

AAMC Guideline Statements

Satisfactory Academic Progress for Receipt of Title IV Student Aid⁴ Federal law and regulations governing the Title IV student financial assistance programs require that students must maintain satisfactory academic progress in order to be eligible to receive assistance. Title IV programs that are relevant to medical students include Stafford Student Loans, Perkins National Direct Student Loans, College Work-Study, and Supplemental Loans.

Academic policies and procedures vary from school to school. This guide is intended to provide useful information to schools in evaluating institutional policies. This document is intended only as a guide to those elements required by federal regulation, with examples of acceptable approaches for compliance. Each institution must develop its own standards in accordance with institutional academic policies and graduation requirements. Any institution that fails to have and apply a written standard for satisfactory academic progress may not disburse Title IV funds to a student or certify a loan application.

AAMC Guidelines for Medical Schools Regarding Academic Transcripts (Appendix A)

An academic transcript is a certified document intended for use by parties outside the educational institution and is an unabridged summary of the student's academic history at that institution. It is distinguished from the larger body of information that may be contained in the student's educational or academic record. The educational or academic record is an internal document that also reflects the student's unabridged academic history at the institution, but which may contain additional data that are useful internally yet not needed externally.

This document provides guidelines for schools that will be helpful as institutional policies and procedures are developed with respect to academic transcripts.

AAMC Guidelines: Reaffirming Institutional Standards of Behavior in the Learning Environment (Appendix B)

This AAMC guideline document was developed to reaffirm the importance of a learning environment that is based on mutual respect between teacher and learner. Characteristic of this respect is the

⁴ This document is available on request from the AAMC Section for Student Programs.

expectation that all participants in the educational program assume their responsibilities in a manner that enriches the quality of the learning process.

This document identifies examples of behavior that is harassing and recommends that each school reaffirm, on a periodic and regular basis, its expectations of faculty, students, residents, and staff. The guidelines recommend that medical schools establish mechanisms and institutional procedures for dealing with behavior that is not in keeping with institutional expectations.

AAMC Guidelines for Medical Schools Regarding Visiting Medical Students from Other LCME Medical Schools (Appendix C)

This AAMC guideline document was developed to assist schools in streamlining the process of applying for and scheduling elective experiences by medical students. Items addressed in the document include application procedures, academic requirements, fees, health and malpractice insurance, immunizations, student assessment, housing, registration, elective catalogs, and student status.

The Visiting Student Application and the Health Statement for Visiting Students forms should be considered templates to be modified, as required, by individual medical schools; they are not standard forms to be used by all schools. These forms were designed to contain, at a minimum, all questions required by ALL schools. Medical school personnel should feel free to modify these two forms to suit their institutional preferences and needs.