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**Group on Student Affairs
Committee on Student Records**

Tuesday, January 29th and Wednesday, January 30, 2008

**AAMC
2501 M Street, NW
Washington, DC 20037
Conference Room MT47**

Draft Agenda

Tuesday, January 29, 2008

[5:00 pm: Light Snack Available]

- 5:00 pm **Call to Order (Lewis)**
Welcome, Introductions, and Meeting Orientation
Consideration of November 2, 2007 Meeting Minutes
Review of Agenda
- 5:15 pm **Regional and Section Reports and Updates:**
Central Region Group on Student Affairs (Chris Meiers)
Northeast Group on Student Affairs (Joan Monahan)
Southern Region Group on Student Affairs (Forrest Page)
Western Region Group on Student Affairs (Vicki Fields)
Group on Student Affairs-Minority Affairs Section (Sonia Beasley)
Organization of Student Representatives
- 5:45 pm **SSAP Report (Sondheimer)**
- 6:15 pm **SSN Topic: Alternative Student Identifier (Lewis)**
- 6:30 pm **FERPA Regulations (Lewis)**
- 7:00 pm **Adjourn for Dinner**

Wednesday, January 30, 2008

[8:00 am: Breakfast Available]

8:30 am **Handbook for Student Records Administrators Finalization (All)**

9:30 am **Student Records Systems (SRS) (Gwen Garrison)**

10:00 am **Affiliation Agreements meet jointly with COSA (L27)**

11:00 am **Visiting Student Application Service (VSAS) (Moirra Edwards and Melissa Donner)**

12:00 pm **Lunch**

1:00 pm **PDC Discussion (Kirsten Olean, AAMC Meetings)**

1:45 pm **Old Business/New Business
Wrap-up**

2:30 pm **Adjournment**