



ORGANIZATION OF STUDENT REPRESENTATIVES

CALL FOR LIAISON APPLICATIONS

The Association of American Medical Colleges Organization of Student Representatives (AAMC-OSR) maintains representation on the Executive Council of the AAMC through the OSR Administrative Board. Each year, a formal application process enables OSR representatives to apply for a position in which they have a special interest. For each committee with an opening, the OSR Administrative Board Nominating Committee selects a nominee and submits his/her name to the committee's chair, who formally appoints committee members.

*ALL OFFICIAL OSR REPRESENTATIVES MAY APPLY
(Primary and Alternate Representatives)*

DEADLINE FOR APPLICATIONS IS NOVEMBER 12, 2004

Candidates for these OSR Committee Liaison positions are expected to have good communication skills, proven leadership in their area of interest, and a strong commitment to expressing the perspective of medical students at large (as opposed to personal opinions).

Responsibilities:

The student selected by the OSR to serve in this capacity is the primary link between the OSR Administrative Board and AAMC committees. To facilitate communication concerning timely topics of interest to students, the representative must:

- Attend all assigned committee meetings during their term and meet the expectations of their respective committee. It is the liaison's responsibility to be in regular contact with the AAMC staff person who oversees the committee. In addition, the liaison is required to contact the appropriate committee member for the meeting schedule. If the liaison is not able to attend a committee meeting, they need to notify the AAMC committee staff person, and OSR Staff, so that hotel rooms may be cancelled and other arrangements made.
- Stay in regular contact with the OSR Chair-Elect or another designated Board member to learn of OSR Administrative Board concerns. It is also the liaison's responsibility to provide the OSR Administrative Board with information on issues relevant to their committee assignment.
- Present an OSR update at each committee meeting.
- Submit a brief summary report to the OSR Staff Associate following each committee meeting. This report will be posted on the OSR Web site and distributed to the OSR Administrative Board.
- Liaison appointments are renewable yearly until graduation.
- Expenses related to travel and the respective committee covers lodging for committee meetings.

1. Submit a completed application, a letter of interest, and a current resume/curriculum vitae.
2. Forward your credentials to: Denine Hales, AAMC, 2450 N Street, NW, Washington, DC 20037-1127, fax: 202/862-6060, dhales@aamc.org. If you have questions, call Denine at 202/828-0681.
3. Request that your dean (or associate dean or dean of student affairs) separately forward a letter of recommendation on your behalf.
4. Notification of the liaison appointment will be mailed by mid-December.

2004 OSR Liaison Immediate Openings:

◆ **Group on Student Affairs – Minority Affairs Section Coordinating Committee:**

The GSA Minority Affairs Section (GSA-MAS) is composed of representatives from medical schools who work on issues related to minorities in medical education, including minority recruitment, applicants, enrollees and graduates; academic support, counseling, career advising, and faculty development. The GSA Minority Affairs Section Coordinating Committee provides guidance on all issues pertinent to minorities in medical education as mentioned above. It acts as a vehicle for carrying information from the MAS and/or the regional MAS representatives to the GSA and to the AAMC. The MAS is represented on all the GSA national committees and the Steering Committee. The GSA-MAS Coordinating Committee discusses issues of national interest and may identify projects for further study. The Coordinating Committee plans sessions for the AAMC Annual Meeting and for their Professional Development Conferences. The GSA-Minority Affairs Section is housed in the AAMC Division of Diversity Policy and Programs. The committee meets three times a year in January and July and at the AAMC Annual Meeting. The AAMC covers the expenses to the January and July meetings.

AAMC Staff contact: Lily May Johnson, lmjohnson@aamc.org

◆ **National Board of Medical Examiners (NBME) Advisory Committee for Medical School Programs:**

The Advisory Committee for Medical School Programs from academic and medical associations and medical student organizations will collaborate with staff to improve communication and to enhance relationships with the medical education community. Committee members are expected to participate in a 1-day meeting in both Philadelphia and during the AAMC Annual Meeting. NBME reimburses for authorized travel expenses to and from meetings, as well as lodging and meals for both meetings for students.

Current Representative: Robert Stenger, Johns Hopkins SOM, rstenge1@jhmi.edu

NBME Contact: Aggie Butler, abutler@nbme.org