

Call for Proposals

Group on Institutional Planning and Group on Business Affairs
Joint Spring Meeting
April 14-16, 2005
Roosevelt Hotel
New York, New York

Between now and November 1, 2004, we are soliciting proposals for concurrent sessions that address a project, process, or topic of interest to group members. Suggested categories and topics include but are not limited to:

Space and Facilities Planning for Academic Settings, Health Care, or Laboratories

Keeping master plans alive...new metrics for space allocation...building for interdisciplinary research...post-occupancy evaluation...major renovations...investing in maintenance and new construction...facilities security...patient-focused design...amenity space...planning for animal population growth...creative financing for new construction projects

Strategic Planning, Management & Implementation

Integrated strategic management...dealing with planned and unpredicted change...quick response strategic planning...disaster recovery...scenario planning...breaking out of silos...department-level planning...strategic planning between schools of medicine and teaching hospitals...strategic planning around the clinical enterprise

Fiscal and Administrative Management

Productivity management tools...managing research investments...organizational and departmental restructuring...integrated department management...new regulations for clinical trials...shadow bookkeeping...funds flow...critical program review for significant expense reduction...operational controls...business plan development and implementation...faculty practice plans

Human Resource Planning and Management

Staff development...environmental training...recruiting and retaining the best...performance evaluation...productivity measures...

Faculty Compensation...Incentives...Effort Reporting...

Partnerships – Internal and External

SOM and Teaching Hospitals...VA...University/Industry...Internal and External

US Pharmacopia

New regulations regarding sterile compounding and how people are interpreting the regulations and what people are doing to plan for them.

JCHAO

How are people dealing with and planning for the change from scheduled inspections to unscheduled inspections?

Patient Amenities

How do hospitals entice patients to come to their location?

Changing Hospital Space Types As It Relates to Imaging Guided Technology

How do people plan and budget for this as a fundamental new space in healthcare?

We are especially interested in sessions that convey best practices, real world examples, tools and methods, and lessons learned.

Proposal Guidelines:

- Proposals describing an established activity or implemented system are given priority.
- Breakout sessions will be held on Friday, April 15, and Saturday, April 16. Sessions are 75 minutes long and may draw audiences of up to 75 people.
- Proposals should not exceed two pages and must include:
 1. Title of presentation.
 2. Abstract describing the issues or perspectives in the topic.
 3. Description of handouts and audiovisuals.
 4. Name, title, organization, and contact information for each presenter. *Please identify the individual who will serve as contact person.*
 5. Proposals should be from members of AAMC and may include consultants if considered integral to the presentation.

Submit the above requested material by November 1, 2004, to:

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Questions?

Contact Becky Lewis at 202-828-0587 or rlewis@aamc.org



PLEASE NOTE

We regret that we cannot waive registration fees or pay travel expenses of presenters.