attending the COSA meeting (i.e., an additional night's hotel stay and associated meals). As the OSR representative, it is expected that the liaison's institution will cover other AAMC Annual Meeting expenses associated with his/her attendance as the school's OSR representative at the Annual Meeting.

Occasionally, Professional Development Conferences (PDCs) will occur during the liaison's tenure on this committee. However, if applicable, the liaison will only be invited to attend the PDC as a presenter who holds specific subject expertise. In this case, the AAMC will cover the necessary expenses for the liaison to be a presenter.

Current OSR Liaison: John "Drew" Updike, Tulane University SOM, jupdike@tulane.edu
AAMC Staff Contact: April Morrow, Senior Specialist, Group on Student Affairs, aamorrow@aamc.org

Group on Student Affairs-Committee on Student Financial Assistance (GSA-COSFA)

The Committee on Student Financial Assistance (COSFA) consists of representatives of financial aid administrators from four geographical areas, a committee chair, the GSA national chair, and a liaison from the Committee on Diversity Affairs. The liaison reports students' concerns to COSFA and in turn she/he is expected to update students on COSFA's current activities and areas of concern. This is accomplished via the OSR listserv and by written reports to COSFA and the OSR Administrative Board. The liaison is expected to participate on COSFA's monthly conference calls and attend its three annual in-person meetings, two of which take place in DC and the third during the AAMC's Annual Meeting.

The AAMC will reimburse the liaison's expenses (travel, hotel and meals) for the summer and winter meetings held in Washington, DC. Student liaisons will not be reimbursed for travel expenses associated with the Annual Meeting, but the AAMC does cover the cost associated with attending the COSFA

meeting, i.e., one night stay in a hotel and associated meals. As the OSR representative, it is expected that the liaison's institution will cover other Annual Meeting expenses.

Current OSR Liaison: Mark Bicket, Johns Hopkins University SOM, mbicket1@jhmi.edu

AAMC Staff Contact: Shelley Yerman, Senior Specialist, Student Financial Assistance, syerman@aamc.org

Group on Student Affairs-Committee on Diversity Affairs (GSA-CODA)

The GSA Committee on Diversity Affairs (CODA) provides guidance on student-related diversity issues, on a local, regional, and national basis, with respect to student recruitment, admissions, and retention. This is the newest committee of the GSA and is working with the medical school Deans in designating individuals as their respective Diversity Affairs Officers (DAO). The committee discusses issues of national interest that are brought to its attention by GSA constituents or AAMC staff. The committee also works with AAMC Diversity Policy and Programs on such projects as the Minority Student Medical Career Awareness Workshops and Recruitment Fair, in promoting AspiringDocs.org and the Summer Medical and Dental Education Program (SMDEP), and other student related activities.

The Committee develops plans for sessions at the fall AAMC Annual Meeting for consideration by the GSA Steering Committee. The committee is advisory to the GSA Steering Committee and as such, makes regular reports to the GSA Steering Committee and seeks approval of the GSA Steering Committee for special projects. GSA-CODA is represented on all GSA national committees, on the GSA Steering Committee, and on the Group on Diversity and Inclusion (GDI). In addition, liaison members of the GSA-CODA include representatives of the AAMC Organization of Student Representatives (OSR), the National Association of Advisors for the Health Professions (NAAHP), and the Association of American Indian Physicians (AAIP). The committee meets three times a year in January and July and at the AAMC Annual Meeting. The AAMC covers the expenses to the January and July meetings.

Current OSR Liaison: Phillip Murray, Medical College of Georgia, phmurray@students.mcg.edu

AAMC Staff Contact: Lily May Johnson, Manager, Constituent Diversity Services, lmjohnson@aamc.org

National Resident Matching Program (NRMP) Board of Directors

The NRMP Board of Directors has governance and oversight authority for the Main Residency Match and the Specialties Matching Service, ensures that all match participants abide by the policies that govern those matches, and informs the medical education community about trends in graduate medical education by conducting and sponsoring research using its match outcome data. Prospective Board members may wish to review the public web site at www.nrmp.org for information about the Matching Program and NRMP policies as well as examples of recent Board activities such as the third edition of *Charting Outcomes in the Match*. All new members attend an orientation session in June. In addition, the Board meets three times each year, usually in October, February, and May. Board members also serve on one or more committees, which may entail additional travel if the work cannot be accomplished by email or telephone conference call. OSR is one of three national student organizations represented on the NRMP Board of Directors. Applicants must be first or second year students at the time of application and should have an interest in career and specialty choice concerns of medical students.

Current OSR Liaison: Jared O'Leary, Vanderbilt University SOM, jared.m.oleary@vanderbilt.edu

AAMC Staff Contact: Mona M. Signer, Executive Director, msigner@aamc.org

Women in Medicine & Science Steering Committee

The new Group on Women in Medicine will serve as a national forum to advance women's success in medicine and science by addressing, gender equity, recruitment and retention, awards and recognition, and career advancement. The mission of the new Group on Women in Medicine and Science is to advance the full and successful participation of women in all roles within academic medicine. The GWIMS Steering Committee is composed of:

- The Chairperson-Elect, Chairperson, Immediate - Past Chairperson and up to seven At-Large Members who may be drawn from the following constituencies:

- Council of Deans
- Group on Research Advancement and Development
- Organization of Resident Representatives
- Organization of Student Representatives
- Society for Executive Leadership in Academic Medicine
- Issue-based representatives (Issue-based representatives shall be appointed to the Steering Committee at the discretion of the Chairperson for the purpose of creating a liaison with other AAMC groups or organizations that hold a strong interest in the mission of GWIMS).

At-Large Members serve three year appointments and may be re-elected for a single consecutive term, such that service does not exceed six years total as a member-at-large.

Current OSR Liaison: Lina Nayak, Washington U in St. Louis SOM, nayakl@msnotes.wustl.edu

AAMC Staff Contact: Valarie Clark, Director, Faculty Development, vclark@aamc.org

OSR LIAISON APPLICATION

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2. Forward your credentials to: Monique Mauge, AAMC, 2450 N Street NW, Washington, DC 20037-1127, fax: 202-862-6060, mmauge@aamc.org. For questions contact Monique (202) 862-6006.
3. Request that your dean (associate dean or dean of student affairs) separately forward a letter of recommendation on your behalf.

Please type your information on this form and submit to Monique Mauge, mmauge@aamc.org

Name: _____ School: _____

Date of Graduation: _____

Address (if the school name is part of your mailing address, please include it):

Phone: _____ Email Address: _____

OSR liaison positions/committees to which you are applying:

Education

| Institution | Degree | Date |
|-------------|--------|-------|
| _____ | _____ | _____ |
| _____ | _____ | _____ |

Research or Extracurricular Activities: _____

Other Qualifications: _____

Name of Dean providing Letter of Recommendation/Support: _____

OSR liaison applications are due no later than January 4, 2010 to:

**Monique Mauge, AAMC
2450 N Street, NW
Washington, DC 20037-1127
Fax: (202) 862-6060 mmauge@aamc.org**